



Creating a Criminal Appeal and documents in eCourts Appellate



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Case Types

(p2e)

This symbol means that the appeal was originally filed by a self-represented litigant. Self-represented litigants are required to submit their documents by paper (or email). For cases filed after February 1st, 2021, an electronic version will be created and accessible from my case list, for NJ licensed attorneys. After the electronic version is created a system generated email notification will be sent to all counsel entered at case initiation. Self-represented litigants are still required to serve all parties, including the Appellate Division, in paper. NJ licensed attorneys in good standing will be required to submit filings in P2E case types electronically and also provide paper copies to the self-represented litigant unless all parties have agreed upon electronic service; acknowledgement of the same would be done by filing a letter or via communication with the case manager. The self-represented party would also be required to provide a valid email address. **Paper cases received prior to February 1st will not be available in eCourts Appellate and filings for those case types should continue to be submitted in paper.*

Logging in and Application Access

Registered eCourts Appellate User Log In

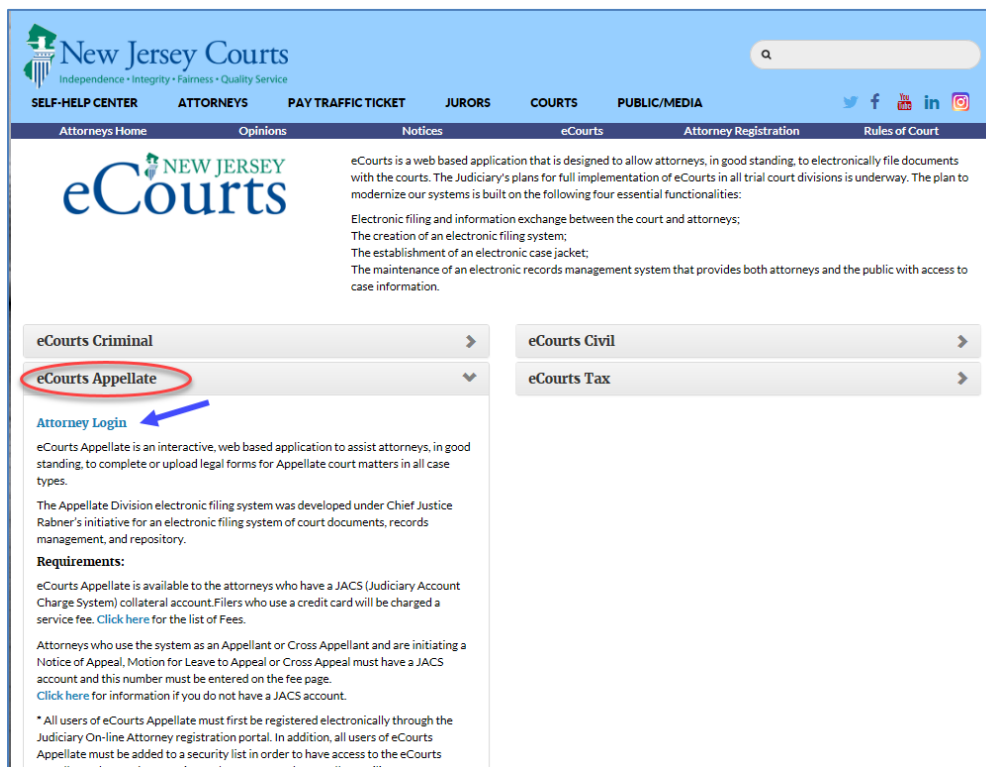
Go to njcourts.com and click on **Attorneys**.



Click **eCourts Login**.

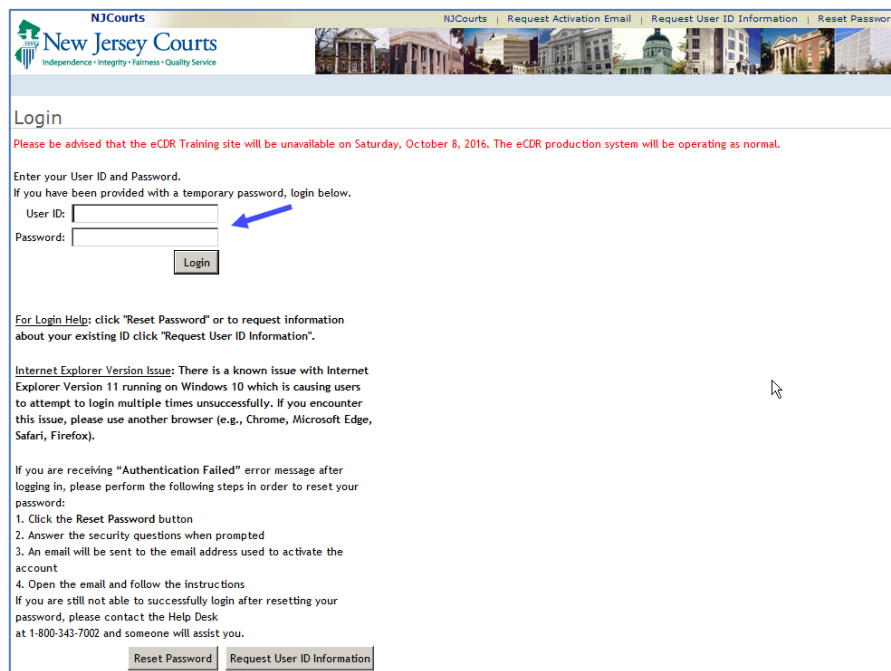


Click on eCourts Appellate. This is the webpage for Appellate Division eFiling System where you can find information regarding eCourts Appellate. Click on the **Attorney Login**.



Enter filer's **NJ Attorney Bar ID** and **Password**.

****This is the same User ID and Password used to log in and pay your annual attorney registration.**




NJCourts
New Jersey Courts
Independence • Integrity • Fairness • Quality Service

[NJCourts](#) | [Request Activation Email](#) | [Request User ID Information](#) | [Reset Password](#)

Login

Please be advised that the eCDR Training site will be unavailable on Saturday, October 8, 2016. The eCDR production system will be operating as normal.

Enter your User ID and Password.
If you have been provided with a temporary password, login below.

User ID: 

Password:

For Login Help: click "Reset Password" or to request information about your existing ID click "Request User ID Information".

Internet Explorer Version Issue: There is a known issue with Internet Explorer Version 11 running on Windows 10 which is causing users to attempt to login multiple times unsuccessfully. If you encounter this issue, please use another browser (e.g., Chrome, Microsoft Edge, Safari, Firefox).

If you are receiving "Authentication Failed" error message after logging in, please perform the following steps in order to reset your password:

1. Click the Reset Password button
2. Answer the security questions when prompted
3. An email will be sent to the email address used to activate the account
4. Open the email and follow the instructions

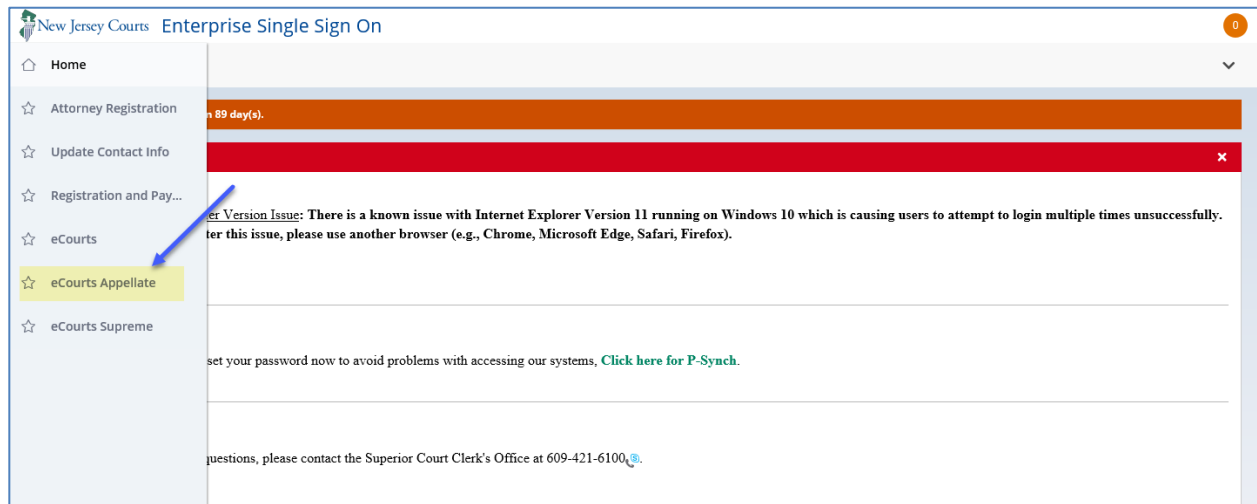
If you are still not able to successfully login after resetting your password, please contact the Help Desk at 1-800-343-7002 and someone will assist you.

Application Access

Click on **eCourts Appellate** from the menu on the left.

*If your zoom level is higher than 100%, the menu on the left will be collapsed. Moving your cursor over the area will display the applications available to you.

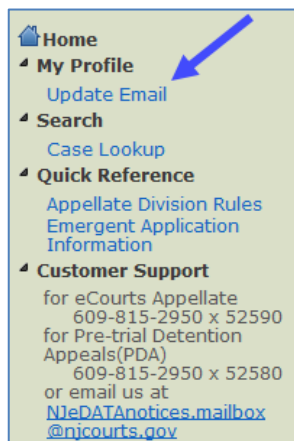
** If you do **not** see the eCourts Appellate tab after logging in to the Judiciary Single Sign-On, contact the Appellate eFiling Unit at 609.815.2950 ext. 52590 njedatanotices.mailbox@njcourts.gov to register for access.



Update/Verify Email and Firm Address

Currently, the eCourts Appellate system has an established interface with the eCourts and eCourts Supreme filing systems to pull out the attorney's emails. In addition, it has an established interface with CAMS (Central Attorney Management System) to pull out the attorney's associated firm address.

To ensure delivery of court notifications and eCourt Appellate communications, you should verify and update, if necessary, your email address. Click on **Update Email** under **My Profile**.



If you currently use eCourts, the email addresses entered in that application are used in eCourts Appellate. To add or modify an email, click on the **Edit** icon under **Operation**.

Firm ID	Qualifier	Address Type	Address	Email	OPERATION
F00000000	0001	Branch Office	123 Street, Any Town, NJ 00000		

[Continue and Go Back to Case List](#)

You can add up to 3 email addresses to receive eCourts Appellate notifications; at least one email address must be provided. Click **Save** and then the **Continue and Go Back to Case List** button.

EDIT EMAIL

Email1

Email2

Email3

**YOU MAY UPDATE ALL 3 EMAIL ADDRESSES:
THE UPDATE AFFECTS ALL eCOURTS APPLICATIONS (Superior Court,
Appellate Division and Supreme Court).**

[Cancel](#) [Save](#)

If you attempt to file a new case or add documents to a current case and do not have an email address entered, the system will return the following popup. Click **Continue** and you will be put on the Update Email page as seen above.

System Message

The email address is required to file a new case.

[Continue](#) [Cancel](#)

Creating a Criminal Appeal

Home/Welcome Page

The **Welcome Page** contains a bulletin board with information and notices posted by the Clerk's office, Support and Reference links, access to My Profile, the Case Lookup search feature, and About This Page information.

To file an appeal, select **File New Case**.

The screenshot shows the eCourts Appellate Home/Welcome Page. At the top right, there is a navigation bar with links: [File NEW Case](#), [My Case List](#), [Logout](#), and [Help](#). Below this, the page title is "Welcome To eCourts Appellate". The main content area is divided into several sections. On the left, there is a sidebar with a navigation menu: [Home](#), [My Profile](#), [Update Email](#), [Search](#), [Case Lookup](#), [Quick Reference](#), [Appellate Division Rules](#), [Emergent Application Information](#), [Customer Support](#), and [About This Page](#). The main content area starts with a "MESSAGES FROM THE CLERK'S OFFICE" section, which includes a notice about system changes for criminal appeals. Below this, there is a "SUPPORT & REFERENCE LINKS" section with various links and resources. A "File NEW Case" button is highlighted in the top right corner of the main content area.

Initiate a New Case

After selecting "File NEW Case", select the Case Type "Criminal" from the drop down menu. Next, enter the Indictment/Accusation number or the Complaint (CDR) number. The trial court docket number MUST match exactly as it appears in the eCourts case jacket. IF the trial court number does not meet the requirements for an eCourts match, i.e., municipal, expungement, or investigations, you can type in a free form docket number. Click search.

The screenshot shows the eCourts Appellate "File New Case" page. The page title is "File New Case". Below the title, there is a message: "To file a NEW case, use the drop down menu below." There is a radio button labeled "File" and a dropdown menu showing "NEW APPEAL or MOTION FOR LEAVE TO APPEAL". Below this, there is a message: "Click [here](#) to see the Trial Court/Agency Docket # Formats." There is a section titled "Select the Case Type to start an appeal process and enter the Trial Court/Agency Docket #." Below this, there is a "CASE TYPE:" dropdown menu set to "CRIMINAL". There are two main input sections: "Enter Indictment/Accusation #" and "Enter Complaint (CDR) #". The "Enter Indictment/Accusation #" section has a dropdown menu set to "CAMDEN" and a text input field containing "17 - 05 - 00067 - A". The "Enter Complaint (CDR) #" section has a dropdown menu set to "S" and a text input field containing "2010 012345 1111". Both sections have "Search" and "Reset" buttons. There is also a section titled "OR: Type a free form docket number only if the trial court number does not meet the requirements above for an eCourts match. i.e., municipal, expungement or investigations which may not have a docket number (use N/A)." with a text input field and "Reset" and "Search" buttons. At the bottom, there is a "Return to Case List" button.

Trial Court Information

1. Once you click continue, you will be brought to the Trial Court Information Page. You will see the docket with the Promis/Gavel case number and the Case Caption. If multiple Promis/Gavel case numbers appear, you will need to select the case that is linked to your appeal.
2. If this is not your case you may click on the EDIT DOCKET NUMBER button, to edit the docket number. You will receive a box that will allow you to enter the correct docket number.

Filing Progress... 2%
GETTING STARTED
Trial Court Information
Finality Question
Case Related Questions
CASE DATA
Case Details
Additional Case Details
Transcript
PARTY/ATTORNEY
List of Parties
DOCUMENTS
List of Documents
Add Documents
Proof of Service
FEES / PAYMENTS
Fees Charged / Payments
SUMMARY / SUBMIT
Case Summary
Submit

ABOUT THIS PAGE
Select the Trial Court Information, Party Information and Document Information for your trial court docket number.

GETTING STARTED
Trial Court Information

Trial Court Information

1. If more than one number appears below, please select the Promis/Gavel case number that is linked to your case.

CASE NUMBER	CASE CAPTION	JUDGE
<input checked="" type="radio"/> CAM-17-000067	STATE OF NEW JERSEY VS RONY RUIZE, ROCKY RAISSON, JOSEPH JONES, MILICENT CRUIZE, SUSAN WRIGHT	PHILIP HAINES

2. Edit the docket number if you have made a mistake by clicking on the button. [EDIT DOCKET NUMBER](#)

Party Information

3. Choose the appealing party or if the filing is on behalf of State of New Jersey choose the primary defendant.

NAME	SEQ#	SBI#	REPRESENTED BY THE TRIAL COURT
<input type="radio"/> RONY RUIZE	1	173173M	Attorney ALBERT ZABADY (UNION COUNTY PROSECUTOR)
<input type="radio"/> ROCKY RAISSON	2	176176M	Attorney ALLEN SOOHOO (GOLDEN ROTHSCHILD SPAGNOLA ET AL, PC)
<input type="radio"/> JOSEPH JONES	3	235235M	Attorney ANTHONY PADOVANI
<input type="radio"/> MILICENT CRUIZE	4		
<input type="radio"/> SUSAN WRIGHT	5		

[Cancel](#) [Continue](#)

If you click on the EDIT DOCKET NUMBER button, a pop-up will appear that will allow you to change the docket number.

eCourt Interface Information

*CASE TYPE: CRIMINAL

Current Trial Court Docket #: 17-05-00067-A

Enter Indictment/Accusation #: - - - [Search](#) [Reset](#)

Example: Atlantic 13 12 12345 I

OR

Enter Complaint (CDR) #: [Search](#) [Reset](#)

Example: S 2010 12345 1111

[Cancel](#)

3. If the Promis/Gavel case number is correct or the only match, choose the primary party, **OR** if you are appealing on behalf of the State of New Jersey, please choose the respondent/defendant. Click continue. If there are multiple defendants, you will be able to add them on the List of Parties Page.

Filing Progress... 2%
GETTING STARTED
Trial Court Information
 Finality Question
 Case Related Questions
 CASE DATA
 Case Details
 Additional Case Details
 Transcript
 PARTY/ATTORNEY
 List of Parties
 DOCUMENTS
 List of Documents
 Add Documents
 Proof of Service
 FEES / PAYMENTS
 Fees Charged / Payments
 SUMMARY / SUBMIT
 Case Summary
 Submit

ABOUT THIS PAGE
 Select the Trial Court Information, Party Information and Document Information for your trial court docket number.

GETTING STARTED
Trial Court Information

Trial Court Information

1. If more than one number appears below, please select the Promis/Gavel case number that is linked to your case.

CASE NUMBER	CASE CAPTION	JUDGE
<input checked="" type="radio"/> CAM-17-000067	STATE OF NEW JERSEY VS RONY RUIZE, ROCKY RAISON, JOSEPH JONES, MILICENT CRUIZE, SUSAN WRIGHT	PHILIP HAINES

2. Edit the docket number if you have made a mistake by clicking on the button. [EDIT DOCKET NUMBER](#)

Party Information

3. Choose the appealing party or if the filing is on behalf of State of New Jersey choose the primary defendant.

NAME	SEQ#	SBI#	REPRESENTED BY THE TRIAL COURT
<input type="radio"/> RONY RUIZE	1	173173M	Attorney ALBERT ZABADY (UNION COUNTY PROSECUTOR)
<input type="radio"/> ROCKY RAISON	2	176176M	Attorney ALLEN SOOHOO (GOLDEN ROTHSCHILD SPAGNOLA ET AL, PC)
<input type="radio"/> JOSEPH JONES	3	235235M	Attorney ANTHONY PADOVANI
<input type="radio"/> MILICENT CRUIZE	4		
<input type="radio"/> SUSAN WRIGHT	5		

[Cancel](#) [Continue](#)

4. After choosing the primary defendant, all signed orders available in the eCourts case jacket will be listed. Choose the order you are appealing (you may only choose one). If none of the orders apply, the order/JOC must be uploaded. The "Entry Date" will automatically populate as the "Date of Final Order/Judgment" on the Case Details page. If you are appealing more than one order, you will be able to add additional orders on a later screen.

Proof of Service
FEES / PAYMENTS
 Fees Charged / Payments
 SUMMARY / SUBMIT
 Case Summary
 Submit

ABOUT THIS PAGE
 Select the Trial Court Information, Party Information and Document Information for your trial court docket number.

Party Information

3. Choose the appealing party or if the filing is on behalf of State of New Jersey choose the primary defendant.

NAME	SEQ#	SBI#	REPRESENTED BY THE TRIAL COURT
<input checked="" type="radio"/> RONY RUIZE	1	173173M	Attorney ALBERT ZABADY (UNION COUNTY PROSECUTOR)
<input type="radio"/> ROCKY RAISON	2	176176M	Attorney ALLEN SOOHOO (GOLDEN ROTHSCHILD SPAGNOLA ET AL, PC)
<input type="radio"/> JOSEPH JONES	3	235235M	Attorney ANTHONY PADOVANI
<input type="radio"/> MILICENT CRUIZE	4		
<input type="radio"/> SUSAN WRIGHT	5		

Document Information

4. Select from the list of the Trial Court order(s) below. If it does not appear, you may upload the order later on the List of Documents page.

Please select the primary order or judgement of conviction for the appeal. The "Entry Date" is the "Date of Final Order/Judgement".

TRANSACTION ID	FILED DATE	DOCUMENT TYPE	JUDGE NAME	ENTRY DATE	ORDER
<input type="radio"/> CRM20175987	07/14/2017	MOTION ORDER	Information not available	07/14/2017	View
<input type="radio"/> CRM20175993	07/14/2017	MOTION ORDER	Information not available	07/14/2017	View
<input type="radio"/> CRM20175976	07/14/2017	MOTION ORDER	Information not available	07/14/2017	View
<input type="radio"/> CRM20175926	07/14/2017	MOTION ORDER	Information not available	07/14/2017	View
<input type="radio"/> CRM20171121	02/23/2017	MOTION ORDER	LINDA G. BAXTER	03/03/2017	View
<input type="radio"/> CRM20175936	07/14/2017	MOTION ORDER	Information not available	07/14/2017	View
<input type="radio"/> CRM20176010	07/14/2017	MOTION ORDER	Information not available	07/14/2017	View
<input type="radio"/> None of the above, the order/JOC will be uploaded instead					

[Cancel](#) [Continue](#)

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Finality Question

Part 1:

Criminal Appeals or Motions for Leave to Appeal:

If you have a final order you will click the radio button **#1. Yes** - This will create a system generated Notice of Appeal.

