PROFESSIONAL SERVICE STATEMENT OF WORK PROPOSAL	Administrative Office of the Courts Trenton, New Jersey 08625	PP1 No.	FISCAL YEAR:	BUDGET YEAR:
CONTRACTOR NAME and ADDRESS:	CONTRACTOR AGENT:			
	CONTRACTOR PHONE NO:	CONTRACTOR FEDERAL ID NUMBER:		
	CONTRACTOR EMAIL:	NJ START "V" NUMBER:		
JUDICIARY CONTACT NAME:	JUDICIARY CONTACT EMAIL:	COST CENTER:	OBJECT CODE:	

I. SPECIFIC SERVICE REQUIREMENTS

The CONTRACTOR shall:

II. FEE SCHEDULE

The CONTRACTOR shall provide pricing in accordance with Services defined in Section 1.

In no event shall full compensation requested to be performed under this PROPOSAL exceed $ _____

III. TERMS AND CONDITIONS

1. This proposal does not allow services to be performed prior to, or without, the execution of a valid State of NJ Agency Agreement in the form of a purchase order; or in the form of an “RA” Accounting Bureau Requisition, or as an “AO” Agency Contract Order.
2. Awards resulting in the acceptance of this proposal shall be governed by the State of New Jersey Standard Terms & Conditions. A copy will be made available upon request.
3. Payments will be made in accordance with the Fee Schedule for the Term of the Proposal.
4. If at any time the Contractor fails to comply with the terms of the agreement, the State of NJ reserves the right to suspend and/or terminate services.
5. Travel/Lodging expenses to be provided in accordance with Judiciary Travel Regulations.

SERVICES EFFECTIVE DATE:	SERVICES TERMINATION DATE:	FOR PURCHASING USE ONLY: PO#	
CONTRACTOR’S NAME (Please Print):		CONTRACTOR’S SIGNATURE:	DATE SIGNED:
JUDICIARY PROJECT MANAGER NAME (Please Print):		JUDICIARY PROJECT MANAGER SIGNATURE:	DATE SIGNED:
PURCHASE & PROPERTY REVIEWER’S NAME (Please Print):		P & P REVIEWER’S SIGNATURE:	DATE SIGNED: