

## NOTICE TO THE BAR

### **WAGE EXECUTION/GARNISHMENT FILING PRACTICES IN THE CIVIL DIVISION OF SUPERIOR COURT - CLARIFICATION OF FEE ALLOCATION AND FILING PROCEDURE**

Effective immediately, all applications for wage execution or garnishment filed in the Civil Division of Superior Court must be accompanied by (1) a notice of application for wage execution with proof of service; (2) a proposed form of order for wage execution; (3) a proposed form of writ of wage execution; and (4) the required \$50.00 fee. Requests for wage executions or garnishments that are submitted without all four components will be returned to the filing party pursuant to Rule 1:5-6 for correction and resubmission.

Pursuant to Rule 1:43 (“Filing and Other Fees Established Pursuant to N.J.S.A. 2B:1-7”), the fee for an application for wage garnishment is \$50.00. There is no additional fee required upon issuance of the writ of wage execution.

Questions regarding this notice may be directed to Michelle M. Smith, Clerk of the Superior Court, by email at [michelle.smith@judiciary.state.nj.us](mailto:michelle.smith@judiciary.state.nj.us) or by telephone at 609-984-4200, or to Taironda E. Phoenix, Chief, Civil Practice Division, by e-mail at [taironda.phoenix@judiciary.state.nj.us](mailto:taironda.phoenix@judiciary.state.nj.us) or by telephone at 609-292-8471.

/s/ Glenn A. Grant

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Glenn A. Grant, J.A.D.  
Acting Administrative Director of the Courts

Dated: December 22, 2014