If you do not have a final order (not closed below or appealing an interlocutory order) select the radio button **#2. No** - This will create a system generated Motion for Leave to Appeal.

Finality Rule

A case in the trial court is considered final, and can be appealed, when a decision or decisions (order, judgment, dismissal, etc) are filed concluding the actions against all involved parties (you must be able to produce a copy of these decisions for the Appellate Division). If there is anything scheduled before the trial court judge or waiting to be scheduled, or you do not have a decision affecting each party, then your case is not ready to be appealed and you must file a **MOTION FOR LEAVE TO APPEAL**.

Filing Progress... 4%

- GETTING STARTED
- ✓ Trial Court Information
- Finality Question
- Case Related Questions
- CASE DATA
- Case Details
- Additional Case Details
- Transcript
- PARTY/ATTORNEY
- List of Parties
- DOCUMENTS
- List of Documents
- Add Documents
- Proof of Service
- FEES / PAYMENTS
- Fees Charged / Payments
- SUMMARY / SUBMIT
- Case Summary
- Submit

ABOUT THIS PAGE

Not sure if your appeal is final? Click on the word "FINAL" to view definition.

Improperly filed appeals, for example, the Appellate Division does not have jurisdiction over the following:

GETTING STARTED

Finality Question

PART 1

Read Carefully: Choose Yes or No from one of the options below. The answer determines whether you are creating a Notice of Appeal (R. 2:2-3) or a Motion for Leave to Appeal from an interlocutory order (R. 2:2-4; R. 2:5-6).

IS THE ORDER/JUDGMENT YOU ARE APPEALING FINAL?

- ☒ Yes, the ORDER/JUDGMENT is final (closed below or appealable as of right) and falls under one of the following categories below. (R. 2:2-3). This will create a system generated Notice of Appeal.
- ☐ No, the ORDER/JUDGMENT is not final (not closed below or appealing an interlocutory order). This will create a system generated Motion For Leave to Appeal.

OR, IS THE ORDER/JUDGMENT YOU ARE APPEALING PRE-TRIAL DETENTION?

- ☐ Yes, the ORDER/JUDGMENT being appealed is from an order **GRANTING** Pre-Trial Detention. This will create a system generated Notice of Appeal.
- ☐ No, the ORDER/JUDGMENT being appealed is from an order **DENYING** Pre-Trial Detention. This will create a system generated Motion For Leave to Appeal.

Part 2:

If you chose #1. Yes the ORDER/JUDGEMENT is final, select why the appeal is final.

PART 2

Choose **One** button from the following to indicate why the appeal is final.

FROM THE FINAL ORDER/JUDGMENT OF:

- ☐ The Superior Court trial divisions,
- ☐ In summary contempt proceedings in all trial courts except municipal courts;

OR FROM THE EXCEPTIONS THAT SHALL INCLUDE BELOW:

- ☐ **R.3:28(f)** (order enrolling defendant into the pretrial intervention program over the objection of the prosecutor),
- ☐ **R.3:26-3** (material witness order),
- ☐ **R.4:42-2** (certification of interlocutory order),
- ☐ **R.4:53-1** (order appointing statutory or liquidating receiver),
- ☐ **R.5:8-6** (final custody determination in bifurcated family action), and
- ☐ **R.5:10-6** (order on preliminary hearing in adoption action).
- ☐ An order granting or denying a motion to extend the time to file a notice of tort claim pursuant to N.J.S.A. 59:8-9, whether entered in the cause or by a separate action, and
- ☐ An order compelling or denying arbitration, whether the action is dismissed or stayed, shall also be deemed a final judgment of the court for appeal purposes.

Pre-Trial Detention Appeals or Motions for Leave to Appeal:

If you have an order **GRANTING** pretrial detention you will click the radio button **#3. Yes** - This will create a system generated Notice of Appeal. If you have an order **DENYING** pretrial detention and are challenging the terms of release you will click the radio button **#4. Yes** - This will create a system generated Motion for Leave to Appeal.

Filing Progress... 4%

✓ **GETTING STARTED**

Trial Court Information

Finality Question

Case Related Questions

CASE DATA

Case Details

Additional Case Details

Transcript

PARTY/ATTORNEY

List of Parties

DOCUMENTS

List of Documents

Add Documents

Proof of Service

FEES / PAYMENTS

Fees Charged / Payments

SUMMARY / SUBMIT

Case Summary

Submit

ABOUT THIS PAGE

Not sure if your appeal is final? Click on the word "FINAL" to view definition.

Improperly filed appeals, for example, the Appellate Division does not have jurisdiction, may be deemed case.

PRE-TRIAL DETENTION

1. Orders **Granting** pre-trial detention are appeals as a right pursuant to: N.J.S.A. 2A:162-18(c).
(Select YES)

2. Orders **Denying** pre-trial detention and orders releasing defendants with conditions, are interlocutory, and a motion for leave to appeal is required.
(Select NO)

GETTING STARTED

Finality Question

PART 1

Read Carefully: Choose Yes or No from one of the options below. The answer determines whether you are creating a Notice of Appeal (R. 2:2-3) or a Motion for Leave to Appeal from an interlocutory order (R. 2:2-4; R. 2:5-6).

IS THE ORDER/JUDGMENT YOU ARE APPEALING FINAL?

1. ☒ Yes, the ORDER/JUDGMENT is final (closed below or appealable as of right) and falls under one of the following categories below. (R. 2:2-3). **This will create a system generated Notice of Appeal.**

2. ☐ No, the ORDER/JUDGMENT is not final (not closed below or appealing an interlocutory order). **This will create a system generated Motion For Leave to Appeal.**

OR, IS THE ORDER/JUDGMENT YOU ARE APPEALING PRE-TRIAL DETENTION?

3. ☐ Yes, the ORDER/JUDGMENT being appealed is from an order **GRANTING** Pre-Trial Detention. **This will create a system generated Notice of Appeal.**

4. ☐ No, the ORDER/JUDGMENT being appealed is from an order **DENYING** Pre-Trial Detention. **This will create a system generated Motion For Leave to Appeal.**

If you chose # 3. Yes, the ORDER/JUDGEMENT being appealed is from an order **GRANTING** Pre-Trail detention, the applicable exception is prefilled.

PART 2

THE APPEAL IS FINAL PER THE EXCEPTION BELOW:

☒ **R.2:9-13** Orders granting pretrial detention, pursuant to N.J.S.A. 2A:162-18 (c).

If you choose either 2. No, the ORDER/JUDGEMENT is not final, or 4. No, the ORDER/JUDGEMENT being appealed is from an order **DENYING** Pre-Trial Detention, click continue.

Case Related Questions

- a. Choose Judgment or Order – Buttons are pre-filled on appeal. Motion for leave to appeal information must be filled in.
- b. TRIAL COURT is pre-filled based upon answer to finality question.
- c. Choose a fee type. For Public Defender or Attorney General, fee type is prefilled for Exempt.
- d. If not appealing entire judgment, use this box to specify those portions in detail.

Filing Progress... 7%

GETTING STARTED

[Trial Court Information](#)
[Finality Question](#)
[Case Related Questions](#)

CASE DATA

[Case Details](#)
[Additional Case Details](#)
[Transcript](#)

PARTY/ATTORNEY

[List of Parties](#)

DOCUMENTS

[List of Documents](#)
[Add Documents](#)
[Proof of Service](#)

FEES / PAYMENTS

[Fees Charged / Payments](#)

SUMMARY/ SUBMIT

[Case Summary](#)
[Submit](#)

ABOUT THIS PAGE

Select the Court your appeal originates from.

The filing fee and your payment options are noted on this page. Use the radio button to select your option.

GETTING STARTED

Case Related Questions

1. Buttons are pre-filled to display on appeal, if the case is from a judgment or order, and will also display the appropriate court. Only change if necessary. Motion for leave to appeal information must be filled in.

A

This case is from

☐ A JUDGMENT
☒ AN ORDER in a

B

☐ STATE AGENCY
☒ TRIAL COURT
☐ TAX COURT

The Fee for filing a NOTICE OF APPEAL is \$250.00

C

2. Select payment type.

☒ I am filing with payment in full.
☐ I am filing under an [exempt](#) status by statute.
☐ I am filing as an indigent with a trial court order.*
☐ I am filing as an indigent with a motion.*

*Notice to filer - later in this filing process you will need to upload the court order or motion on the DOCUMENT SCREEN.

D

3. Fill in the text box if you are appealing a partial judgment/order, if not, leave blank

IF NOT APPEALING THE ENTIRE JUDGMENT, ORDER OR AGENCY DECISION, SPECIFY WHAT PARTS OR PARAGRAPHS ARE BEING APPEALED.

500 characters left

Return to Case List

Previous

Continue

Case Details Page

This information will create the front page of the Notice of Appeal. To edit any of the prefilled sections, you will need to return to the [Trial Court Information](#) page. If entered the docket number in the free form text box on the File New Case page, you will be required to complete the fields below.

- TRIAL COURT DOCKET# - The trial court docket number will be prefilled. If the trial court docket number is incorrect, you will need go back to the [Trial Court Information](#) page, and follow the steps to editing the docket number.
- DATE OF FINAL ORDER – If you chose a trial court order from the [Trial Court Information](#) page, the date will be prefilled. If you chose the wrong order, you will need go back to the [Trial Court Information](#) page and choose the correct order. If you chose that you will be uploading the order, you will need to enter the order date.
- CASE CAPTION – The case caption will be prefilled with the defendant that you chose on the Trial Court Information page. If there are co-defendants, you will need to edit the case caption to include all party names. *Case Caption must conform to the Trial Court Order Case Caption.
- SENTENCE ONLY - Check this box for criminal appeals if the only issue is sentencing.
- SEALED - Click on the check box for SEALED if the matter is sealed to the public. The system will automatically seal Pre-Trial Detention filings.
- CASE TYPE – Will prefill for Criminal docket types: -I, -A, -S, and Pre-Trial Detention.
- CASE CATEGORY – Will prefill based upon docket type entered.
- TRIAL COURT COUNTY – Will prefill based on what you entered on the [File New Case](#) page.
- TRIAL COURT JUDGE – If the Judge's name does not prefill, select from the drop down or type 2 or 3 letters of the first or last name to get a shortlist, then double click on the name.

- j. Save or Continue – Save if you are leaving this filing in draft status or Continue to move to proceed.

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Fees Charged / Payments
SUMMARY/ SUBMIT
Case Summary
Submit

ABOUT THIS PAGE
Trial Court information is entered on this page. Fields with * are required.
Additional trial court information or related Appellate docket numbers may be added on the additional case details screen.

Case Details - TRIAL COURT

Fields marked with * are REQUIRED.

A TRIAL COURT DOCKET# 17-05-00067-A

B *DATE OF FINAL ORDER/JUDGMENT 07/14/2017

Note: Full and complete caption as it appears on order being appealed or last amended complaint without et al or abbreviations that include all the parties involved.
If the Trial Court case caption inserted here is not complete or has the incorrect spelling, you must fix the caption here.

For Case Caption samples, [click HERE](#).

C *CASE CAPTION STATE OF NEW JERSEY
v.
RONY RUIZE
3966 characters left

D ☐ **SENTENCE ONLY.** Check this box if the issue(s) on this appeal focus **only** on the sentence imposed? See [B, 2:9-1](#).

E ☐ This is a **SEALED** case based upon court rule, statute, case law or court order.

SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

F *CASE TYPE CRIMINAL

G *CASE CATEGORY ACCUSATION

H *TRIAL COURT COUNTY CAMDEN

I *TRIAL COURT JUDGE PHILIP E. HAINES
Type a portion of the first or last name to get a partial list of judges.
For a full list click on the arrow.

[Return to Case List](#) [Previous](#) [Save](#) [Continue](#)

Additional Case Details Page

Additional Trial Court Information

If you are appealing from more than one order, click the word [here](#) and complete the required fields. To add multiple orders, click the (+) sign.

Filing Progress... 19%

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List of Documents
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FEES / PAYMENTS
Fees Charged / Payments
SUMMARY/ SUBMIT
Case Summary
Submit

ABOUT THIS PAGE
Additional trial court information or related Appellate docket numbers may be added here.
* You will have an opportunity if necessary to add the related cases when completing the Case Information Statement.

GETTING STARTED **CASE DATA**

Additional Case Details

Additional Trial Court Information

To add additional Trial Court Information or to appeal from an additional Trial Court Order, click [here](#).

Related Appellate Case Information

The primary trial court docket number you have entered for this case is: 17-05-00067-A

Note: To continue, you are required to search for related cases using the main trial court docket number. This search will review the Appellate Case Management system and will then display any cases for that docket number.

Initially, click on this required [link](#) to determine if there are any cases related to your filing for this trial court docket number.

Click [here](#), if you would like to add the related appellate cases using other parameters (i.e., same issues or co-defendants or prior appeals).

[Return to Case List](#) [Previous](#) [Save](#) [Continue](#)

Related Appellate Case Information

In order to proceed you are required to search the primary trial court docket number for related appellate cases, click the word [link](#), the system will complete an automatic search. To add related appellate cases (i.e. same issues, co-defendants, prior appeals), click the word [here](#).

Filing Progress... 19%

✓ **GETTING STARTED**

✓ **Additional Case Details**

✓ **CASE DATA**

Case Details

Additional Case Details

Transcript

PARTY/ATTORNEY

List of Parties

DOCUMENTS

List of Documents

Add Documents

Proof of Service

FEES / PAYMENTS

Fees Charged / Payments

SUMMARY/ SUBMIT

Case Summary

Submit

ABOUT THIS PAGE

Additional trial court information or related Appellate docket numbers may be added here.

* You will have an opportunity if necessary to add the related cases when completing the Case Information Statement.

GETTING STARTED

CASE DATA

Additional Case Details

Additional Trial Court Information

To add additional Trial Court Information or to appeal from an additional Trial Court Order, click [here](#).

Related Appellate Case Information

The primary trial court docket number you have entered for this case is: 14-03-00582-A

Note: To continue, you are required to search for related cases using the main trial court docket number. This search will review the Appellate Case Management system and will then display any cases for that docket number.

Initially, click on this required [link](#) to determine if there are any cases related to your filing for this trial court docket number.

Click [here](#), if you would like to add the related appellate cases using other parameters (i.e., same issues or co-defendants or prior appeals).

[Return to Case List](#)

[Previous](#)
[Save](#)
[Continue](#)

If there are no related appeals, click continue in the popup. If records found, check all that apply, click continue in the popup. Then click continue again on the Additional Case Details page.

Add Additional APPELLATE COURT Docket#

The following are the matches found for the search criteria you entered.

TRIAL COURT DOCKET #:

COURT	APPELLATE #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	FILING PARTY	Date Filed	Disposition Date	Data Source
No record found.								

[Cancel](#)
[Continue](#)

Add Additional APPELLATE COURT Docket#

The following are the matches found for the search criteria you entered.

TRIAL COURT DOCKET #: 14-03-00582-A

	COURT	APPELLATE #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	FILING PARTY	Date Filed	Disposition Date	Data Source
<input type="checkbox"/>	APPELLATE	AM-000035-18	STATE OF NEW JERSEY V LEE JAMES	CRIMINAL	14-03-00582-A	STATE OF NEW JERSEY - CAROL M HENDERSON	01/07/2019	01/01/2019	eCourts Appellate
<input type="checkbox"/>	APPELLATE	AM-000035-18	STATE OF NEW JERSEY V LEE JAMES	CRIMINAL	14-03-00582-A	LEE JAMES - MARY LOOBY	01/07/2019	01/01/2019	eCourts Appellate
<input type="checkbox"/>	APPELLATE	A-000078-18	STATE OF NEW JERSEY V JOAN SMITH	CRIMINAL	14-03-00582-A	STATE OF NEW JERSEY - CAROL M HENDERSON	01/07/2019	10/30/2018	eCourts Appellate
<input type="checkbox"/>	APPELLATE	A-000078-18	STATE OF NEW JERSEY V JOAN SMITH	CRIMINAL	14-03-00582-A	JOAN SMITH - MARY LOOBY	01/07/2019	10/30/2018	eCourts Appellate
<input type="checkbox"/>	APPELLATE	A-000103-18	STATE OF NEW JERSEY V MICHAEL DAVID	CRIMINAL	14-03-00582-A	MICHAEL DAVID - BETH HANSEN	01/16/2019	01/14/2019	NJAPP
<input type="checkbox"/>	APPELLATE	A-000101-18	STATE OF NEW JERSEY V LEE JAMES	CRIMINAL	14-03-00582-A	LEE JAMES - BETH HANSEN	01/16/2019	01/07/2019	NJAPP
<input type="checkbox"/>	APPELLATE	AM-000045-18	STATE OF NEW JERSEY V MICHAEL DAVID, LEE JAMES	CRIMINAL	14-03-00582-A	MICHAEL DAVID - BETH HANSEN	01/10/2019	01/04/2019	NJAPP
<input type="checkbox"/>	APPELLATE	A-000055-18	RECORD SEALED	CRIMINAL	14-03-00582-A	RECORD SEALED	12/12/2018	08/19/2014	NJAPP

[Cancel](#)
[Continue](#)

Case Related Questions – Criminal

Fill in or check off the appropriate answers to the questions. Everything with a red asterisk is required

- Required** - Statement of offense and sentence - can be obtained from trial court order.
- Appeal from - can be obtained from order.
- PCR relief - check off 1st, 2nd, other or not all if this is not a post-conviction relief.
- Required** - Incarceration? Yes, or No.
- Required** - Bail? Yes, or No.
- Custody? Where is the defendant confined? Place of confinement is available through the dropdown menu.

g. **Required** - Check if they were represented below and add the attorney's name; which can be found on the trial court order.

GETTING STARTED

CASE DATA

Case Related Questions - Criminal

For criminal, quasi-criminal and juvenile actions only:

*Give a concise statement of the offense and the judgment including date entered and any sentence or disposition imposed:

500 characters left

This appeal is from a ☐ conviction ☐ post judgment motion ☐ post-conviction relief ☐ pre-trial detention

If post-conviction relief, is it the ☐ 1st ☐ 2nd ☐ other (Specify)

*Is defendant incarcerated? ☐ Yes ☐ No

*Was bail granted or the sentence or disposition stayed? ☐ Yes ☐ No

If in custody, select the place of confinement:

*Defendant was represented below by:
☐ Public Defender ☐ Self ☐ Private Counsel (Specify trial counsel's name)

Return to Case List

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Continue

Filing Time

If the appeal is filed after 45 days (7 days for Pre-Trial Detention), select the radio button for good cause (a Notice of Motion will be system generated and inserted in the List of Documents along with motion supporting documentation) or, select the applicable exception. ***NOTE: THE FILING TIME OF 45 DAYS (7 DAYS FOR PRE-TRIAL DETENTION) IS STRICTLY ENFORCED. THE COUNTING OF 45 DAYS INCLUDES WEEKENDS AND HOLIDAYS.**

GETTING STARTED

CASE DATA

Filing Time - 45 Day Rule for TRIAL COURT Cases

YOUR APPEAL IS OUT OF TIME:

APPEALS ARE REQUIRED TO BE FILED WITHIN 45 DAYS AFTER THE FINAL DISPOSITION DATE ([R.2:4-1](#))

☐ Good cause and in absence of prejudice applies ([R.2:4-4](#)).
I AM FILING A MOTION TO FILE AS WITHIN TIME WITH SUPPORTING DOCUMENT.
(A motion and supporting document will be added to the list of documents section.)

☐ Exemptions ([R.2:4-3](#)). Select reasons that apply from the list below.

☐ Death of aggrieved party. ([R.2:4-3\(a\)](#))

☐ Death, disbarment, resignation, or suspension of the attorney of record. ([R.2:4-3\(a\)](#))

☐ CRIMINAL: Timely filing and service of a MOTION to the trial court for judgment ([R.3:18-2](#)) OR for a new trial ([R.3:20](#)) OR in arrest of judgment ([R.3:21-9](#)) OR for Rehearing or to amend or make additional findings of fact ([R.1:7-4](#)) ([R.2:4-3\(c\)](#))

☐ CRIMINAL: By the insanity of the defendant. ([R.2:4-3\(d\)](#))

☐ CIVIL: Timely filing and service of a MOTION to the trial court for rehearing OR to Amend or make additional findings of fact ([R.1:7-4](#)) OR for judgment ([R.4:40-2](#)) OR for a new trial ([R.4:49-1](#)) OR for rehearing or reconsideration seeking to alter or amend the judgment or order ([R.4:49-2](#)) ([R.2:4-3\(e\)](#))

☐ Other: Time was extended due to Supreme Court Order or other court approved protocol.

