

## NOTICE TO THE BAR

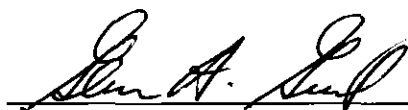
### JUDICIARY ACCOUNT CHARGE SYSTEM (JACS) ACCOUNTS FOR CHARGING FILING FEES AND OTHER FEES – CLOSURE OF JACS ACCOUNTS THAT HAVE NOT COMPLETED MANDATORY ACTIVATION OF ONLINE ACCESS

The Judiciary maintains charge accounts opened by attorneys, law firms and information brokers for the purpose of charging filing fees or other fees in lieu of paying by check, cash or money order. The system that manages these accounts is called the Judiciary Account Charge System (JACS). As advised in previous notices to the bar and other communications to JACS account holders, all JACS account holders must complete activation of online access to the new JACS web based self-service application.

This is the final notice to advise existing JACS account holders who have not completed the mandatory activation that if they have not done so by June 30, 2015, their account will be closed and any residual monies in that account will be refunded. Once a JACS account has been closed, it cannot be reopened and additional charges cannot be processed from the account.

To initiate the online activation process, existing JACS account holders should send an email request that includes the account holder's name and the account number to [jacssupport.mbx@judiciary.state.nj.us](mailto:jacssupport.mbx@judiciary.state.nj.us).

Questions regarding the new web-based self-service JACS application or about JACS accounts in general may be directed to Eileen McEneny, Chief of Banking & Cash Management, by email at [Eileen.McEneny@judiciary.state.nj.us](mailto:Eileen.McEneny@judiciary.state.nj.us) or by phone at 609-633-7352.



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Hon. Glenn A. Grant, J.A.D.  
Acting Administrative Director

Dated: May 11, 2015