

NOTICE TO THE BAR

STATEWIDE JUDGMENT LIEN PRACTICES IN SUPERIOR COURT – ELECTRONIC FILING OF WRITS OF EXECUTION AND WARRANTS OF SATISFACTION MANDATORY FOR THOSE ATTORNEYS REGISTERED TO USE JEFIS

Effective February 15, 2016, all **Writs of Execution** (writs) and **Warrants of Satisfaction** (warrants) related to a statewide judgment lien being filed by attorneys who are registered to use the Judiciary Electronic Filing and Imaging System (JEFIS) **must be submitted electronically** to the Superior Court Clerk's Office through JEFIS.

Presently, attorneys registered to use JEFIS are only required to electronically file Statements for Docketing intending to establish a statewide judgment lien. This notice expands that electronic filing requirement to also include all writs and warrants applicable to the statewide judgment lien. Attorneys must electronically file any such writs and warrants as the "SCCO-DJ-Wge-Wrt-Wrn" document type in JEFIS. As for the signature required on the writ or warrant being submitted electronically, under Rule 1:32-2A attorneys electronically filing through JEFIS may utilize an electronic signature, which "shall have the same force and effect as an original handwritten signature."

Judgment-related documents or Statements for Docketing being submitted by attorneys not currently registered with JEFIS or by self-represented litigants must be submitted to the Superior Court Clerk's Office on paper at Superior Court Clerk's Office, P.O. Box 971, Trenton, New Jersey 08625-0971.

Attorneys interested in registering for JEFIS can obtain information on the registration process at <http://www.judiciary.state.nj.us/jefis/index.htm>. Questions regarding this notice may be directed to Michelle M. Smith, Clerk of the Superior Court, by email at michelle.smith@judiciary.state.nj.us or by telephone at 609-421-6100.


Glenn A. Grant, J.A.D.
Acting Administrative Director of the Courts

Dated: January 11, 2016