Note: A motion for reconsideration stops the time running. Please calculate your time from the date the motion was made and then add to it the time after the order on reconsideration is filed. This will give you the accurate time. Both the original order and the order on reconsideration must be uploaded.

Return to Case List

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Continue

Transcript Request Verification Form

Select the option that applies.

Filing Progress... 26%

✓ GETTING STARTED

✓ CASE DATA

TRIAL COURT INFORMATION

FINALITY QUESTION

CASE RELATED QUESTIONS

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Add Documents

Proof of Service

FEES / PAYMENTS

Fees Charged / Payments

SUMMARY / SUBMIT

Case Summary

Submit

GETTING STARTED CASE DATA

Transcript Request Form Verification

A certified transcript is required for each hearing date. **All dates must be entered below including those already in your possession.**

If you are not ordering the transcripts, please select the reason from the drop down list.

☒ I am not ordering transcripts because

☐ I am ordering transcripts or adding the dates of those in my possession.

Return to Case List Previous Continue

If ordering transcripts OR if they are in your possession:
Select the **Delivery Schedule** from the drop down menu. Select Expedited for PDA transcripts.

Click **Add Hearing Dates**. On the next screen enter the **Proceeding date** and **type**. Check the box for **Transcript to be Ordered** or select reason for not ordering from the drop-down menu (i.e., in Attorney possession). Click the plus (+) sign to add additional dates. Click save after 10 dates and then click Add Hearing date again for more entries.

☒ I am ordering transcripts or adding the dates of those in my possession.

☐ I am making a motion for transcripts at public expense. (transcript date(s) are entered below.)
Notice to filer-later in this filing process you will need to create a motion on the Document Screen.

Indicate the delivery schedule for your transcript request:

** These time Frames are for the completion of the transcript. Delivery may add a day or two to your receipt of the transcript. The prices above are effective through June 30,2020. You may request to use a transcript agency that accepts credit cards.

For Public Defender only: Please add your R.O. #

Instructions for court reporter or agency, or to request a particular transcription agency:

1000 characters left

DATE OF PROCEEDINGS	TYPE OF PROCEEDING	NAME OF JUDGE/AGENCY	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT	OPERATION	OPERATION
				No record found.		

To Add New Hearing Dates, click on [Add Hearing Dates](#). You can add maximum of 10 Hearing Dates at a time.

Use the transcript office dropdown to change the county for the transcript request form. See left panel *.

TRANSCRIPT OFFICE:

- You will be contacted for payment by a transcription agency. Failure to make a payment can result in the dismissal of the appeal.
- For Trial Court appeals, the transcript request form is sent automatically to the transcript office. No further action is needed and orders are processed through eFiling only.
- For State Agency and Tax Court appeals, the transcript request form is sent to the agency or the Tax Court. Please reach out to them regarding payment.
- In Civil Appeals, transcripts at public expense are permitted in very limited circumstances. See [R.2:5-3\(d\)](#) and [R.2:7-1](#) and their comments.

Add New Hearing Date X

You can add maximum of 10 Proceeding Dates at a time. All fields are required.

DATE OF PROCEEDINGS (MM/DD/YYYY)	TYPE OF PROCEEDING	NAME OF JUDGE/AGENCY	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>

When ordering transcripts for appeal through the eCourts appellate eFiling system, it is not necessary to upload those documents. **Do Not** upload your copy of the transcript(s) received from the transcript office into system. The Clerk's office will automatically upload the ordered transcripts when the official certified transcript(s) have been sent to the Appellate Division by the county Court Reporter.

Transcripts already in your possession and not ordered from the system should be uploaded within 30 days of the filing of the notice of appeal, or with the Notice of Appeal.

The Transcript Request Form will automatically be sent to the Appellate Division's Transcript Unit for processing. You will be contacted by the transcript agency for a payment.

Transcripts in Attorney Possession

If you indicated transcripts are in attorney possession, the system will display a popup after the List of Documents page to remind you that transcripts must be uploaded within 30 days and the 3 additional copies submitted must be the filed stamped version of the original upload. Therefore, you will need to wait for your uploaded copy to be filed stamped before forwarding the 3 paper copies to the Clerk's office.

System Message X

REMINDER, YOU MUST UPLOAD THE TRANSCRIPTS IN YOUR POSSESSION WITHIN 30 DAYS! THE 3 ADDITIONAL COPIES MUST BE SUBMITTED AFTER THE ORIGINAL UPLOAD IS FILED STAMPED BY THE CLERKS OFFICE. PLEASE WAIT FOR YOUR UPLOADED COPY TO BE STAMPED AND SEND 3 COPIES OF THAT FILED VERSION.

Note: When adding/uploading attorney possession transcripts in eCourts Appellate, you must fill out **2** required fields on the “Add Document-Document Information” page: “Proceeding Date” and “Volume Number” as shown below.

Add Document

DOCUMENT INFORMATION

*CATEGORY: Category Description

*DOCUMENT TYPE:

*PROCEEDING DATE:

*VOLUME NUMBER:

☐ **SEALED** DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY: TEST


Note: System accepts documents in PDF format only. If your file size exceeds 28 MB, you will need to break it up into multiple smaller files. File size may be affected with briefs and appendices, which must be text searchable. Please make sure your scanner is set to compress and set to black and white, no color.
To save your attachment once uploaded, click on "Continue" button.

List of Parties

The List of Parties page will automatically insert the appellant and respondent parties. Both parties will show in red, indicating that you need to finalize information for each party. Click on the edit icon under the operation column for each party.

Filing Progress... 28%
GETTING STARTED
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Fees Charged / Payments
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ABOUT THIS PAGE
You are adding or modifying party and attorney information on this page.



Use the edit icon  in the operation column to update party information.



GETTING STARTEDCASE DATA**PARTY/ATTORNEY**

List of Parties
Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondents) and their attorneys.

To ADD [party](#) contact and [attorney](#) information
1. Click [Add Appellant](#) (The case filer)
2. Click [Add Respondent](#) (Other parties of which there may be one or more)
3. For additional parties use the buttons above after the prior entry is complete. Click Continue after all parties are added.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
STATE OF NEW JERSEY	PLAINTIFF		RESPONDENT	ATTORNEY GENERAL CRIMINAL JUSTICE - CAROL M HENDERSON (ATTORNEY OF RECORD)	25 MARKET STREET, PO BOX 085 TRENTON, NJ 08625 609-984-6500	
JOHN DOE	DEFENDANT (Primary)		APPELLANT	LAW OFFICE OF JANE DOE - JANE DOE (ATTORNEY OF RECORD)	123 GEORGE WASHINGTON STREET TRENTON, NJ 08625	

OPERATION:
Click  **EDIT** option to modify party/attorney information that you entered for cases in DRAFT status OR add a new attorney.
Click  **DELETE** option to delete party and associated attorney information that you entered for cases in DRAFT status.

[Return to Case List](#)[Previous](#)[Continue](#)

Appellant - Party Information

- Entity – The system will automatically choose Individual.
- Role of Party – The system will automatically choose the party role in the trial court. This cannot be changed
- Status of Party – Select option that applies.
- Party Name – The party name will prefill. If the name listed in not correct, you will need to return to the [Trial Court Information](#) page, to choose the correct party.
- Edit party name – If the prefilled name is not an exact match to the order, such as, a middle name or suffix needs to be added, use the [Click Here](#) to edit.
- For AKA, use the [Click Here](#) link to add.

GETTING STARTEDCASE DATA**PARTY/ATTORNEY**

Update Appellant Party

Check if any of the following apply to this party:
* This entity is an
☒ INDIVIDUAL **a.**
☐ ORGANIZATION
☐ INITIALS ONLY
☐ STATE OF NEW JERSEY
☐ MULTIPLE PARTIES (Use if filing ONE brief on behalf of all parties)

* Role of party in the Trial court/Agency:
☐ PLAINTIFF **b.**
☒ DEFENDANT
☐ OTHER

* Status of party as of date of appeal:
☐ Participated below **c.**
☐ Dismissed with Prejudice
☐ Dismissed without Prejudice
☐ Defaulted below
☐ New Party

d.
Party Name: *FIRST NAME JOHN *LAST NAME DOE MIDDLE NAME SUFFIX

[Click HERE](#) to edit party name. **e.**

[Click HERE](#) to enter other names this party has used(AKA). **f.**

☐ This party is filing as [PRO SE](#).
☐ This party is a [Juvenile](#).
☐ This party information is [SEALED](#) by statute or by order of court (upload document REQUIRED).

Multiple Parties

****This option is only available for case categories of: Expungements, Municipal Appeals, and Other. These case types are not matched with the eCourts case jacket.**

The Multiple Parties option is for attorneys representing multiple parties within the case **and** will be filing **ONE** brief for all parties. Your brief should reflect the additional parties that you represent.

GETTING STARTED CASE DATA PARTY/ATTORNEY

Add Respondent Party

Check if any of the following apply to this party:

This entity is an ☐ INDIVIDUAL ☐ ORGANIZATION ☐ INITIALS ONLY ☐ STATE OF NEW JERSEY ☒ MULTIPLE PARTIES (Use if filing ONE brief on behalf of all parties) ☐ This party is filing as [PRO SE.](#)

Role of party in the Trial court/Agency: ☐ PLAINTIFF ☐ DEFENDANT ☐ OTHER



Status of party as of date of appeal: ☐ Participated below ☐ Dismissed with Prejudice ☐ Dismissed without Prejudice ☐ Defaulted below ☐ New Party

*Party Name: MULTIPLE PARTIES(Use comma in between)

200 characters left

CO-COUNSEL

To add another attorney as co-counsel, click the plus sign at the bottom right hand corner of the page. Continue with the procedure of selecting the appropriate attorney through the search option.


 

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

Type in Co-Counsel's name and click Search.

☒ Search By Attorney Name ☐ Search By Firm Name

First Name Last Name  Search

Attorney name Attorney Role (Req.)


FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.				
Case Specific Email <input type="text"/>				

Double Click on the attorney to enter data into the fields.

Attorney Search			
Attorney Name	Firm Name	Good Stand	Firm Status
WILLIAM P WELAJ	WILLIAM WELAJ	01	01

Select the attorney role from the drop down menu and click continue. If the attorney does not have a confirmed email entered in eCourts, eCourts Appellate or eCourts Supreme, you are required to enter their email address in the case specific email field.

☒ Search By Attorney Name ☐ Search By Firm Name

First Name Last Name  Search

Attorney name Attorney Role (Req.)

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> F00010238	WILLIAM WELAJ (e)	21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876	908-	...

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.



Case Specific Email

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

The list of parties now shows the co-counsel.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
TEST ONE	DEFENDANT	Participated below	APPELLANT	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e)	31 CLINTON ST, PO BOX 46003 NEWARK, NJ 07101 973-877-1200 kirt.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn	 

Respondent – Party/Attorney Information

Notices of Appeal with trial court docket numbers ending in –I, –A, –S:

- a. Entity – The system will automatically choose State of New Jersey. This cannot be changed.
- b. Role of Party – The system will automatically choose the party role as Plaintiff. This cannot be changed
- c. Status of Party – The system will automatically choose Participated Below. This cannot be changed.
- d. Party Name – The party name will prefill with State of New Jersey. This cannot be changed.
- e. Attorney Name – The system will automatically prefill Carol Henderson from the Attorney General's Office as the attorney of record.

Motions for Leave to Appeal with trial court docket numbers ending in –I, –A, –S:

- a. Entity – The system will automatically choose State of New Jersey. This cannot be changed.
- b. Role of Party – The system will automatically choose the party role as Plaintiff. This cannot be changed
- c. Status of Party – The system will automatically choose Participated Below.
- d. Party Name – The party name will prefill with State of New Jersey. This cannot be changed.
- e. Attorney Name – The system will automatically prefill the lead prosecutor for the county as the attorney of record.

Notices of Appeal and Motions for Leave to Appeal for Pre-Trial Detention:

- a. Entity – The system will automatically choose State of New Jersey. This cannot be changed.
- b. Role of Party – The system will automatically choose the party role as Plaintiff. This cannot be changed
- c. Status of Party – The system will automatically choose Participated Below.
- d. Party Name – The party name will prefill with State of New Jersey. This cannot be changed.
- e. Attorney Name – Search for the county prosecutor by name.

The screenshot displays the 'PARTY/ATTORNEY' tab in the eCourts Appellate system. The left sidebar shows the 'Filing Progress' at 40%, with sections for 'GETTING STARTED', 'CASE DATA', 'PARTY/ATTORNEY', 'DOCUMENTS', 'FEES / PAYMENTS', and 'SUMMARY / SUBMIT'. The 'PARTY/ATTORNEY' section is active, showing options like 'List of Parties', 'List of Documents', 'Add Documents', 'Proof of Service', 'Fees Charged / Payments', 'SUMMARY / SUBMIT', and 'Case Summary Submit'. The main content area is titled 'Update Respondent Party' and contains a form with the following fields:

- Check if any of the following apply to this party:**
 - This entity is an:
 - ☐ INDIVIDUAL
 - ☐ ORGANIZATION
 - ☐ INITIALS ONLY
 - ☒ STATE OF NEW JERSEY
 - ☐ MULTIPLE PARTIES (Use if filing ONE brief on behalf of all parties)
- Role of party in the Trial court/Agency:**
 - ☒ PLAINTIFF
 - ☐ DEFENDANT
 - ☐ OTHER
- Status of party as of date of appeal:**
 - ☒ Participated below
 - ☐ Dismissed with Prejudice
 - ☐ Dismissed without Prejudice
 - ☐ Defaulted below
 - ☐ New Party
- Party Name:** ORGANIZATION NAME: STATE OF NEW JERSEY

Below the form, there is a note: 'Initials are used in juvenile, domestic violence, or other appeals where party name is protected.' and a footer note: 'Fill in the appropriate information for the party in the Respondent section. Click on + the sign at the bottom right corner to add an additional attorney, (co-counsel or designated counsel).'

Respondent Attorney

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below. Also available on the link is a list of Agencies that the Attorney General does not represent. Please note and serve trial counsel for the agency.

Select an attorney address if more than one is shown below.

Attorney name: CAROL M HENDERSON Attorney Role (Req.): ATTORNEY OF RECORD

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
000000098	ATTORNEY GENERAL CRIMINAL JUSTICE (e)	25 MARKET STREET, PO BOX 085 TRENTON, NJ 08625	609-984-6500	TEST@MAIL.COM

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email:

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

[Cancel](#) [Continue](#)

Additional parties

If additional defendants exist in the eCourts case jacket and are involved in the appeal, click the Add/Edit Trial Court Party(ies) button. Check the YES box for the additional party and select the party designation. Click confirm to proceed.

Filing Progress... 28%

- GETTING STARTED
- CASE DATA
- PARTY/ATTORNEY**

List of Parties - Additional Party Entry

Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondents) and their attorneys.

Appellant filer will only add additional parties after reviewing the imported parties (in red) found on the bottom of the page.

To add additional parties found in Trial Court, select the Add/Edit Trial Court Party(ies) button below.

Click [Add/Edit Trial Court Party\(ies\)](#)

List of Trial Court Parties

Primary defendant cannot be deleted, if you want to change primary defendant, please click on the Trial Court Information link in the menu on the left.

Please select defendants involved in the appeal.

You must select the party designation: Appellant = Case Filer, Respondent = All others

Yes	Party Designation	PARTY NAME	SEQ#	SBI#	Name	TC Attorney Name
<input type="checkbox"/>		MICHAEL DAVID	3	480257D	MICHAEL DAVID ()	
<input type="checkbox"/>		JOAN SMITH	2	222044A	JOAN SMITH	FRANK GREEN ()
<input checked="" type="checkbox"/>	APPELLANT	LEE JAMES	1	952753B	LEE JAMES	MARY SMITH (LEGAL EAGLES)

[Cancel](#) [Confirm to proceed](#)

You will need to finalize the information for the added parties. Click the on the edit icon under the Operation column.

List of Parties - Additional Party Entry

Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondents) and their attorneys.

Appellant filer will only add additional parties after reviewing the imported parties (in red) found on the bottom of the page.

To add additional parties found in Trial Court, select the Add/Edit Trial Court Party(ies) button below.

Click [Add/Edit Trial Court Party\(ies\)](#)

Add Amicus or Intervenor only if you have an order admitting the party in the Trial Court (The Trial Court order needs to be uploaded).

Click [Add Amicus/Intervenor](#)

List of Parties - Party and Attorney Information

Note: Primary defendant cannot be deleted on this page, if you want to change primary defendant, please click on the Trial Court Information link in the menu on the left.

You must update the imported party (in red) information shown in this section. This may include the parties' role in the trial court, their status, or you might need to update attorney information. Click the EDIT button under the word OPERATION to make these changes.

To correct Attorney information, please use DELETE button for the Party/Attorney record from the list below and then re-enter the correct Party/Attorney information using Add button in the Additional Party Entry section above.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
MICHAEL DAVID	DEFENDANT	Participated below	RESPONDENT	ATTORNEY GENERAL CRIMINAL JUSTICE - CAROL M HENDERSON (ATTORNEY OF RECORD) (e)	25 MARKET STREET, PO BOX 085 TRENTON, NJ 08625 609-984-6500 TEST@MAIL.COM	EDIT DELETE
STATE OF NEW JERSEY	PLAINTIFF	Participated below	RESPONDENT	ATTORNEY GENERAL CRIMINAL JUSTICE - CAROL M HENDERSON (ATTORNEY OF RECORD) (e)	25 MARKET STREET, PO BOX 085 TRENTON, NJ 08625 609-984-6500 TEST@MAIL.COM	EDIT DELETE
LEE JAMES	DEFENDANT (Primary)	Participated below	APPELLANT	BUTTAFLUOCO ARCE & PRICE, LLC - MARY LOOBY (ATTORNEY OF RECORD) (e)	2509 PARK AVENUE, SUITE 1-C SOUTH PLAINFIELD, NJ 07080-0000 908-668-8829 mlooby@test.com	EDIT DELETE

- a. Entity – The system will automatically choose Individual.
- b. Role of Party – The system will automatically choose the party role in the trial court. This cannot be changed.
- c. Status of Party – Select option that applies.
- d. Party Name – The party name will prefill. If the name listed in not correct, you will need to return to the List of Parties page, delete the entire entry for the incorrect name and repeat the steps to add additional parties outlined previously.
- e. Edit party name – If the prefilled name is not an exact match to the order, such as, a middle name or suffix needs to be added, use the [Click Here](#) to edit.
- f. For AKA, use the [Click Here](#) link to add.

GETTING STARTED
CASE DATA
PARTY/ATTORNEY

Update Appellant Party

Check if any of the following apply to this party:

* This entity is an ☒ INDIVIDUAL **a.**

☐ ORGANIZATION

☐ INITIALS ONLY

☐ STATE OF NEW JERSEY

☐ MULTIPLE PARTIES (Use if filing ONE brief on behalf of all parties)

☐ This party is filing as [PRO SE](#).

☐ This party is a **Juvenile**.

☐ This party information is [SEALED](#) by statute or by order of court (upload document REQUIRED).

* Role of party in the Trial court/Agency: ☐ PLAINTIFF **b.**

☒ DEFENDANT

☐ OTHER

* Status of party as of date of appeal: ☐ Participated below **c.**

☐ Dismissed with Prejudice

☐ Dismissed without Prejudice

☐ Defaulted below

☐ New Party

d.

Party Name: *FIRST NAME *LAST NAME MIDDLE NAME SUFFIX

[Click HERE](#) to edit party name. **e.**

[Click HERE](#) to enter other names this party has used(AKA). **f.**

Amicus/Intervenor

To add an amicus or intervenor party that as admitted in the trial court, click the Add Amicus/Intervenor button. Note, a copy of the trial court order admitting the party will need to be uploaded on the List of Documents page.

List of Parties - Additional Party Entry

Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondents) and their attorneys.

Appellant filer will only add additional parties after reviewing the imported parties (in red) found on the bottom of the page.

To add additional parties found in Trial Court, select the Add/Edit Trial Court Party(ies) button below.

Click [Add/Edit Trial Court Party\(ies\)](#)

Add Amicus or Intervenor only if you have an order admitting the party in the Trial Court (The Trial Court order needs to be uploaded).

Click [Add Amicus/Intervenor](#)

List of Parties - Party and Attorney Information

Note: Primary defendant cannot be deleted on this page, if you want to change primary defendant, please click on the Trial Court Information link in the menu on the left.

You must update the **imported party** (in red) information shown in this section. This may include the parties' role in the trial court, their status, or you might need to update attorney information. Click the EDIT button under the word OPERATION to make these changes.

