## NOTICE TO THE BAR

## CIVIL ARBITRATION PROGRAM - INITIAL ARBITRATOR TRAINING – THURSDAY, MAY 16, 2019 AT NJSBA ANNUAL MEETING

Pursuant to Rule 1:40-12(c), all individuals wishing to serve as arbitrators in the courtannexed civil arbitration program must complete at least three classroom hours of initial training in a course approved by the Administrative Office of the Courts (AOC). This Notice is to advise that an initial arbitrator training course will be offered on Thursday, May 16, 2019 in conjunction with the New Jersey State Bar Association (NJSBA) Annual Meeting in Atlantic City.

This training will provide instruction on applicable statutes, court rules and administrative directives and policies; standards of conduct; and applicable procedures for conducting arbitrations. It is intended for those individuals who meet the qualifications set forth in Rule 4:21A-2(b) for admission to the roster of arbitrators.

Individuals seeking to attend this initial arbitrator training must register in advance for the NJSBA Annual Meeting. The registration form for the Annual Meeting is available on the NJSBA webpage at <a href="https://tcms.njsba.com/PersonifyEbusiness/Portals/0/NJSBA-PDF/2019%20Annual%20Meeting/19amFlyer\_Reg%20Form%20-%20Early.pdf">https://tcms.njsba.com/PersonifyEbusiness/Portals/0/NJSBA-PDF/2019%20Annual%20Meeting/19amFlyer\_Reg%20Form%20-%20Early.pdf</a>. Completed registration forms can also be mailed to NJSBA Information Services, New Jersey Law Center, One Constitution Square, New Brunswick, NJ 08901-1520.

Any questions regarding this Notice or the Civil Arbitration Program may be directed to Melissa Czartoryski, Chief, Civil Court Programs, Administrative Office of the Courts, Hughes Justice Complex, P.O. Box 981, Trenton, NJ 08625; telephone (609) 815-2900 ext. 54900; email: <u>melissa.czartoryski@njcourts.gov</u>.

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Hon. Glenn A. Grant, J.A.D. Acting Administrative Director of the Courts

Dated: April 16, 2019