

## **NOTICE TO THE BAR**

### **Acting Superior Court Clerk Designation; Name for Inclusion on Summonses and Subpoenas**

By order dated May 13, 2008 (previously published; additional copy attached), the Supreme Court directed that in the absence of the Acting Superior Court Clerk, the Chief Deputy Clerk of Superior Court is authorized to perform the duties of the Clerk of Superior Court. With the July 1, 2008 retirement of Acting Superior Court Clerk Christina P. Higgins, the effect of the Court's May 13, 2008 order is that Chief Deputy Clerk Jennifer M. Perez will function on a temporary basis as Acting Clerk of Superior Court as of July 1, 2008 and until further order of the Court.

The name of the Clerk of the Superior Court is specifically required on a summons pursuant to Rule 4:4-2. Additionally, pursuant to Rule 1:9-1 an attorney or party may issue a subpoena in the name of the Clerk. Thus, as of July 1, 2008 the name to be used on summonses and subpoenas should be that of temporary Acting Clerk Jennifer M. Perez.

Philip S. Carchman, P.J.A.D.  
Acting Administrative Director of the Courts

Dated: July 1, 2008

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