To correct **Attorney** information, please use DELETE button for the Party/Attorney record from the list below and then re-enter the correct Party/Attorney information using Add button in the Additional Party Entry section above.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
STATE OF NEW JERSEY	PLAINTIFF		RESPONDENT			
RON SWANSON	DEFENDANT (Primary)		APPELLANT	BUTTAFUOCO ARCE & PRICE, LLC - MARY LOOBY (ATTORNEY OF RECORD) (e)	2509 PARK AVENUE, SUITE 1-C SOUTH PLAINFIELD, NJ 07080-0009 908-668-8829	

Amicus/Intervenor – Party/Attorney Information

- a. Entity – Select option that applies.
- b. Role of Party – The system will default to OTHER, select the type from the drop down menu.
- c. Status of Party – The system will automatically choose Participated Below.
- d. Party Name – Enter the party name.
- e. Attorney Name – Search for the attorney by name or firm.

Add Movant Party

Check if any of the following apply to this party:

This entity is an

- ☐ INDIVIDUAL
- ☐ ORGANIZATION
- ☐ INITIALS ONLY
- ☐ STATE OF NEW JERSEY
- ☐ MULTIPLE PARTIES (Use if filing ONE brief on behalf of all parties)

Role of party in the Trial court/Agency:

- ☐ PLAINTIFF
- ☐ DEFENDANT
- ☒ OTHER

Status of party as of date of appeal:

- ☒ Participated below
- ☐ Dismissed with Prejudice
- ☐ Dismissed without Prejudice
- ☐ Defaulted below
- ☐ New Party

[Click HERE](#) to enter other names this party has used (AKA).

ADD MOVANT ATTORNEY

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below. Also available on the link is a list of Agencies that the Attorney General does not represent. Please note and serve trial counsel for the agency.

☒ Search By Attorney Name ☐ Search By Firm Name

First Name Last Name [Search](#)

Note, Pro Hac attorneys must file through their New Jersey counsel, therefore they will not appear in a name search.

Attorney name Attorney Role (Req.) ATTORNEY OF RECORD

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
---------	-----------	---------	-------	-------

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email [+](#)

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

[Cancel](#) [Continue](#)

List of Documents

Documents listed on this page are required to file your appeal.

Documents in **black** have been system generated/created by the data previously entered and do not need to be edited.

Documents in **red** are in Draft form and need additional information.

Click on the edit  button to complete a document that is in Draft form.

Click on Add New Documents button if you want to add additional documents to the filing.

When documents are complete the status will reflect ready to submit.


GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS


LIST OF DOCUMENTS














Return to Case List Previous Add Document Continue

Click ADD DOCUMENT button to Add New Documents to the case.

- Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.
- Click continue at the bottom of each page to reach the submission page.
- A document/case is not considered submitted until you get a Transaction ID from eCourts Appellate.

TO ADD ATTACHMENTS TO A MOTION ONLY, CLICK ON THE  ICON IN THE OPERATION COLUMN TO LINK THE DOCUMENT TO YOUR MOTION.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	CREATED	DATE POSTED	STATUS	OPERATION
MOTION-SUPPORTING DOCUMENT	JOHN DOE	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA A MOLDOVAN	MOTION SUPPORTING DOCUMENTS/ANSWERS/ATTACHMENTS - MOTION SUPPORTING DOCUMENT	UPLOAD	SYSTEM	10/12/2018	DRAFT	  
MOTION TO FILE AS WITHIN TIME	JOHN DOE	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA A MOLDOVAN	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME	SYSTEM GENERATED	SYSTEM	10/12/2018	DRAFT	  
NOTICE OF APPEAL	JOHN DOE	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA A MOLDOVAN	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	SYSTEM	10/09/2018	READY TO SUBMIT	
CASE INFORMATION STATEMENT	JOHN DOE	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA A MOLDOVAN	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	SYSTEM	10/09/2018	DRAFT	  
TRIAL COURT ORDER/JUDGMENT/DECISION	JOHN DOE	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA A MOLDOVAN	APPELLATE DOCUMENTS - TRIAL COURT ORDER/JUDGMENT/DECISION (PULL FROM TRIAL COURT CASE JACKET)	INTERFACE	SYSTEM	10/09/2018	READY TO SUBMIT	  

Case Information Statement

CIS-Page 1

See notations in orange boxes below. Highlighted areas are normally the same responses for each appeal.

SEY V. KENNETH BANKS

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Case Information Statement - CRIMINAL APPEAL (1/4)

* Give Date and Summary of Judgment or Order Being Appealed and Attach a Copy:

Defendent convicted on 10-11-12 of robbery, Unlawful Possession of imitation firearm, eluding. Aggrate sentence of 50 years and fines.

Please fill in as much as possible, at least 25 characters

136 characters entered (Minimum: 25 / No Max)

* Are there any issues below in this action involving defendant which have not been disposed of? ☐ Yes ☒ No

(If so, leave to appeal must be sought. [R. 2:2-4](#), [2:5-6](#))

* Is the validity of a statute, regulation, executive order, franchise or constitutional provision of this State being questioned? ([R.2:5-1\(h\)](#)) ☐ Yes ☒ No

* Is defendant presently confined? ☒ Yes ☐ No

* Is defendant on bail? ☐ Yes ☒ No

Provide any State Bureau of Identification (SBI) number : 861069B

Save Continue

Most of the questions will be answered the same way, bail and confined are prefilled from earlier questions on NOA

SBI # can normally be found on the trial court order

CIS-Page 2

SEY V. KENNETH BANKS

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY/ SUBMIT

Case Information Statement - CRIMINAL APPEAL (2/4)

*** Will the issue(s) in this appeal involve only whether the trial court imposed a proper sentence?** **Prefilled from NOA** ☒ Yes ☐ No
If so, briefs shall not be filed without leave of court. ([R. 2:9-11](#))

*** Are there co-defendants?** ☐ Yes ☒ No
If so, state their names and whether they were tried with the defendant or shared any pretrial motion.

List Co-defendants

29998 characters left

*** Give a brief statement of the facts and procedural history:**
Defendant arrested on 10/17/2009. Plead not guilty, hearings held and defendant sentenced on 10-11-12 by Hon. Frederic McDaniel.

Fill in as much a possible

129 characters entered (Minimum: 25 / No Max)

Save Previous Continue

If you are in the middle of a paragraph click the save button to save your work. The continue button will always save the page.

CIS-Page 3

SEY V. KENNETH BANKS

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Case Information Statement - CRIMINAL APPEAL (3/4)

***To the extent possible, list the proposed issues to be raised on the appeal as they will be described in appropriate point headings pursuant to [R. 2:6-2\(a\)\(5\)](#). (Appellant or cross-appellant only.):**
To be determined upon receipt of transcripts

Be as specific as possible

44 characters entered (Minimum: 25 / No Max)

If you are appealing from a judgment entered by a trial judge sitting without a jury or from an order of the trial court, complete the following:

***1. Did the trial judge issue oral findings or an opinion? If so, on what date?** ☐ Yes ☒ No

***2. Did the trial judge issue written findings or an opinion? If so, on what date? (Attach a copy.)** 10/11/2012 ☒ Yes ☐ No

***3. Will the trial judge be filing a statement or an opinion pursuant to [R. 2:5-1\(b\)](#)?** ☐ Yes ☐ No ☒ UNKNOWN

Caution: Before you indicate that there was neither findings nor an opinion, you should inquire of the trial judge to determine whether findings or an opinion was placed on the record out of counsel's presence or whether the judge will be filing a statement or opinion pursuant to [R. 2:5-1\(b\)](#).

Date of Your Inquiry:

Save Previous Continue

RSEY V. KENNETH BANKS

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Case Information Statement - CRIMINAL APPEAL (4/4)

1. Is there any case now pending or about to be brought before this court which:

* (A) Arises from substantially the same case or controversy as this appeal? ☐ Yes ☒ No ☐ UNKNOWN

* (B) Involves an issue that is substantially the same, similar or related to an issue in this appeal? ☐ Yes ☒ No ☐ UNKNOWN

2. *Was there any prior appeal involving this case or controversy? ☐ Yes ☒ No ☐ UNKNOWN

If the answer to either 1 or 2 above is Yes, state:

CASE TYPE	App / SC #	TRIAL COURT / AGENCY DOCKET #	Case Title	Disposition Date	Status
No record found.					

[Additional APPELLATE/SUPREME COURT Docket#](#)

Save Previous Continue

If you are in the middle of a paragraph click the save button to save your work. The continue button will always save the page.

Uploading Trial Court Order

The trial court order that you chose on the [Trial Court Information](#) page, will automatically be inserted into the case. If you need to upload additional trial court orders, click on the Add Documents button at the top of the screen.


GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS


LIST OF DOCUMENTS












Return to Case List Previous [Add Document](#) Continue

Click ADD DOCUMENT button to Add New Documents to the case.

A. Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.
B. Click continue at the bottom of each page to reach the submission page.
C. A document/case is not considered submitted until you get a Transaction ID from eCourts Appellate.

TO ADD ATTACHMENTS TO A MOTION ONLY, CLICK ON THE  ICON IN THE OPERATION COLUMN TO LINK THE DOCUMENT TO YOUR MOTION.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	CREATED	DATE POSTED	STATUS	OPERATION
MOTION-SUPPORTING DOCUMENT	JOHN DOE	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA A MOLDOVAN	MOTION SUPPORTING DOCUMENTS/ANSWERS/ATTACHMENTS - MOTION SUPPORTING DOCUMENT	UPLOAD	SYSTEM	10/12/2018	DRAFT	  
MOTION TO FILE AS WITHIN TIME	JOHN DOE	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA A MOLDOVAN	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME	SYSTEM GENERATED	SYSTEM	10/12/2018	DRAFT	  
NOTICE OF APPEAL	JOHN DOE	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA A MOLDOVAN	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	SYSTEM	10/09/2018	READY TO SUBMIT	
CASE INFORMATION STATEMENT	JOHN DOE	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA A MOLDOVAN	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	SYSTEM	10/09/2018	DRAFT	  
TRIAL COURT ORDER/JUDGMENT/DECISION	JOHN DOE	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA A MOLDOVAN	APPELLATE DOCUMENTS - TRIAL COURT ORDER/JUDGMENT/DECISION (PULL FROM TRIAL COURT CASE JACKET)	INTERFACE	SYSTEM	10/09/2018	READY TO SUBMIT	

There are two ways of uploading your additional Trial Court Orders.

- a. If there are additional signed Trial Court Orders from the eCourts case jacket, the category will be APPELLATE DOCUMENTS and the Document Type will be TRIAL COURT ORDER/JUDGMENT/DECISION (PULL FROM TRIAL COURT JACKET). The additional documents will appear. You can choose one of the documents.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Add Document

DOCUMENT INFORMATION

*CATEGORY APPELLATE DOCUMENTS Category Description

*DOCUMENT TYPE TRIAL COURT ORDER/JUDGMENT/DECISION (PULL FROM TRIAL COURT JACKET)

	TRANSACTION ID	FILED DATE	DOCUMENT TYPE	JUDGE NAME	ENTRY DATE	ORDER
<input type="radio"/>	CRM20171121	02/23/2017	MOTION ORDER	LINDA G. BAXTER	03/03/2017	
<input type="radio"/>	CRM20175926	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20175936	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20175976	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20175987	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20175993	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20176010	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20175922	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20175932	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20175947	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20175957	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20175965	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/>	CRM20179215	08/10/2017	MOTION ORDER	DANIEL B. ZONIES	08/10/2017	

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY RONY RUIZE

- b. If the documents are not uploaded in eCourts Case Jacket, you must upload them yourself. The category will be APPELLATE DOCUMENTS and the document type will be TRIAL COURT ORDER/JUDGMENT/DECISION. Click upload document. Once it says success or complete, click continue.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Add Document

DOCUMENT INFORMATION

*CATEGORY APPELLATE DOCUMENTS Category Description

*DOCUMENT TYPE TRIAL COURT ORDER/JUDGMENT/DECISION

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY RONY RUIZE

Note: System accepts documents in PDF format only. If your file size exceeds 28 MB, you will need to break it up into multiple smaller files. File size may be affected with briefs and appendices, which must be text searchable. Please make sure your scanner is set to compress set to black and white, no color.
To save your attachment once uploaded, click on "Continue" button.


Trial Court Order.pdf
success 0.00 MB / 0.00 MB (100%)

Upload Documents Cancel Uploads

Back to Document List Continue


Motion Creation
















List of Documents

If an As Within Time Motion is necessary, the system will add it to the list of documents. Click on the edit button  to continue with the system generated motion, otherwise you can also add a motion by clicking on the Add Document button.

GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	DRAFT	  
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME	SYSTEM GENERATED	02/17/2016	DRAFT	  
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	DRAFT	  
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	  

Click ADD DOCUMENT button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list above.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

ADD DOCUMENT

To add a motion, click on the Add Document button.


GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTS


LIST OF DOCUMENTS













Return to Case ListPrevious

Add DocumentContinue

Click ADD DOCUMENT button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from eCourts Appellate.

TO ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
TRANSCRIPTS REQUEST FORM	JOHN DOE	TESTING AND TESTING - INTERNET BILLING TESTING	APPELLATE DOCUMENTS - TRANSCRIPT REQUEST FORM	SYSTEM GENERATED	07/24/2017	READY TO SUBMIT	  
TRIAL COURT ORDER	JOHN DOE	TESTING AND TESTING - INTERNET BILLING TESTING	APPELLATE DOCUMENTS - TRIAL COURT ORDER/JUDGMENT/DECISION	UPLOAD	07/24/2017	READY TO SUBMIT	  
NOTICE OF APPEAL	JOHN DOE	TESTING AND TESTING - INTERNET BILLING TESTING	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	07/24/2017	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN DOE	TESTING AND TESTING - INTERNET BILLING TESTING	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	07/24/2017	READY TO SUBMIT	  

Use the drop downs to select the appropriate motion type.

- **Category** - Select Motion from the drop down.
- **Document Type** - Select the type of motion.

Click the Continue button and a system generated Notice of Motion will be created.

The screenshot shows the 'Add Document' form with tabs for GETTING STARTED, CASE DATA, PARTY/ATTORNEY, and DOCUMENTS. The 'DOCUMENT INFORMATION' section includes fields for CATEGORY, DOCUMENT TYPE, and FILING PARTY. There are checkboxes for 'AMENDED DOCUMENT' and 'SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER'. A note at the bottom states: 'Note: System accepts documents in PDF format only. If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?) To save your attachment once uploaded, click on "Continue" button.' Buttons for 'Upload Documents', 'Cancel Uploads', 'Back to Document List', and 'Continue' are visible.

Motion Text

- Add additional wording only if relief is not found in the motion drop down list. For example, a motion "other" or a due date for an extension. **Be Brief.**
- Click Add Other Reliefs to combine more than one motion.

The screenshot shows the 'SYSTEM GENERATED DOCUMENT' form. It includes a text area for 'MOTION TO EXTEND TIME' with a yellow highlight and a red box 'a.' pointing to it. A note above the text area states: 'This box is only for relief not found in the motion drop down list. For example, a motion "Other" which requires additional text, or a due date for an extension. Your certification explains the motion, space is limited to 150 characters.' Below the text area, a red box 'b.' points to the 'Add Other Reliefs' button. A note next to the button says: 'To add additional motion relief click button Add Other Reliefs'. Another note next to the button says: 'To combine more than one motion, click on Add Other Reliefs'. Buttons for 'Back to Document List' and 'Continue' are at the bottom.

Adding Additional Relief

- Click to highlight a motion type from the list.
- Click the arrow to move it to the motion issue box.
- Click continue.

KEY V. KENNETH BANKS

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY / SUBMIT

Motion Issue:


TO FILE NOTICE OF APPEAL AS WITHIN TIME
TO FILE OVERLENGTH APPENDIX
TO FILE OVERLENGTH BRIEF
TO FILE OVERLENGTH REPLY BRIEF
TO FILE REPLY BRIEF AS WITHIN TIME
TO FILE REQUEST FOR ORAL ARG AS WITHIN TIME
TO FILE RESPONDENT'S BRIEF AS WITHIN TIME
TO FILE SUPPLEMENTAL BRIEF
TO INTERVENE
TO PARTICIPATE IN ORAL ARGUMENT
TO PROCEED AS AN INDIGENT
TO RELY ON MOTION BRIEF AS MERITS BRIEF
TO REMOVE APPEAL FROM SENTENCING CALENDAR
TO SETTLE THE RECORD
TO STAY APPELLATE PROCEEDINGS
TO STRIKE
TO SUPPLEMENT THE RECORD
TO SUPPLEMENT/SETTLE THE RECORD
TO SUPPRESS BRIEF
TO VACATE
TO VACATE DISMISSAL AND REINSTATE APPEAL
TO VACATE SUPPRESSION ORDER

















TO SETTLE THE RECORD
The selected to right

Cancel Continue

Motion supporting document

Upload Supporting Document

The system will insert an entry for the required motion supporting documentation. Click the Edit button  to upload.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	DRAFT	  
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME From the order dated 10-12-12.	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	READY TO SUBMIT	  
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	  

Click on Upload Documents.

The screenshot shows a web form titled 'Supporting Document' with tabs for 'GETTING STARTED', 'CASE DATA', 'PARTY/ATTORNEY', and 'DOCUMENTS'. The 'DOCUMENT INFORMATION' section includes fields for 'DOCUMENT NAME' (MOTION TO FILE AS WITHIN TIME), 'CATEGORY' (MOTION CROSS MOTION), and 'DOCUMENT TYPE' (MOTION TO FILE NOTICE OF APPEAL AS WITHIN TIME). There are checkboxes for 'AMENDED DOCUMENT' and 'SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER'. The 'FILING PARTY' is listed as 'JO'. The 'ATTACHMENT INFORMATION' section has a note about file size and a dropdown for 'ATTACHMENT DOCUMENT TYPE' set to 'MOTION- SUPPORTING DOCUMENT'. At the bottom are 'Upload Documents' and 'Cancel Uploads' buttons, a note about PDF format, and 'Back to Document List' and 'Continue' buttons.

Supporting Document

DOCUMENT INFORMATION

DOCUMENT NAME: MOTION TO FILE AS WITHIN TIME

CATEGORY: MOTION CROSS MOTION

DOCUMENT TYPE: MOTION TO FILE NOTICE OF APPEAL AS WITHIN TIME

☐ AMENDED DOCUMENT.

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

FILING PARTY: JO

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(2\)](#)

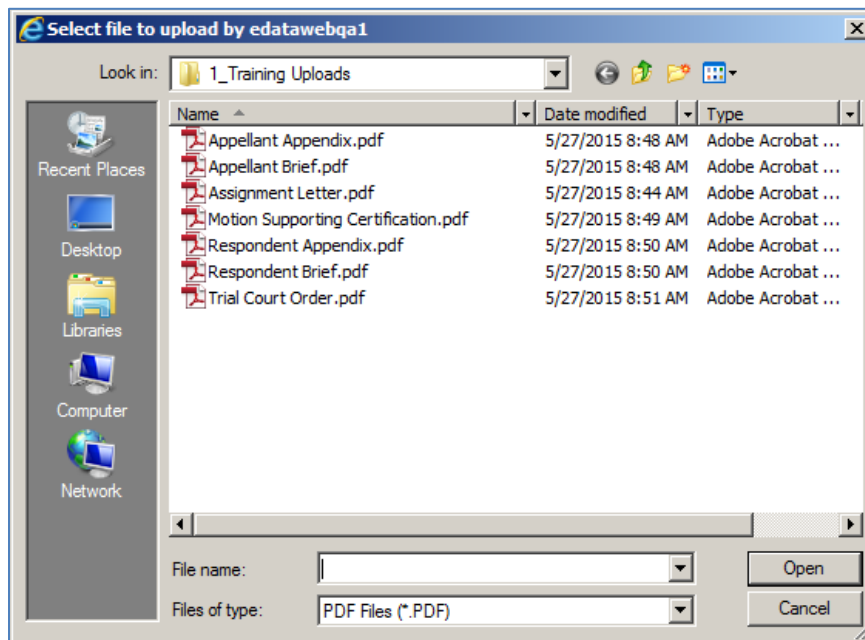
* ATTACHMENT DOCUMENT TYPE: I am submitting a SUPPORTING brief/certification to the DOCUMENT above
MOTION- SUPPORTING DOCUMENT

Upload Documents Cancel Uploads

Note: System accepts documents in PDF format only.
To save your attachment once uploaded, click on "Continue" button.

Back to Document List Continue

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format.




Upload is complete when the box indicating complete or success appears. If internet connection is slow wait for it to complete, do not cancel.

Motion Supporting Certification.pdf

success 0.00 MB / 0.00 MB (100%)

Upload Documents Cancel Uploads

Adding Additional Attachments to Motion

Select the attachment button  on the far right under operations, if available.


GETTING STARTED
















CASE DATA

PARTY/ATTORNEY

DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	READY TO SUBMIT	  
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME From the order dated 10-12-12.	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	READY TO SUBMIT	  
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	  

Use the drop down and then upload your additional document.

