

NOTICE TO THE BAR

NEW JERSEY ATTORNEY ELECTRONIC REGISTRATION – CHANGES FOR THE 2020 REGISTRATION PERIOD – UPDATED

This notice supersedes the notice to the bar on this subject issued November 15, 2019. It clarifies that notice as to which features of the attorney electronic registration process will be available this cycle and which are still in process.

New Jersey attorneys are required annually to electronically file a registration statement in a form prescribed by the Administrative Director of the Courts as authorized by the Supreme Court and to pay an assessment in an amount determined by the Supreme Court. Beginning **Wednesday, January 8, 2020**, the Attorney Electronic Registration and Payment application will be available for New Jersey attorneys to use for the 2020 registration and payment cycle. While the format of this application has been redesigned as part of the Judiciary's move to a new cloud-based platform, the information being requested has not changed, except for the enhancements set forth in this notice.

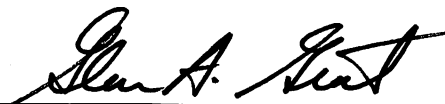
The Supreme Court by July 29, 2019 Order relaxed the provisions of Rules 1:20 and 1:21 to require attorneys to provide "an email address and a cell phone number." By order dated December 2, 2019 the Court adopted conforming amendments to Rule 1:20-1. That information will be used by the Judiciary for official business purposes only and will not be accessible to the public, unless the attorney has provided the same email address for purposes of electronic filing notifications. The newly designed electronic attorney registration application will require attorneys to provide the requisite cell phone number and primary email address. That cell phone number and email address are being required for purposes of the Judiciary's upcoming implementation of two-factor authentication in the near future.

The new web-based attorney registration application will provide attorneys with a number of features, including: (1) the ability for attorneys to designate which vicinage they will use for any Madden or other pro bono assignments (either where they live or where they

work), and (2) the ability to more easily view and print payment history. Other features still in the development process that will be added at a later date include (1) the ability for attorneys in private practice to report multiple trust and business accounts on their annual attorney registration, and (2) the ability to directly connect to the new IOLTA registration application from the Attorney Registration application without having to separately sign in.

Also, there will be three payment options for attorney registration: (1) by electronic check via the Automated Clearing House (ACH), (2) by Judiciary Account Charge System (JACS) account, or (3) by credit card (Visa, MasterCard, Discover, American Express, or any card that reflects one of those four logos). Attorneys using either of the first two payment options (electronic check/ACH or JACS) will not incur any additional cost. Attorneys using the third payment option – credit card – will be assessed a 3% processing fee beginning January 8, 2020.

The Superior Court Clerk’s Office will be conducting trainings on the changes to the annual attorney registration and payment process and application. CLE credit will be available for these trainings. A training schedule will be issued by Notice to the Bar in the upcoming weeks. Questions regarding this notice may be directed to the Superior Court Clerk’s Office at 609-421-6100 or SCCOOmbudsman@njcourts.gov.



Hon. Glenn A. Grant, J.A.D.
Acting Administrative Director of the Courts

Dated: December 3, 2019