**Child Welfare Mediation Checklist**

(Once mediation has been ordered, all information to be provided to mediator at least one week prior to the scheduled session.)

|  |  |
| --- | --- |
| [ ]  | Mediation Date Selected |
| [ ]  | Mediator Notified |
| [ ]  | FN/FG/FC/FL Court Order (referring matter to mediation) - Copy Attached |
|  | **OR** |
| [ ]  | Child Welfare Mediation Referral Order (if recommended by CPRB or other out of court request) - Signed by Judge and Copy Attached |
|  | Child Welfare Mediation Referral Form (2 pages) - Completed and Copy Attached |
| [ ]  | Child Welfare Mediation Notice - Sent and Copy Attached |
| [ ]  | FN Complaint (and/or FG Complaint or FL Petition) - Copy Attached |
| [ ]  | Writ or Notice to Produce - Completed and Copy Attached (if applicable) |
| [ ]  | Letter Requesting Security - Completed and Copy Attached (if applicable) |
| [ ]  | Interpreter Request Form - Completed and Copy Attached (if applicable) |
| [ ]  | Other: |
|  |  |