ATTACHMENT INFORMATION




Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)

I am submitting a **SUPPORTING** brief/certification to the DOCUMENT above

* ATTACHMENT TYPE

Upload Documents Cancel Uploads

Once all attachments have been uploaded, click Save Attachment

DOCUMENT / FILE NAME	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
MOTION-SUPPORTING DOCUMENT	MOTION SUPPORTING DOCUMENT	UPLOAD	10/12/2018	READY TO SUBMIT	  


ATTACHMENT INFORMATION

























































Note: System accepts documents in PDF format only. If your file size exceeds 28 MB, you will need to break it up into multiple smaller files. File size may be affected with briefs and appendices, which must be text searchable. Please make sure your scanner is set to compress and set to black and white, no color.
To save your attachment after uploading and add another, click on "Save Attachment" button. After uploading all documents, click on "Back to Document List" button.

I am submitting a SUPPORTING brief/certification to the DOCUMENT above

* ATTACHMENT TYPE

List of Documents

All required documents for the appeal are now complete either by system generation or by upload. To review a document, click on the View  button. **Make sure they are correct at this time.** To add an additional document, use the **ADD DOCUMENT** button.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS																																																								
LIST OF DOCUMENTS																																																											
<input type="button" value="Return to Case List"/>	<input type="button" value="Previous"/>	<input type="button" value="Add Document"/>	<input type="button" value="Continue"/>																																																								
<p>Click ADD DOCUMENT button to Add New Documents to the case. Click continue once the document is created and "Ready to Submit" in the Status Column in the list below. Click continue at the bottom of each page to reach the submission page. A document/case is not considered submitted until you get a Transaction ID from eCourts Appellate.</p> <p>TO ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.</p> <p>BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.</p> <table border="1"><thead><tr><th>DOCUMENT / FILE NAME</th><th>FILING PARTY</th><th>FIRM NAME / ATTORNEY ATTENTION</th><th>CATEGORY / DOCUMENT TYPE</th><th>SOURCE</th><th>DATE POSTED</th><th>STATUS</th><th>OPERATION</th></tr></thead><tbody><tr><td>MOTION-SUPPORTING DOCUMENT</td><td>JOHN DOE</td><td>TESTING AND TESTING - INTERNET BILLING TESTING</td><td>MOTION SUPPORTING DOCUMENTS/ANSWERS/ATTACHMENTS - MOTION SUPPORTING DOCUMENT</td><td>UPLOAD</td><td>07/24/2017</td><td>READY TO SUBMIT</td><td>  </td></tr><tr><td>MOTION FOR BAIL</td><td>JOHN DOE</td><td>TESTING AND TESTING - INTERNET BILLING TESTING</td><td>MOTION - FOR BAIL</td><td>SYSTEM GENERATED</td><td>07/24/2017</td><td>READY TO SUBMIT</td><td>  </td></tr><tr><td>TRANSCRIPTS REQUEST FORM</td><td>JOHN DOE</td><td>TESTING AND TESTING - INTERNET BILLING TESTING</td><td>APPELLATE DOCUMENTS - TRANSCRIPT REQUEST FORM</td><td>SYSTEM GENERATED</td><td>07/24/2017</td><td>READY TO SUBMIT</td><td>  </td></tr><tr><td>TRIAL COURT ORDER</td><td>JOHN DOE</td><td>TESTING AND TESTING - INTERNET BILLING TESTING</td><td>APPELLATE DOCUMENTS - TRIAL COURT ORDER/JUDGMENT/DECISION</td><td>UPLOAD</td><td>07/24/2017</td><td>READY TO SUBMIT</td><td>  </td></tr><tr><td>NOTICE OF APPEAL</td><td>JOHN DOE</td><td>TESTING AND TESTING - INTERNET BILLING TESTING</td><td>APPELLATE DOCUMENTS - NOTICE OF APPEAL</td><td>SYSTEM GENERATED</td><td>07/24/2017</td><td>READY TO SUBMIT</td><td>  </td></tr><tr><td>CASE INFORMATION STATEMENT</td><td>JOHN DOE</td><td>TESTING AND TESTING - INTERNET BILLING TESTING</td><td>APPELLATE DOCUMENTS - CASE INFO STATEMENT</td><td>SYSTEM GENERATED</td><td>07/24/2017</td><td>READY TO SUBMIT</td><td>  </td></tr></tbody></table>				DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION	MOTION-SUPPORTING DOCUMENT	JOHN DOE	TESTING AND TESTING - INTERNET BILLING TESTING	MOTION SUPPORTING DOCUMENTS/ANSWERS/ATTACHMENTS - MOTION SUPPORTING DOCUMENT	UPLOAD	07/24/2017	READY TO SUBMIT	  	MOTION FOR BAIL	JOHN DOE	TESTING AND TESTING - INTERNET BILLING TESTING	MOTION - FOR BAIL	SYSTEM GENERATED	07/24/2017	READY TO SUBMIT	  	TRANSCRIPTS REQUEST FORM	JOHN DOE	TESTING AND TESTING - INTERNET BILLING TESTING	APPELLATE DOCUMENTS - TRANSCRIPT REQUEST FORM	SYSTEM GENERATED	07/24/2017	READY TO SUBMIT	  	TRIAL COURT ORDER	JOHN DOE	TESTING AND TESTING - INTERNET BILLING TESTING	APPELLATE DOCUMENTS - TRIAL COURT ORDER/JUDGMENT/DECISION	UPLOAD	07/24/2017	READY TO SUBMIT	  	NOTICE OF APPEAL	JOHN DOE	TESTING AND TESTING - INTERNET BILLING TESTING	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	07/24/2017	READY TO SUBMIT	  	CASE INFORMATION STATEMENT	JOHN DOE	TESTING AND TESTING - INTERNET BILLING TESTING	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	07/24/2017	READY TO SUBMIT	  
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Proof of Service

The system will electronically serve the trial court judge, the division manager/state agency, and the prosecutor. If transcripts have been ordered, the transcript request form will be sent electronically to the Appellate Division's Transcript Unit; the transcription office will contact the requester directly with the applicable amount due.

If the adversary has entered an eCourts email address for court notices, the system will display an **(e)** next to their firm name on the Proof of Service page. They will be served electronically.

If the adversary has **NOT** entered an eCourts email address for court notices and you had to enter a case specific email in the attorney section of the party information page, the Date of Mailing field is required. The party **must** be served in paper. The system generated Proof of Service will reflect both the email address for electronic notification and the date of mailing if applicable.

Click **Continue** to proceed to the Fees / Payments page.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Proof of Service - TRIAL COURT

CASE INFORMATION STATEMENT, MOTION FOR BAIL, MOTION-SUPPORTING DOCUMENT, NOTICE OF APPEAL, PROOF OF SERVICE, TRANSCRIPTS REQUEST FORM, TRIAL COURT ORDER are served on all parties on the completion of this filing.

Name

TRIAL COURT JUDGE EDWARD NEAFSEY, JSC

TRIAL COURT DIVISION MANAGER PASSAIC

PROSECUTOR PASSAIC

Other parties in this action:

NAME AND DESIGNATION	ATTORNEY CONTACT INFORMATION	DATE OF E-NOTIFICATION	DATE OF MAILING
STATE OF NEW JERSEY (RESPONDENT)	DANIEL IAN BORNSTEIN, Esq. (e) ATTORNEY GENERAL CRIMINAL JUSTICE 25 MARKET STREET PO BOX 085 TRENTON NJ 08625 609-984-6500 test@test.com		
STATE OF NEW JERSEY (RESPONDENT)	ROBERT SMITH, Esq. LOWENSTEIN SANDLER PC 65 LIVINGSTON HIGHWAY ROSELAND NJ 07068-1791 973-597-2500 (ccounsel@test.com)		

* Pro Se respondents or parties who do not have an eCourts email **must** be provided with a copy of the printed documents by the filer.

Return to Case List Previous Continue

Fees / Payments

The **Fees/Payments** page lists the fee incurred for your filing. If the filer has exempt status, this page will not display. Select either **Judiciary Account Charge System** or **Credit Card**. If you select to pay via credit card, you are required to accept the service fee by checking the applicable box. Click on the [Service Fees for Credit Cards](#) link for a list of fees. Click **Continue**.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS

Fees

Fee Type	Fee Amount	Fee Status	Fee Paid	Payment Date	Amount Due
FILING FEE	\$250.00	FEE PENDING	\$0.00		\$250.00
	\$250.00		\$0.00		\$250.00

Select Payment Method.

☐ **JUDICIARY ACCOUNT CHARGE SYSTEM**
You must have an active JACS account to use this payment method. If you do not have an account, [click here](#) or contact the appropriate person in your firm authorized to establish a JACS account.

☐ **Credit Card**
You must accept the service fee to continue with a credit card filing.
☐ Accept Service Fee [Service Fees for Credit Cards](#)
To waive Service Fees, select JACS account radio button, if you have a valid account.

ALL fees are not refundable without a court order directing the return of the fee. In this circumstance, if ordered, a check will be issued by the Treasurer of the State of New Jersey.

For security reasons, staff are not permitted to request or receive confidential information such as, credit card information, social security numbers, etc.

If you wish to file a **MOTION FOR LEAVE TO PROCEED AS AN INDIGENT**, [click here](#) to be returned to the Case Related Questions page to make that selection.

Return to Case List Previous Continue

Your filing is not considered submitted until payment is successfully processed on a later page.

Case Summary Page

Use the [CLICK HERE](#) link to view and/or print all the documents. To view individual documents, use the view icon on the far right.

MAKE SURE THE DOCUMENTS ARE CORRECT BEFORE SUBMISSION. ALL DOCUMENTS SUBMITTED ARE A PART OF THE RECORD. DEFICIENT DOCUMENTS CANNOT BE REMOVED UNLESS THEY WOULD CAUSE IRREPARABLE HARM. ANY CORRECTIONS WOULD REQUIRE THE FILING OF AN AMENDED DOCUMENT. TO MAKE ANY NECESSARY CORRECTIONS, REFER TO THE NEXT SECTION FOR RETURNING TO A PRIOR PAGE.

GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTSFEES / PAYMENTSSUMMARY / SUBMIT

Case Summary - Trial Court

Below is a summary of the case you are filing with the APPELLATE DIVISION Click Continue at the bottom of the page to submit your filing.
[Click Here to View or Print Case Summary with All Documents](#)

Review ALL information and documents for accuracy prior to clicking the submit button on the next page.
Once a case or document is submitted it cannot be deleted. Any corrections require the filing of an Amended Notice of Appeal.

Filing ID #1064459

APPELLATE/SUPREME #

CASE TITLELAWRENCE HOLDINGS V JOHN SMITH

CASE TYPECIVIL

CATEGORYSPECIAL CIVIL PART

TRIAL COURT DOCKET #LT-012345-14

TRIAL COURT COUNTYMERCER

DISPOSITION DATE02/01/2016

TRIAL COURT JUDGELAWRENCE M. LAWSON

Party/Attorney

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-284-5500 krt.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wpw@test.com)

Documents

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS
PROOF OF SERVICE	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	02/18/2016	READY TO SUBMIT
CASE INFORMATION STATEMENT	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/18/2016	READY TO SUBMIT
TRIAL COURT ORDER	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/18/2016	READY TO SUBMIT
NOTICE OF APPEAL	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/18/2016	READY TO SUBMIT

Returning to a Prior Page

If corrections are required and you have not submitted your filing, you can return to prior sections by clicking on the tabs at the top or on the links on the left navigation bar to edit. Once your changes have been made, click **Continue** through the remaining screens.

Filing Progress... 97%

- GETTING STARTED
 - Finality Question
 - Case Related Questions
- CASE DATA
 - Case Details
 - Transcript
- PARTY/ATTORNEY
 - List of Parties
- DOCUMENTS
 - List of Documents
 - Add Documents
 - Proof of Service
- FEES / PAYMENTS
 - Fees Charged / Payments
- SUMMARY / SUBMIT
 - Case Summary
 - Submit

GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTSFEES / PAYMENTSSUMMARY / SUBMIT

Case Summary - Trial Court

PreviousContinue

Below is a summary of the case you are filing with the APPELLATE DIVISION Click Continue at the bottom of the page to submit your filing.
[Click Here to View or Print Case Summary with All Documents](#)

Review ALL information and documents for accuracy prior to clicking the submit button on the next page.
Once a case or document is submitted it cannot be deleted. Any corrections require the filing of an Amended Notice of Appeal.

Filing ID #1118382

APPELLATE/SUPREME #

CASE TITLESTATE OF NJ V JOHN DOE

CASE TYPECRIMINAL

CATEGORYACCUSATION

TRIAL COURT DOCKET #06-05-00549-A

TRIAL COURT COUNTYPASSAIC

DISPOSITION DATE07/20/2017

TRIAL COURT JUDGEEDWARD NEAFSEY

If you have already submitted your filing and received a filing transaction ID number, you will not be able to go back edit information.

Submit

Check the four-(4) certification boxes and click Submit. A Transaction ID will be generated, and you will receive an email confirmation of your filing after you have entered your payment information. If you are exempt from filing fees, a Transaction ID will be generated after clicking Submit and you will receive an email confirmation of your filing.

GETTING STARTEDCASE DATAPARTY/ ATTORNEYDOCUMENTSFEES / PAYMENTS

SUMMARY/ SUBMIT

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

☒

I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.

☒

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))

☒

I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.

☒

I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILERJOHN DOE, Esq.

BAR ID #123456789

DATE FILED07/26/2017

EMAIL ADDRESSTEST@TEST.COM

Your filing is not considered submitted until payment (if required), is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

Return to Case List

Submit

JACS Payment Screens

Unless the filer has exempt status, they have to pay the fees at the time of filing. The filing is not considered submitted until payment is successfully processed.

Enter your account number on the JACS Payment Verification popup. Click **Continue**.

JACS Payment Verification

X

Judiciary Account Charge System(JACS) Number:

Payment Date:

03/07/2016

Total Amount Charged to your JACS account:

\$250.00

Return to Case List

Return to Payment Page

Continue

Confirm the JACS account number and Account Name are correct. Click **Yes**.

JACS Number Confirm

JACS account number: 11111

Account name: ABC LAW FIRM, LLC

Are you sure this is the account number and name that you want to use?

Cancel

Yes

The **Confirmation** page will provide your transaction ID and the JACS account number charged. You will also receive email confirmation of your filing. Click the **Return to Case List** button.

GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTSFEES / PAYMENTSSUMMARY/ SUBMIT

Confirmation

Your case has been submitted for review and docketing on Mar 7 2016 4:07PM. Your transaction ID is E1068096-03072016.

Your JACS ACCOUNT has been accepted, JACS # 11111 Account Name: ABC LAW FIRM, LLC

You will receive a docketing notice once your case has been reviewed by the Clerk's office.

You can track the status of your case in the CASE LIST page.

To print a summary report, [click HERE](#).

Return to Case List

Credit Card Payment Screens

Unless the filer has exempt status, they have to pay the fees at the time of filing. The filing is not considered submitted until payment is successfully processed.

Enter the required information for **Costumer Information** and click next. Required fields are denoted by an asterisk (*)

New Jersey Courts
Independence • Integrity • Fairness • Quality Service

FAQ Contact

Payment

Payment Type ✓

Credit Card

Customer Information Complete all required fields (*)

Country United States ✓

First Name *

Last Name *

Company Name

Address *

Address 2

City *

State Select State ✓

ZIP/Postal Code *

Phone

Email *

Next ➔

Transaction Summary

FILING FEE	\$250.00
SERVICE FEE	\$7.50
Pay to New Jersey Courts	\$257.50

Need Help?
Please complete the Customer Information Section (this can be edited)

Payment Info

Once you click next, you will be required to enter the credit card information. Enter the required information and click next

New Jersey Courts
Independence • Integrity • Fairness • Quality Service

FAQ Contact

Payment

Payment Type ✓

Credit Card

Customer Information ✓ Edit

Address
Paige Ennis
Street
Trenton, NJ 08625

Phone
555-555-5555

Country
United States

Email Address
paige.ennis@njcourts.gov

Payment Info Complete all required fields (*)

Credit Card Number * ✓

Credit Card Type ✓

Expiration Month * October ✓

Expiration Year * 2020 ✓

Security Code * ✓

Name on Credit Card * ✓

Next ➔

Transaction Summary

FILING FEE	\$250.00
SERVICE FEE	\$7.50
Pay to New Jersey Courts	\$257.50

Need Help?
Please complete the Customer Information Section (this can be edited)

After you click next, you will have the opportunity to review the information. If any of the information is incorrect, you can click on the edit buttons to edit. If all is correct click submit payment. **Note: The credit card payment service is unavailable from 11:30 pm until midnight daily. All filings must be submitted prior to 11:30 pm in order to receive the same date of filing.**

New Jersey Courts
Independence • Integrity • Fairness • Quality Service

Payment

Payment Type ✓

Credit Card

Customer Information ✓

Address
Paige Ennis
Street
Trenton, NJ 08625

Phone
555-555-5555

Country
United States

Email Address
paige.ennis@njcourts.gov

Payment Info ✓

Credit Card
Visa ****2149
Exp. 10/2020

Name on Credit Card
TEST CARD

Transaction Summary

FILING FEE	\$250.00
SERVICE FEE	\$7.50
Pay to New Jersey Courts	\$257.50

Need Help?
Review payment information. When complete, select Submit Payment. If you need additional help with your transactions, please call the Help Desk at 800-555-5555. Please note before you hit submit payment, the 3% fee is non-refundable.

[Cancel](#) [Submit Payment](#)

The system will return a message indicating if your payment was successful.

Payment successful!

Docket #: BER-L-5-18
Case Title: NORTH HUDSON V SOUTH HUDSON
FilingID: 1218197
ePaylite Token: d877f273-6023-4863-b414-6094c8fe7d3e
Amount: \$257.50
Credit card type: VISA
Last 4 numbers: 1111

[Continue](#)

Click **Continue**. If payment is not successful, please provide the Filing ID number listed when contacting the Appellate eFiling unit.

The **Confirmation** page will provide your transaction ID and the credit card E-Pay transaction number. You will also receive email confirmation of your filing. Click the **Return to Case List** button.

DOCKET #: **A-000279-18**
CASE TITLE: **NORTH HUDSON V SOUTH HUDSON**

File NEW Case | My Case List | Logout | Help
You are currently logged in as **MARY M LOOBY** (032061987)

Filing Progress... 100%
GETTING STARTED
Trial Court Information
Finally Question
Case Related Questions
CASE DATA
Case Details
Additional Case Details
Transcript
PARTY/ATTORNEY
List of Parties
DOCUMENTS
List of Documents
Add Documents
Proof of Service
FEES / PAYMENTS
Fees Charged / Payments
SUMMARY / SUBMIT
Case Summary
Submit

ABOUT THIS PAGE
Your tracking number is your confirmation that an appeal or document has been submitted.
To view or print documents follow instructions on the right.

GETTING STARTED | CASE DATA | PARTY/ATTORNEY | DOCUMENTS | FEES / PAYMENTS | **SUMMARY / SUBMIT**

Confirmation

Your case has been submitted for review and docketing on May 22 2019 2:09PM. Your transaction ID is E1218197-05222019.

Case Caption: NORTH HUDSON V SOUTH HUDSON

Your Credit Card has been accepted, E-Pay Transaction # / Order ID 41996652

You will receive a docketing notice once your case has been reviewed by the Clerk's office.

You can track the status of your case in the CASE LIST page.

To print a summary report, [click HERE](#).

[Return to Case List](#)


Email Notification of Case Activity

Following any case activity, an email notification with a brief description is sent to all valid email addresses in the case. To view specifics, you will need to log in to eCourts Appellate.

Examples:

- 1.eCourts Appellate-Submission: A case or document submitted by the filer.
- 2.eCourts Appellate-Communication: Communication from either a filer or the court.
- 3.eCourts Appellate-Notification: A document from the court.

Updating a Draft Filing

A draft filing is any case or document that has not been submitted to the court. To complete a case or document in draft status, click the **Edit** button  under Operation and then the Edit Draft button in the Edit Draft popup.

Filter case list to show **ALL** cases, Filter By For [Find](#)

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003951-14	RICK V MIRIAM	CIVIL	L-6765814-14	OPEN	
A-004117-14	CERCI LANNISTER V. SANSA STARK	CIVIL	L-009999-14	OPEN	
A-003960-14	LOKI OF ASGARD V. THOR OF ASGARD	CIVIL	L-12345-14	OPEN	
AM-000490-14	PENNY PLATE PLAINTIFF V. MARATHON DEFENDANT	CIVIL	L-1742-13	OPEN	
	ABC V DEF	CIVIL	56787	OPEN	

FILING TYPE	DATE SUBMITTED	FILING PARTY - FILING ATTORNEY	FILING ID	POSTED DATE	FILING STATUS	OPERATION
NOTICE OF APPEAL		ABC - MARY SMITH HANLEY	1038545	06/05/2015	DRAFT	
		STATE OF NEW JERSEY PLAINTIFF V. JOHN DOE DEFENDANT	CIVIL	L-12345	OPEN	
		DENISE Y. MARIN PLAINTIFF V. LAWRENCE W. LINDSAY DEFENDANT	CIVIL	L-001234-10	OPEN	
A-003951-14		MICKEY MOUSE V DONALD DUCK	CIVIL	L-1-13	OPEN	
		STATE OF NEW JERSEY PLAINTIFF V. JOHN DOE DEFENDANT	CIVIL	L-999-14	OPEN	
		JOE MASON PLAINTIFF V. GREEN ACRES CORP DEFENDANT	CIVIL	123456-1	OPEN	

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [10](#) [Records/Page](#) 62 Records -- 1 - 10 Displayed

Edit Draft X


You have previously initiated a new filing (Document or Case) that is in draft status.

