

NOTICE TO THE BAR

ETHICS COMMITTEE SECRETARY NEEDED for District VIII (Middlesex County)

The Office of Attorney Ethics is seeking a New Jersey-admitted attorney to serve as Secretary to the District VIII (Middlesex County) Ethics Committee.

Consistent with Rule 1:20-3, the District Ethics Committee (DEC) Secretary screens attorney ethics grievances received from members of the public and the bar, administers the process and workload of the Committee, and answers telephone calls and written inquiries from members of the public and the bar regarding the attorney disciplinary process.

Candidates must maintain an office within the district and must be admitted to practice in New Jersey for a minimum of five (5) years. Prior service on a District Ethics Committee and/or familiarity with the attorney disciplinary system and process is helpful. DEC Secretaries report to the Director of the Office of Attorney Ethics through the Statewide Ethics Coordinator.

Although the Secretary position is a volunteer position, DEC Secretaries are paid an annual emolument in the amount of \$17,000 (paid on a quarterly basis) to defray the expenses of committee administration.

Interested candidates should submit a resume to:

Paula T. Granuzzo, Esq.
Statewide Ethics Coordinator
840 Bear Tavern Road – Suite 1
Ewing, NJ 08628

Date: January 14, 2014

Charles Centinaro, Director
Office of Attorney Ethics