Click on "Edit Draft" button to continue and submit this draft or click on "Delete Draft" button to delete it.











FILING TYPE	FILING PARTY - FILING ATTORNEY	FILING ID	DATE SUBMITTED	FILING STATUS
AMENDED MOTION FOR LEAVE TO APPEAL	BING I - LOUISE M ROBICHAUD	1076809	06/23/2016	DRAFT

[Delete Draft](#) [Edit Draft](#) [Cancel](#)

Viewing documents in a Case

From “My Case List” page, click on  sign or click on the docket number link to view filings in a case that has been accepted.

Click on the document link to view actual documents.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-004060-15	STATE OF NEW JERSEY V.	CRIMINAL	07-03 -000-I	OPEN	 <input checked="" type="checkbox"/>
A-003331-16	STATE OF NEW JERSEY V.	CRIMINAL	92-06- -000-I	OPEN	 <input checked="" type="checkbox"/>
A-002860-16	STATE OF NEW JERSEY V.	CRIMINAL	14-05- -000-I	OPEN	 <input checked="" type="checkbox"/>
A-000622-16	STATE OF NEW JERSEY V.	CRIMINAL	12-09- -000-I	OPEN	 <input checked="" type="checkbox"/>
A-004648-15	STATE OF NEW JERSEY V.	CRIMINAL	09-02- -000-I	OPEN	 <input checked="" type="checkbox"/>
A-004717-16	STATE OF NEW JERSEY V.	CRIMINAL	15-12- -000-I	OPEN	 <input checked="" type="checkbox"/>
A-003962-16	STATE OF NEW JERSEY V.	CRIMINAL	12-02- -000-I	OPEN	 <input checked="" type="checkbox"/>
A-004602-16	STATE OF NEW JERSEY V.	CRIMINAL	12-06- -000-I	OPEN	 <input checked="" type="checkbox"/>
A-003958-16	STATE OF NEW JERSEY V.	CRIMINAL	12-05- -000-I	OPEN	 <input checked="" type="checkbox"/>
A-003963-16	STATE OF NEW JERSEY V.	CRIMINAL	08-09 -000-I	OPEN	 <input checked="" type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [Next](#) [Last](#) 10 [Records/Page](#) 3164 Records -- 1 - 10 Displayed

Docket Information for A-003926-14 Case Team: TEAM 01 File Manager: ED B COSTANTINI(609-984-4735)

DATE POSTED	DATE SUBMITTED	FILING PARTY	SUBMISSION TYPE	DOCUMENTS/ACTIONS	TRANSACTION ID
5/15/2015 4:11:01 PM	05/15/2015	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	eDATA Communication	dd	N/A
5/11/2015 11:31:34 AM	05/11/2015	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Amend appeal.	AMENDED NOTICE OF APPEAL TO FILE AMENDED NOA AWT, MOTION SUPPORTING DOCUMENT, PROOF OF SERVICE	E1038252-05112015
5/11/2015 11:30:50 AM	05/06/2015	PUBLIC DEFENDER APPELLATE HELEN C GODBY (APPELLANT)	Case initiation.	NOTICE OF APPEAL, CASE INFORMATION STATEMENT, TRIAL COURT ORDERS, TRANSCRIPTS REQUEST FORM, MOTION TO FILE AS WITHIN TIME, MOTION SUPPORTING DOCUMENT, PROOF OF SERVICE	E1038090-05062015
5/11/2015 11:30:50 AM	05/06/2015	Court	Court accepts submission.	Case docketed.	N/A

[Return to Case List](#) [eDATA Communication](#)

Amending an Appeal

If you receive notification that your appeal is deficient due to an error in the case data or details, you will need to amend the Notice of Appeal.

Log in to eCourts Appellate

Click on My Case List button.

Welcome To eDATA

NJ Appellate eDATA
NJ eDATA(Electronic Docketing of Appeals and Tracking Application)
is an interactive, internet-based program to assist Attorneys and self-represented litigants complete and/or upload legal forms for both Appellate and Supreme Court Matters.

MESSAGES FROM THE CLERK'S OFFICE

Motion Entry and text box comments Entered Date: 1/23/2015































PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.

[File NEW Case](#) [My Case List](#)

First Previous 1 **2** 3 4 5 6 7 8 9 10 Next Last 2/16

Select Case to Edit

Click edit button  by the case for which you want to add the Amended NOA.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
 A-004060-15	STATE OF NEW JERSEY V.	CRIMINAL	07-03 -000-I	OPEN	 
 A-003331-16	STATE OF NEW JERSEY V.	CRIMINAL	92-06 -000-I	OPEN	 
 A-002860-16	STATE OF NEW JERSEY V.	CRIMINAL	14-05 -000-I	OPEN	 
 A-000622-16	STATE OF NEW JERSEY V.	CRIMINAL	12-09 -000-I	OPEN	 
 A-004648-15	STATE OF NEW JERSEY V.	CRIMINAL	09-02 -000-I	OPEN	 
 A-004717-16	STATE OF NEW JERSEY V.	CRIMINAL	15-12 -000-I	OPEN	 
 A-003962-16	STATE OF NEW JERSEY V.	CRIMINAL	12-02 -000-I	OPEN	 
 A-004602-16	STATE OF NEW JERSEY V.	CRIMINAL	12-06 -000-I	OPEN	 
 A-003958-16	STATE OF NEW JERSEY V.	CRIMINAL	12-05 -000-I	OPEN	 
 A-003963-16	STATE OF NEW JERSEY V.	CRIMINAL	08-09 -000-I	OPEN	 

1 2 3 4 5 6 7 8 9 10 Next Last 10 Records/Page 3164 Records -- 1 - 10 Displayed

Select the Filing Type

Click on the radio button for **I am filing an AMENDED NOTICE OF APPEAL**. Click continue with your filing.

If you represent multiple parties, the system will allow you to select only one party name. If the document you are filing applies to both parties, select the radio button for the lead party (the first party entered) in the case. Select **I am filing an Amended Notice of Appeal** and click continue with your filing.

Edit Case

Once you start your filing, we will automatically save your information for 180 days or it will be deleted.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS

The action below are only associated to the selected party.

☒ I am filing an **AMENDED NOTICE OF APPEAL**.
The system will generate an Amended Notice of Appeal once information is changed.

☐ I am adding **DOCUMENTS**.

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.

☐ I am making **SECURITY DEPOSIT PAYMENT**.

☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

Continue With Your Filing

Cancel

Trial Court Information

1. Review the PROMIS/Gavel #
2. If you need to change the docket number click the "EDIT DOCKET NUMBER" button
3. Party information. This will show you which defendant(s) are currently entered in the appeal, and a list of additional trial court defendants that have not joined the appeal. If you need to change the defendant, choose a radio button.

4. Document Information. If you do not need to change your defendant, your Trial court order should have been uploaded with the original appeal. You may choose the radio button "The order was previously uploaded" and continue. If you have changed your defendant you will have to choose a trial court order (if it was entered in eCourts Case Jacket)

Filing Progress... 2%

GETTING STARTED

Trial Court Information

Finality Question

Case Related Questions

CASE DATA

Case Details

Additional Case Details

Transcript

PARTY/ATTORNEY

List of Parties

DOCUMENTS

List of Documents

Add Documents

Proof of Service

FEES / PAYMENTS

Fees Charged / Payments

SUMMARY / SUBMIT

Case Summary

Submit

ABOUT THIS PAGE

Select the Trial Court Information, Party Information and Document Information for your trial court docket number.

GETTING STARTED

Trial Court Information

Trial Court Information

1. If more than one number appears below, please select the Promis/Gavel case number that is linked to your case.

CASE NUMBER	CASE CAPTION	JUDGE
<input checked="" type="radio"/> CAM-17-000067	STATE OF NEW JERSEY VS RONY RUIZE, ROCKY RAISON, JOSEPH JONES, MILICENT CRUIZE, SUSAN WRIGHT	PHILIP HAINES

2. Edit the docket number if you have made a mistake by clicking on the button. [EDIT DOCKET NUMBER](#)

Party Information

3. Choose the appealing party or if the filing is on behalf of State of New Jersey choose the primary defendant.

Below is the list of **current defendant parties** previously entered in this appeal.

NAME	SEQ#	SBI#	REPRESENTED BY IN THE TRIAL COURT
<input checked="" type="radio"/> RONY RUIZE	1	173173M	Attorney ALBERT ZABADY (UNION COUNTY PROSECUTOR)

Below is the list of the **additional Trial Court defendants** who have not joined the appeal.

NAME	SEQ#	SBI#	REPRESENTED BY IN THE TRIAL COURT
<input type="radio"/> ROCKY RAISON	2	176176M	Attorney ALLEN SOOHOO
<input type="radio"/> JOSEPH JONES	3	235235M	Attorney ANTHONY PADOVANI
<input type="radio"/> MILICENT CRUIZE	4		
<input type="radio"/> SUSAN WRIGHT	5		

Document Information

4. Select from the list of the Trial Court order(s) below. If it does not appear, you may upload the order later on the List of Documents page.

Please select the primary order or judgement of conviction for the appeal. The "Entry Date" is the "Date of Final Order/Judgement".

TRANSACTION ID	FILED DATE	DOCUMENT TYPE	JUDGE NAME	ENTRY DATE	ORDER
<input type="radio"/> CRM20175976	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/> CRM20175993	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/> CRM20171121	03/03/2017	MOTION ORDER	LINDA G. BAXTER	03/03/2017	
<input type="radio"/> CRM20175926	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/> CRM20175936	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/> CRM20175987	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/> CRM20176010	07/14/2017	MOTION ORDER	Information not available	07/14/2017	
<input type="radio"/> None of the above, the order/JOC will be uploaded instead					
<input type="radio"/> The order was previously uploaded					

[Cancel](#) [Continue](#)

© Copyright NJ Judiciary 2017

Explain Reason for Amended Appeal

GETTING STARTED

Case Related Questions

This case is from ☐ A JUDGMENT ☒ AN ORDER in a ☐ STATE AGENCY
☒ TRIAL COURT
☐ TAX COURT

IF NOT APPEALING THE ENTIRE JUDGMENT, ORDER OR AGENCY DECISION, SPECIFY WHAT PARTS OR PARAGRAPHS ARE BEING APPEALED.

500 characters left

***EXPLAIN BRIEFLY THE REASON FOR AMENDING THE NOTICE OF APPEAL.**

Amending case details to reflect correct date of appeal.

444 characters left

Return to Case List

Previous

Continue

Editing Case Data

You will have the opportunity to change the date of final judgment, case caption, and judge on this screen. Then click continue

Filing Progress... 13%

GETTING STARTED

Trial Court Information

Finality Question

Case Related Questions

CASE DATA

Case Details

Additional Case Details

Transcript

PARTY/ATTORNEY

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DOCUMENTS

List of Documents

Add Documents

Proof of Service

FEES / PAYMENTS

Fees Charged / Payments

SUMMARY/ SUBMIT

Case Summary

Submit

ABOUT THIS PAGE

Trial Court information is entered on this page. Fields with * are required.

Additional trial court information or related Appellate docket numbers may be added on the additional case details screen.

GETTING STARTED

CASE DATA

Case Details - TRIAL COURT

Fields marked with * are REQUIRED.

TRIAL COURT DOCKET# 17-05-00067-A

*DATE OF FINAL ORDER/JUDGMENT 01/02/2019

Note: Full and complete caption as it appears on order being appealed or last amended complaint without et al or abbreviations that include all the parties involved.

If the Trial Court case caption inserted here is not complete or has the incorrect spelling, you must fix the caption here.

For Case Caption samples, [click HERE](#).

*CASE CAPTION

STATE OF NEW JERSEY
V
RONY RUIZE

3966 characters left

☐ **SENTENCE ONLY.** Check this box if the issue(s) on this appeal focus **only** on the sentence imposed? See [R. 2:9-1](#)

☐ This is a **SEALED** case based upon court rule, statute, case law or court order.

SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*CASE TYPE CRIMINAL

*CASE CATEGORY ACCUSATION

*TRIAL COURT COUNTY CAMDEN

*TRIAL COURT JUDGE PHILIP E. HAINES

Judge Name from the Trial Court: **PHILIP HAINES**
Type a portion of the first or last name to get a partial list of judges.
For a full list click on the arrow.

Return to Case List

Previous

Save

Continue

Additional Case Details

- Click [here](#) to add additional Trial court information.
- Click [here](#) to add related appellate case. If you changed the Docket Number you MUST complete this action to move on.

Filing Progress... 18%

GETTING STARTED

Case Details

Additional Case Details

Transcript

PARTY/ATTORNEY

List of Parties

DOCUMENTS

List of Documents

Add Documents

Proof of Service

FEES / PAYMENTS

Fees Charged / Payments

SUMMARY / SUBMIT

Case Summary

Submit

GETTING STARTED

CASE DATA

Additional Case Details

Additional Trial Court Information

To add additional Trial Court Information or to appeal from an additional Trial Court Order, click [here](#) **a.**

Related Appellate Case Information

b. Click [here](#), if you would like to add the related appellate cases using other parameters (i.e., same issues or co-defendants or prior appeals).

The following are existing appeals that are RELATED to your case. *

CASE TYPE	APPELLATE #	TRIAL COURT / AGENCY DOCKET #	CASE TITLE	DISPOSITION DATE	STATUS
No record found.					

Return to Case List

Previous

Save

Continue

Editing Case Related Questions

Edit any information on this screen if applicable.

GETTING STARTED

CASE DATA

Case Related Questions - Criminal

For criminal, quasi-criminal and juvenile actions only:

*Give a concise statement of the offense and the judgment including date entered and any sentence or disposition imposed:

Defendant convicted of unlawful possession on December 15, 2015

437 characters left

This appeal is from a

☒ conviction ☐ post judgment motion ☐ post-conviction relief

If post-conviction relief, is it the

☐ 1st ☐ 2nd ☐ other (Specify)

*Is defendant incarcerated?

☒ Yes ☐ No

*Was bail granted or the sentence or disposition stayed?

☐ Yes ☒ No

If in custody, select the place of confinement:

BAYSIDE STATE PRISON

*Defendant was represented below by:

☒ Public Defender ☐ Self ☐ Private Counsel (Specify trial counsel's name)

Return to Case List

Previous

Continue

Transcript Request Form

If in the original appeal you chose that you are not ordering transcripts, but now you need to add transcripts in your possession, this page will allow you to do so.

Transcript Request Form Verification

A certified transcript is required for each hearing date. **All dates must be entered below including those already in your possession.**

If you are not ordering the transcripts, please select the reason from the drop down list.

☐ I am not ordering transcripts because

☒ I am ordering transcripts or adding the dates of those in my possession.

☐ I am making a motion for transcripts at public expense. (transcript date(s) are entered below.)
Notice to filer-later in this filing process you will need to create a motion on the Document Screen.

Indicate the delivery schedule for your transcript request:

**** These time Frames are for the completion of the transcript. Delivery may add a day or two to your receipt of the transcript. The prices above are effective through June 30,2020. You may request to use a transcript agency that accepts credit cards.**

For Public Defender only: Please add your R.O. #

Instructions for court reporter or agency, or to request a particular transcription agency:

1000 characters left

DATE OF PROCEEDINGS	TYPE OF PROCEEDING	NAME OF JUDGE/AGENCY	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT	OPERATION	OPERATION
No record found.						

To Add New Hearing Dates, click on **Add Hearing Dates**. You can add maximum of 10 Hearing Dates at a time.

Add New Hearing Date

You can add maximum of 10 Proceeding Dates at a time. All fields are required.

DATE OF PROCEEDINGS (MM/DD/YYYY)	TYPE OF PROCEEDING	NAME OF JUDGE/AGENCY	CHECK BOX TO ORDER TRANSCRIPT	OR SELECT REASON FOR NOT ORDERING
<input type="text" value="11/07/2018"/>	<input type="text" value="ARRAIGNMENT"/>	<input type="text" value="PHILIP E. HAINES"/>	<input type="checkbox"/>	<input type="text" value="TRANSCRIPT IN ATTORNEY POSSESSION"/>

When ordering transcripts for appeal through the eCourts Appellate eFiling system, it is not necessary to upload those documents. **Do Not** upload your copy of the transcript(s) received from the transcript office into system. The Clerk's office will automatically upload the ordered transcripts when the official certified transcript(s) have been sent to the Appellate Division by the county Court Reporter.

Transcripts already in your possession and not ordered from the system should be uploaded within 30 days of the filing of the notice of appeal, or with the Notice of Appeal.

Editing Party Information

If you chose a new defendant from the [Trial Court Information](#) page, it will be in red and you will need to edit the party to be able to move on.

If you need to delete a party that is NOT the primary defendant, they will have a trash can next to their name. Click that and the party will be deleted.

Filing Progress... 26%
GETTING STARTED
Trial Court Information
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DOCUMENTS
List of Documents
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FEES / PAYMENTS
Fees Charged / Payments
SUMMARY / SUBMIT
Case Summary
Submit

ABOUT THIS PAGE
You are adding or modifying party and attorney information on this page.
Use the edit icon in the operation column to update party information.

GETTING STARTED CASE DATA PARTY/ATTORNEY
List of Parties - Additional Party Entry
Add all parties that apply in this matter. This includes the (Appellant) filer, who is required, and all other parties at the trial court/agency level (Respondents) and their attorneys.
Appellant filer will only add additional parties after reviewing the imported parties (in red) found on the bottom of the page.
To add additional parties found in Trial Court, select the Add/Edit Trial Court Party(ies) button below.
Click **Add/Edit Trial Court Party(ies)**

List of Parties - Party and Attorney Information
Note: Primary defendant cannot be deleted on this page, if you want to change primary defendant, please click on the Trial Court Information link in the menu on the left.
You must update the **imported party** (in red) information shown in this section. This may include the parties' role in the trial court, their status, or you might need to update attorney information. Click the EDIT button under the word OPERATION to make these changes.
To correct **Attorney** information, please use DELETE button for the Party/Attorney record from the list below and then re-enter the correct Party/Attorney information using Add button in the Additional Party Entry section above.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
STATE OF NEW JERSEY	PLAINTIFF	Participated below	RESPONDENT	ATTORNEY GENERAL CRIMINAL JUSTICE - CAROL M HENDERSON (ATTORNEY OF RECORD) (e)	25 MARKET STREET, PO BOX 085 TRENTON, NJ 08625 609-984-6500 TEST@MAIL.COM	
JOSEPH JONES	DEFENDANT (Primary)		APPELLANT	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA MOLDOVAN (ATTORNEY OF RECORD) (e)	1300 MOUNT KEMBLE AVENUE, PO BOX 2075 MORRISTOWN, NJ 07962 973-993-8100	
RONY RUIZE	DEFENDANT	Participated below	APPELLANT	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP - FLORINA MOLDOVAN (ATTORNEY OF RECORD) (e)	1300 MOUNT KEMBLE AVENUE, PO BOX 2075 MORRISTOWN, NJ 07962 973-993-8100 TEST@TEST.COM	

If you need to add additional parties choose the "ADD/EDIT TRIAL COURT PARTY(IES)" button. A list of additional defendants will pop up. Check off each defendant you would like to include in this appeal and choose their party designation. Click confirm to proceed

List of Trial Court Parties

Primary defendant cannot be deleted, if you want to change primary defendant, please click on the Trial Court Information link in the menu on the left.

Please select defendants involved in the appeal.
You must select the party designation: Appellant = Case Filer, Respondent = All others

Yes	Party Designation	PARTY NAME	SBI#	Name	TC Attorney Name
<input checked="" type="checkbox"/>		SUSAN WRIGHT		SUSAN WRIGHT ()	
<input checked="" type="checkbox"/>		MILICENT CRUIZE		MILICENT CRUIZE ()	
<input checked="" type="checkbox"/>		JOSEPH JONES	235235M	JOSEPH JONES	ANTHONY PADOVANI ()
<input checked="" type="checkbox"/>		ROCKY RAISON	176176M	ROCKY RAISON	ALLEN SOOHOO (GOLDEN ROTHSCHILD SPAGNOLA ET AL, PC)
<input checked="" type="checkbox"/>	APPELLANT	RONY RUIZE	173173M	RONY RUIZE	ALBERT ZABADY (UNION COUNTY PROSECUTOR)

Cancel Confirm to proceed

Amended Case Information Statement

Any changes made to the case details and/or party names require an amended CIS. To file an amended CIS, on the Documents page, click the Add Document button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS
LIST OF DOCUMENTS
Return to Case List Previous Add Document Continue

Click ADD DOCUMENT button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

TO ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

- Category - select Appellate Documents.
- Document Type – select Case Information Statement.
- Check the Amended Box.
- Explain the reason and click Continue.

DOCUMENT INFORMATION

***CATEGORY** a. APPELLATE DOCUMENTS Category Description

***DOCUMENT TYPE** b. CASE INFORMATION STATEMENT

c. ☒ **AMENDED DOCUMENT.** d. Explain Reason:

☐ **SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.**
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

***FILING PARTY** TYREE J. ROBINSON

Back to Document List
Continue

Editing Details within the Case Information Statement

For any changes in the case data (i.e., case title, docket number, party changes), details in the CIS document may need to be changed. Change the details if necessary here. (If you changed the primary defendant, all information will be wiped out, and you will need to re-enter it).

Edit each page of the CIS if necessary. If you added additional parties you may not need to edit the text of the CIS but you will need to amend it so that the party information is correct. You will need to continue through every page of the CIS regardless if changes are made.

GETTING STARTED
CASE DATA
PARTY/ATTORNEY
DOCUMENTS

Case Information Statement - CRIMINAL APPEAL (1/4)

*** Give Date and Summary of Judgment or Order Being Appealed and Attach a Copy:**
 Defendant convicted of DUI on May 6, 2013 before Judge Igelsias.

64 characters entered (Minimum: 25 / No Max)

Change the details if necessary here.

*** Are there any issues below in this action involving defendant which have not been disposed of?** Yes No
(If so, leave to appeal must be sought. [R. 2:2-4, 2:5-6](#))

*** Is the validity of a statute, regulation, executive order, franchise or constitutional provision of this State being questioned?** Yes No
([R.2:5-1\(h\)](#))

*** Is defendant presently confined?** Yes No

*** Is defendant on bail?** Yes No

Provide any State Bureau of Identification (SBI) number :

Save
Continue

Submit Documents

You will click through several more pages to get to the submit page. Check the four-(4) certification boxes and click Submit. A Transaction ID will be generated, and you will receive an email confirmation of your filing.

GETTING STARTEDCASE DATAPARTY/ATTORNEYDOCUMENTSFEES / PAYMENTSSUMMARY/ SUBMIT

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entries and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

☒

I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.

☒

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))

☒

I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.

☒

I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILERJOHN DOE, Esq.

BAR ID #123456789

DATE FILED07/26/2017

EMAIL ADDRESSTEST@TEST.COM

Your filing is not considered submitted until payment (if required), is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

Return to Case List

Submit

Filing a Motion on Pending Case

Log in to eCourts Appellate

Click on My Case List button.

Welcome To eDATA

NJ Appellate eDATA

NJ eDATA(Electronic Docketing of Appeals and Tracking Application)
is an interactive, internet-based program to assist Attorneys and self-represented litigants
complete and/or upload legal forms for both Appellate and Supreme Court Matters.

MESSAGES FROM THE CLERK'S OFFICE

Motion Entry and text box comments

PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.

File NEW Case

My Case List

Entered Date: 1/23/2015

First

Previous

1

2

3

4

5

6

7

8

9


10

Next


Last


2/15

Select Case to Edit

Click on Edit button  by the case for which you want to add the motion.







My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show cases, Filter By For

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-1	OPEN	 
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10-1	OPEN	 
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12-1	OPEN	 

Select the Filing Type

Click the radio button for **I am adding DOCUMENTS**. Click continue with your filing.

Edit Case 

Once you start your filing, we will automatically save your information for 180 days or it will be deleted.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS

The action below are only associated to the selected party.

☐ I am filing an AMENDED NOTICE OF APPEAL.

☒ **I am adding DOCUMENTS.**
Documents are either system generated or uploaded from the list of documents screen.


☐ I am adding SUBSTITUTION OF ATTORNEY.

☐ I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information in the current case.


☐ I am making SECURITY DEPOSIT PAYMENT.

☐ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

If you represent multiple parties, the system will allow you to select only one party name. If the document you are filing applies to both parties, select the radio button for the lead party (the first party entered) in the case. Select **I am adding documents** and click continue with your filing.

Edit Case 

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #

 Below are all the parties that you represent in this case. Select one.

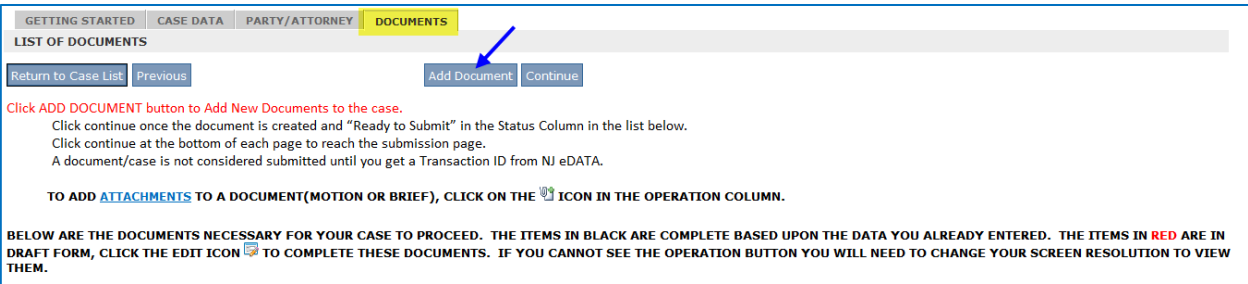
☒ **JOHN DOE**

☐ JANE DOE

☐ I want to file the Substitution for another party that I am not the attorney of record.

Add Document

On the list of documents page, click on the ADD DOCUMENT button to add your motion.





GETTING STARTED CASE DATA PARTY/ATTORNEY **DOCUMENTS**

LIST OF DOCUMENTS

Return to Case List Previous **Add Document** Continue

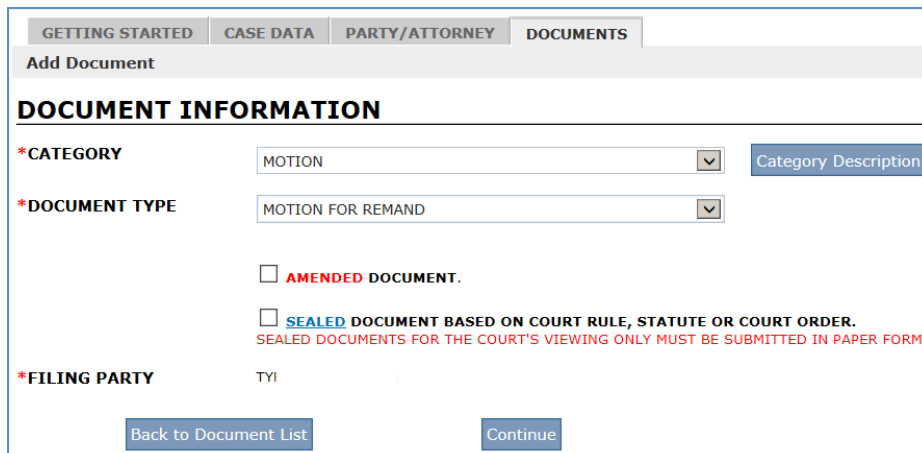
Click ADD DOCUMENT button to Add New Documents to the case.
Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.
Click continue at the bottom of each page to reach the submission page.
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

TO ADD **ATTACHMENTS** TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

Document Information

- CATEGORY – select Motion.
- DOCUMENT TYPE – select the applicable motion type from the dropdown list (see figure 2).
- Click Continue.



GETTING STARTED CASE DATA PARTY/ATTORNEY **DOCUMENTS**

Add Document

DOCUMENT INFORMATION

*CATEGORY MOTION Category Description

*DOCUMENT TYPE MOTION FOR REMAND

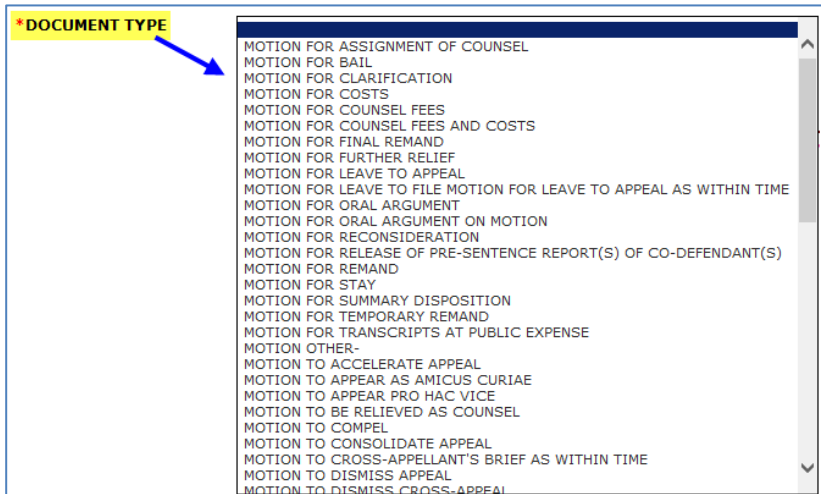
☐ AMENDED DOCUMENT.

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY TYI

Back to Document List Continue

Figure 2: Motion Document Type



*DOCUMENT TYPE

MOTION FOR ASSIGNMENT OF COUNSEL
MOTION FOR BAIL
MOTION FOR CLARIFICATION
MOTION FOR COSTS
MOTION FOR COUNSEL FEES
MOTION FOR COUNSEL FEES AND COSTS
MOTION FOR FINAL REMAND
MOTION FOR FURTHER RELIEF
MOTION FOR LEAVE TO APPEAL
MOTION FOR LEAVE TO FILE MOTION FOR LEAVE TO APPEAL AS WITHIN TIME
MOTION FOR ORAL ARGUMENT
MOTION FOR ORAL ARGUMENT ON MOTION
MOTION FOR RECONSIDERATION
MOTION FOR RELEASE OF PRE-SENTENCE REPORT(S) OF CO-DEFENDANT(S)
MOTION FOR REMAND
MOTION FOR STAY
MOTION FOR SUMMARY DISPOSITION
MOTION FOR TEMPORARY REMAND
MOTION FOR TRANSCRIPTS AT PUBLIC EXPENSE
MOTION OTHER-
MOTION TO ACCELERATE APPEAL
MOTION TO APPEAR AS AMICUS CURIAE
MOTION TO APPEAR PRO HAC VICE
MOTION TO BE RELIEVED AS COUNSEL
MOTION TO COMPEL
MOTION TO CONSOLIDATE APPEAL
MOTION TO CROSS-APPELLANT'S BRIEF AS WITHIN TIME
MOTION TO DISMISS APPEAL
MOTION TO DISMISS CROSS-APPEAL

Motion Text

- Add additional wording only if relief is not found in the motion drop down list. For example, a motion "other" or a due date for an extension. **Be Brief.**
- Click Add Other Reliefs to combine more than one motion.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

SYSTEM GENERATED DOCUMENT

You are filing a motion, to complete the motion information (**MOTION TO EXTEND TIME**) add text below or to add additional relief click the button on the bottom of the page.

This box is only for relief not found in the motion drop down list. For example, a motion "Other" which requires additional text, or a due date for an extension. Your certification explains the motion, space is limited to 150 characters.

MOTION TO EXTEND TIME

a. July 1, 2016

138 characters left

To add additional motion relief click button **Add Other Reliefs**

b. To combine more than one motion, click on Add Other Reliefs


Back to Document List Continue
















Upload Supporting Document

The motion requires supporting documentation, click the Edit button  to upload.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
Motion Supporting Document	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION ANSWERS/ATTACHMENTS (Supporting Documents) - MOTION SUPPORTING DOCUMENT	UPLOAD	02/17/2016	DRAFT	  
MOTION TO FILE AS WITHIN TIME	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	MOTION - TO FILE NOTICE OF APPEAL AS WITHIN TIME From the order dated 10-12-12.	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
TRIAL COURT ORDER	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/17/2016	READY TO SUBMIT	  
NOTICE OF APPEAL	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/17/2016	READY TO SUBMIT	  
CASE INFORMATION STATEMENT	JOHN SMITH	PUBLIC DEFENDER APPELLATE - ALYSSA A AIELLO	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/17/2016	DRAFT	  

Click Upload Documents.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Supporting Document

DOCUMENT INFORMATION

DOCUMENT NAME MOTION FOR REMAND

CATEGORY MOTION CROSS MOTION

DOCUMENT TYPE MOTION FOR REMAND

☐ AMENDED DOCUMENT.

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

FILING PARTY TY

ATTACHMENT INFORMATION

Note: If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)

*ATTACHMENT DOCUMENT TYPE I am submitting a SUPPORTING brief/certification to the DOCUMENT above
MOTION- SUPPORTING DOCUMENT

Upload Documents Cancel Uploads

Note: System accepts documents in PDF format only.
To save your attachment once uploaded, click on "Continue" button.

Back to Document List Continue

Upload is complete when the box indicating success or complete appears. If internet connection is slow wait for it to complete, do not cancel. Then click continue to return back to your document list

Appellant Brief.pdf
Complete.

Upload Documents Cancel Uploads

Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 28 MB, you need to break it up into multiple smaller files. (?)
To save your attachment once uploaded, click on "Continue" button.

Back to Document List Continue

If you do not need to add anymore documents, click continue. Items that are complete and ready for submission indicate the same in the status column.


GETTING STARTED













CASE DATA

PARTY/ATTORNEY

DOCUMENTS

LIST OF DOCUMENTS

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DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
NOTICE OF APPEAL	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	NOTICE OF APPEAL	SYSTEM GENERATED	11/03/2014	APPROVED	
CASE INFORMATION STATEMENT	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	CASE INFO STATEMENT	SYSTEM GENERATED	11/03/2014	APPROVED	
PROOF OF SERVICE	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	PROOF OF SERVICE	SYSTEM GENERATED	11/05/2014	APPROVED	
TONY ADDED DOC FOR FEE TEST	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	TO PROCEED AS AN INDIGENT	SYSTEM GENERATED	11/05/2014	APPROVED	
CERT FOR MLPI	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	CERT FOR MLPI	SYSTEM GENERATED	11/05/2014	APPROVED	
TRIAL COURT ORDER	TONY PLAINTIFF	ATLANTIC COUNTY PROSECUTORS - LAUREN S KIRK	TRIAL COURT ORDER	UPLOAD	11/03/2014	APPROVED	
MOTION TO DISMISS	DEFENDANT	SEEGER WEISS LLP - SCOTT ALAN GEORGE	TO DISMISS APPEAL	SYSTEM GENERATED	11/07/2014	READY TO SUBMIT	  
MOTION SUPPORTING DOCUMENT	DEFENDANT	SEEGER WEISS LLP - SCOTT ALAN GEORGE	MOTION SUPPORTING DOCUMENT	UPLOAD	11/07/2014	READY TO SUBMIT	  

You will click through several more pages to get to the submit page. Check the four-(4) certification boxes and click Submit. A Transaction ID will be generated, and you will receive an email confirmation of your filing.

Submit

This is the final step to complete your filing.

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Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER JOHN DOE, Esq. BAR ID # 123456789 DATE FILED 07/26/2017
EMAIL ADDRESS TEST@TEST.COM

Your filing is not considered submitted until payment (if required), is successfully processed on a later page.

[Click Here to View or Print Case Summary with All Documents](#)

Return to Case List Submit

Transcripts

Filing Transcripts

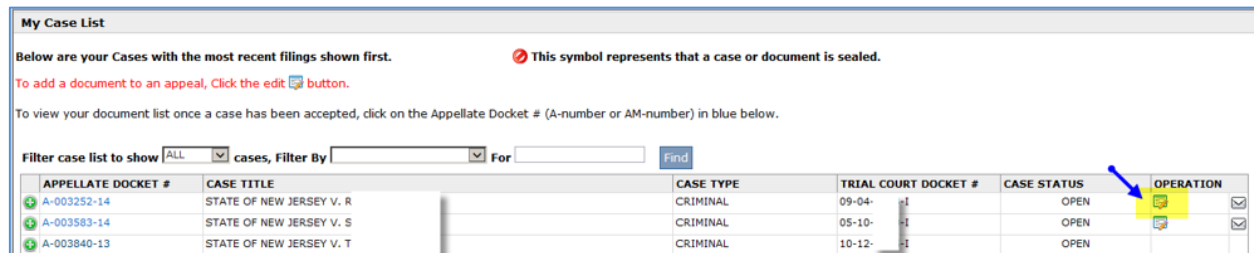
Transcripts that are ordered with the notice of appeal through a transcript request form are submitted to the court by the court reporter, or transcription agency through a CD. Transcripts are then uploaded to the Appellate Case Management system by the Clerk's office and synched to eCourts Appellate. Please do not submit the three additional transcript copies until you receive your scheduling order. Your adversary will have access to the transcripts through eCourts Appellate.

If transcripts are in your possession you will have 30 days from the time the appeal has been filed to upload them into eCourts Appellate.


Ordering Transcripts After Appeal is Submitted


Select Case to Edit

Click on Edit button  for the case you want to order transcripts.






My Case List

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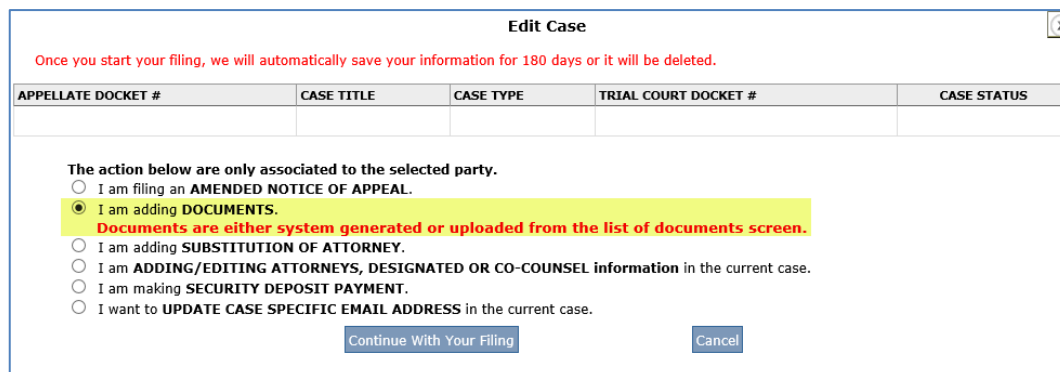
Filter case list to show cases, Filter By For

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04-1	OPEN	
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10-1	OPEN	
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12-1	OPEN	

Select the Filing Type

Click the radio button for **I am adding DOCUMENTS**. Click continue with your filing.

If you represent multiple parties, the system will allow you to select only one party name. If the document you are filing applies to both parties, select the radio button for the lead party (the first party entered) in the case. Select **I am adding documents** and click continue with your filing.



Edit Case

Once you start your filing, we will automatically save your information for 180 days or it will be deleted.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS

The action below are only associated to the selected party.

☐ I am filing an AMENDED NOTICE OF APPEAL.

☒ **I am adding DOCUMENTS.**
Documents are either system generated or uploaded from the list of documents screen.

☐ I am adding SUBSTITUTION OF ATTORNEY.

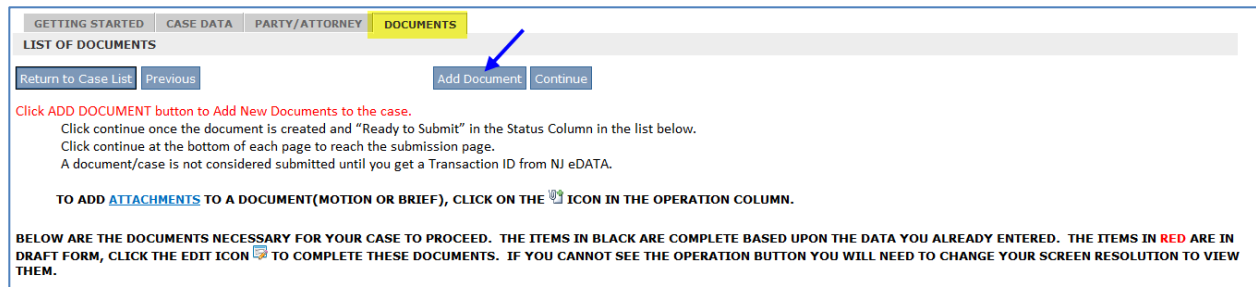
☐ I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information in the current case.

☐ I am making SECURITY DEPOSIT PAYMENT.

☐ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

Add Document

On the list of documents page, click on the ADD DOCUMENT button to add your transcript order form.



GETTING STARTED CASE DATA PARTY/ATTORNEY **DOCUMENTS**

LIST OF DOCUMENTS


Return to Case List Previous Add Document Continue


Click ADD DOCUMENT button to Add New Documents to the case.

Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.

Click continue at the bottom of each page to reach the submission page.

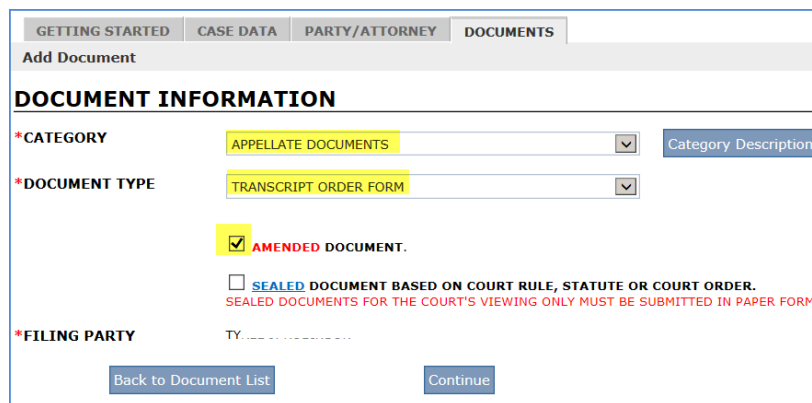
A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

TO ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

Document Information

- CATEGORY – select Appellate Documents.
- DOCUMENT TYPE – select Transcript Order Form.
- IF filing an Amended Transcript Order Form, check the Amended box and complete reason for amending.
- Click Continue.



GETTING STARTED CASE DATA PARTY/ATTORNEY **DOCUMENTS**

Add Document

DOCUMENT INFORMATION

*CATEGORY APPELLATE DOCUMENTS Category Description

*DOCUMENT TYPE TRANSCRIPT ORDER FORM

☒ AMENDED DOCUMENT.

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY TY: _____

Back to Document List Continue

Transcript Request Form Verification

Fill in the appropriate information on the Transcript Request Form Verification page. If you need to amend the county, do so using the county drop down.

Click on Add Hearing Dates button and fill out Date of Proceeding, Type of Proceeding and check the box for Transcript to be ordered. Click Save.

Transcript Request Form Verification

A certified transcript is required for each hearing date. **All dates must be entered below including those already in your possession.**

If you are not ordering the transcripts, please select the reason from the drop down list.

☐ I am not ordering transcripts because

☒ I am ordering transcripts (unless in my possession) and all dates will be added below.

☐ I am making a motion for transcripts at public expense. (transcript date(s) are entered below.)
Notice to filer-later in this filing process you will need to create a motion on the Document Screen.

Indicate the delivery schedule for your transcript request:

For Public Defender only: Please add your R.O. #

Instructions for court reporter or agency:

1000 characters left

DATE OF PROCEEDINGS	TYPE OF PROCEEDING	NAME OF JUDGE/AGENCY	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT	OPERATION	OPERATION
No record found.						

To Add New Hearing Dates, click on [Add Hearing Dates](#). You can add maximum of 10 Hearing Dates at a time.

Use the transcript office dropdown to change the county for the transcript request form. See left panel *.






TRANSCRIPT OFFICE:

Add New Hearing Date

You can add maximum of 10 Proceeding Dates at a time. All fields are required.

DATE OF PROCEEDINGS (MM/DD/YYYY)	TYPE OF PROCEEDING	NAME OF JUDGE	TRANSCRIPT TO BE ORDERED	REASON FOR NOT ORDERING TRANSCRIPT
<input type="text"/>	<input type="text"/>	<input type="text" value="ARTHUR J. MARCHAND"/>	<input type="checkbox"/>	<input type="text"/>

The transcript request form now shows ready to submit on the List of Documents page, click Continue through to the submit page.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
TRANSCRIPT REQUEST- AMENDED	R/ EI	PUBLIC DEFENDER APPELLATE - HELEN C GODBY	APPELLATE DOCUMENTS - TRANSCRIPT ORDER FORM	SYSTEM GENERATED	05/21/2015	READY TO SUBMIT	 
PROOF OF SERVICE	R/ EI	MARY SMITH HANLEY - MARY SMITH HANLEY	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	05/15/2015	APPROVED	 

Filing Briefs

Log in to eCourts Appellate

Click on My Case List button.

Welcome To eDATA

NJ Appellate eDATA
NJ eDATA(Electronic Docketing of Appeals and Tracking Application)
 is an interactive, internet-based program to assist Attorneys and self-represented litigants complete and/or upload legal forms for both Appellate and Supreme Court Matters.

MESSAGES FROM THE CLERK'S OFFICE

Entered Date: 1/23/2015

Motion Entry and text box comments


PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.


First Previous 1 2 3 4 5 6 7 8 9 10 Next Last

Select Case to Edit

Click on the Edit button  by the case for which you want to add the brief.







My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show cases, Filter By For

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R	CRIMINAL	09-04- -1	OPEN	 
A-003583-14	STATE OF NEW JERSEY V. S	CRIMINAL	05-10- -1	OPEN	 
A-003840-13	STATE OF NEW JERSEY V. T	CRIMINAL	10-12- -1	OPEN	 

Select the Filing Type

Click the radio button for **I am adding DOCUMENTS**. Click continue with your filing.

Edit Case

Once you start your filing, we will automatically save your information for 180 days or it will be deleted.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS

The action below are only associated to the selected party.

☐ I am filing an **AMENDED NOTICE OF APPEAL**.
☒ **I am adding DOCUMENTS.**
Documents are either system generated or uploaded from the list of documents screen.
☐ I am adding **SUBSTITUTION OF ATTORNEY**.
☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.
☐ I am making **SECURITY DEPOSIT PAYMENT**.
☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

If you represent multiple parties, the system will allow you to select only one party name. If the document you are filing applies to both parties, select the radio button for the lead party (the first party entered) in the case. Select **I am adding documents** and click continue with your filing.

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #

Below are all the parties that you represent in this case. Select one.

☒ JOHN DOE
☐ JANE DOE
☐ I want to file the Substitution for another party that I am not the attorney of record.

Add Document

On the list of documents page, click on the ADD DOCUMENT button to add your motion.

GETTING STARTED CASE DATA PARTY/ATTORNEY **DOCUMENTS**

LIST OF DOCUMENTS

Return to Case List Previous **Add Document** Continue

Click ADD DOCUMENT button to Add New Documents to the case.
 Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.
 Click continue at the bottom of each page to reach the submission page.
 A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

TO ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

Document Information

- CATEGORY – select Brief and Appendix.
- DOCUMENT TYPE – select the Appellants Brief or Respondents Brief, which ever applies. If combined, select Brief and Appendix. **It is suggested that you file your brief and appendix as separate documents. That way if there is a typo in a brief you won't have to rescan the appendix if they were previously combined.**
- Click Upload Documents.

Add Document

DOCUMENT INFORMATION

*CATEGORY **BRIEF AND APPENDIX** Category Description

*DOCUMENT TYPE **APPELLANTS BRIEF**

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
 SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

*FILING PARTY TEST AA

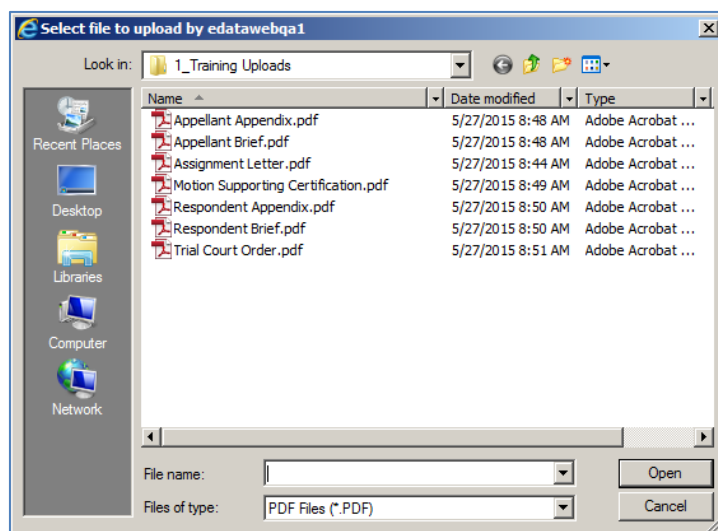
Upload Documents Cancel Uploads

Note: System accepts documents in PDF format only.
 If your upload file exceeds the size limit of 28 MB, you need to break it up into multiple smaller files. (?)
 To save your attachment once uploaded, click on "Continue" button.

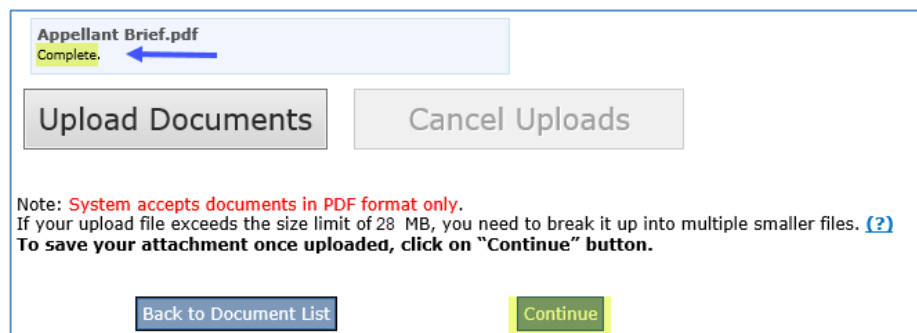
[Back to Document List](#) [Continue](#)

Upload Documents

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format.

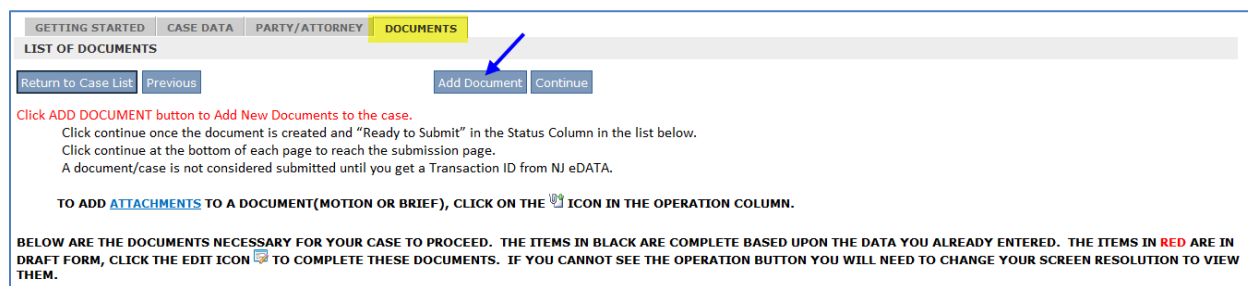


Upload is complete when the box indicating success or complete appears. If internet connection is slow wait for it to complete, do not cancel.



Adding Appendices

To add an appendix that is separate from the brief, follow the same steps for adding the brief. From the List of Documents page click Add Document.



Document Information

- CATEGORY – select Brief and Appendix.
- DOCUMENT TYPE – select the Appellants Appendix or Respondents Appendix, which ever applies.
- Enter the Volume Number
- Click Upload Documents.

Add Document

DOCUMENT INFORMATION

***CATEGORY** BRIEF Category Description

***DOCUMENT TYPE** BRIEF-APPELLANTS APPENDIX

***VOLUME NUMBER**

☐ **SEALED** DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

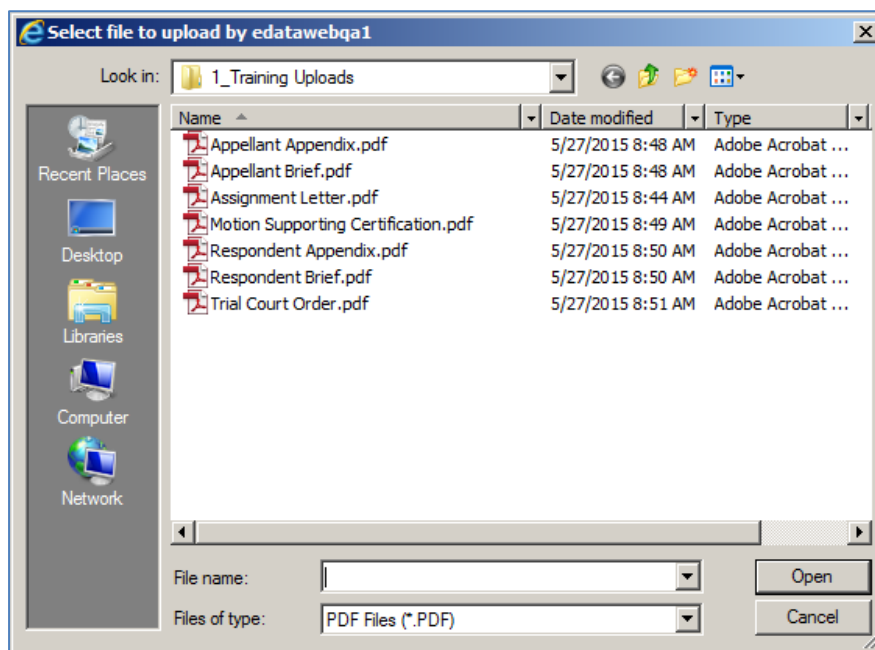
***FILING PARTY** HIM ONE

Note: System accepts documents in PDF format only. If your file size exceeds 28 MB, you will need to break it up into multiple smaller files. File size may be affected with briefs and appendices, which must be text searchable. Please make sure your scanner is set to compress and set to black and white, no color.
To save your attachment once uploaded, click on "Continue" button.

Upload Documents Cancel Uploads

Back to Document List Continue

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format.



Upload is complete when the box indicating success or complete appears. If internet connection is slow wait for it to complete, do not cancel. Once complete, click continue. Repeat these steps to add additional appendices.

Appellant Brief.pdf
Complete.

Upload Documents

Cancel Uploads

Note: **System accepts documents in PDF format only.**
 If your upload file exceeds the size limit of 28 MB, you need to break it up into multiple smaller files. (?)
To save your attachment once uploaded, click on "Continue" button.

Back to Document List

Continue

Items that are complete and ready for submission indicate the same in the status column. Click Continue through to the Submit page.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

LIST OF DOCUMENTS


Return to Case List


Previous










Add Document

Continue

Click ADD DOCUMENT button to Add New Documents to the case.
 Click continue once the document is created and "Ready to Submit" in the Status Column in the list below.
 Click continue at the bottom of each page to reach the submission page.
 A document/case is not considered submitted until you get a Transaction ID from NJ eDATA.

TO ADD ATTACHMENTS TO A DOCUMENT(MOTION OR BRIEF), CLICK ON THE  ICON IN THE OPERATION COLUMN.

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
APPELLANTS APPENDIX (Vol. 002)		John Doe, Esq. - John Doe LLC	BRIEF AND APPENDIX - APPELLANTS APPENDIX	UPLOAD	06/29/2016	READY TO SUBMIT	  
APPELLANTS APPENDIX (Vol. 001)		John Doe, Esq. - John Doe LLC	BRIEF AND APPENDIX - APPELLANTS APPENDIX	UPLOAD	06/29/2016	READY TO SUBMIT	  
APPELLANTS BRIEF		John Doe, Esq. - John Doe LLC	BRIEF AND APPENDIX - APPELLANTS BRIEF	UPLOAD	06/29/2016	READY TO SUBMIT	  

You will click through several more pages to get to the submit page. Check the four-(4) certification boxes and click Submit. A Transaction ID will be generated, and you will receive an email confirmation of your filing.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY / SUBMIT

Submit

This is the final step to complete your filing.
 If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
 (All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
 Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
 ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
 ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
 ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER JOHN DOE, Esq. BAR ID # 123456789 DATE FILED 07/26/2017

EMAIL ADDRESS TEST@TEST.COM

Your filing is not considered submitted until payment (if required), is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

Return to Case List

Submit


Brief Copies

Once the brief is reviewed, the case manager will either approve the document or advise of a deficiency. Once approved, a filed stamp is applied. You will be notified by your case manager via an eCourts Appellate communication to print the 3 copies and forward them to the court.


Adding Designated Counsel/Co-Counsel/Consolidated Attorney


Designated Counsel or Co-Counsel are entered by the attorney of record where the original attorney remains in the case but is adding a second or third attorney to the party they represent.

Use this when you want to add another attorney from your firm or an outside firm as co-counsel. This will give that attorney access to the case but the filer will remain the attorney of record.

Click on edit button  of the case you want to enter the designated counsel.




My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.


Filter case list to show cases, Filter By For

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
 A-000159-15	LAWRENCE	CIVIL	LT-012	OPEN	 

Records/Page 1 Records -- 1 - 1 Displayed

Select Filing Type

Click on the radio button **I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information in the Case.** Then click continue with your filing.

Edit Case 

Once you start your filing, we will automatically save your information for 180 days or it will be deleted.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS

The action below are only associated to the selected party.

☐ I am filing an AMENDED NOTICE OF APPEAL.

☐ I am adding DOCUMENTS.

☐ I am adding SUBSTITUTION OF ATTORNEY.

☒ I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information in the current case.
For attorney of record to add, remove or edit any attorney information to the case.

☐ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

If you represent multiple parties, the system will allow you to select only one party name. To add designated or co-counsel you will need to submit a filing for each individual party. Select **I am Adding/Editing Attorneys, Designated or Co-Counsel** and click continue with your filing.

Edit Party

Scroll down to the attorney information and click the plus sign.

Search by entering the attorney name or firm name and clicking the Search button.

Double click on the Attorney's name.

Confirm the attorney information and select the Attorney Role from the dropdown menu. If the attorney is not registered with eCourts Appellate or has not updated their email in their profile, you are required to enter their email address in the case specific email field.

To add a second designated counsel or co-counsel click the + button. Click Continue when complete.

☐ Search By Attorney Name
 ☐ Search By Firm Name
 ☒ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name:

Attorney name:

Attorney Role (Req.):

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> L00000011	GLOUCESTER COUNTY PROSECUTOR	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000	856-384-5500	

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email:

Consolidated Attorney

For attorneys involved in a consolidated case, the consolidated attorney option has been added to the Attorney Role drop down menu.

☒ Search By Attorney Name
 ☐ Search By Firm Name
 ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

First Name: Last Name:

Attorney name:

Attorney Role (Req.):

FIRM ID	FIRM NAME	ADDRESS	PHONE

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Review the Filing

Review the new attorney information on the List of Party page in this filing.

Below are **All the parties** involved in this case.












PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) GLOUCESTER COUNTY PROSECUTOR - LAURIE P CIMINO (DESIGNATED COUNSEL)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirt.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wpw@test.com) PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 (lpc@test.com)	

Upload Assignment Letter

An assignment letter or letter regarding co-counsel status is required for attorneys outside your firm. The system will require the supporting documentation be uploaded.

If the added counsel is within your firm, the system views this as a staff change and no supporting documentation is required and you can continue on to the Submit page.

To upload the Assignment Letter click on edit  button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS							
LIST OF DOCUMENTS							
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.							
DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	TYPE OF DOCUMENT	SOURCE	DATE POSTED	STATUS	OPERATION
NOTICE OF APPEAL	KE	PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	NOTICE OF APPEAL	SYSTEM GENERATED	03/21/2013	SUBMITTED	
TRANSCRIPTS REQUEST FORM	KE	PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	TRANSCRIPT ORDER FORM	SYSTEM GENERATED	03/21/2013	SUBMITTED	
CASE INFORMATION STATEMENT	KE	PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	CASE INFO STATEMENT	SYSTEM GENERATED	03/21/2013	SUBMITTED	
MOTION TO FILE AS WITHIN TIME	KE	PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	FOR LEAVE TO FILE AS WITHIN TIME	SYSTEM GENERATED	03/21/2013	SUBMITTED	
MOTION TO FILE AS WITHIN TIME	KE	PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	MOTION SUPPORTING DOCUMENT	UPLOAD	03/26/2013	SUBMITTED	
PROOF OF SERVICE	KE	PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	PROOF OF SERVICE	SYSTEM GENERATED	03/26/2013	SUBMITTED	
TRIAL COURT ORDER	KE	PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	TRIAL COURT ORDER	UPLOAD	03/21/2013	SUBMITTED	
NOTICE OF ASSIGNMENT LETTER	KE	PUBLIC DEFENDER APPELLATE - HELEN C GOOBY	NOTICE OF ASSIGNMENT LETTER	UPLOAD	03/26/2013	DRAFT	  

The document information on this filing type is pre-filled, click Upload Documents.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Document

DOCUMENT INFORMATION

CATEGORY

APPELLATE DOCUMENTS

Category Description

DOCUMENT TYPE

NOTICE OF ASSIGNMENT LETTER

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
 SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

FILING PARTY

E

Upload Documents

Cancel Uploads

Note: System accepts documents in PDF format only.

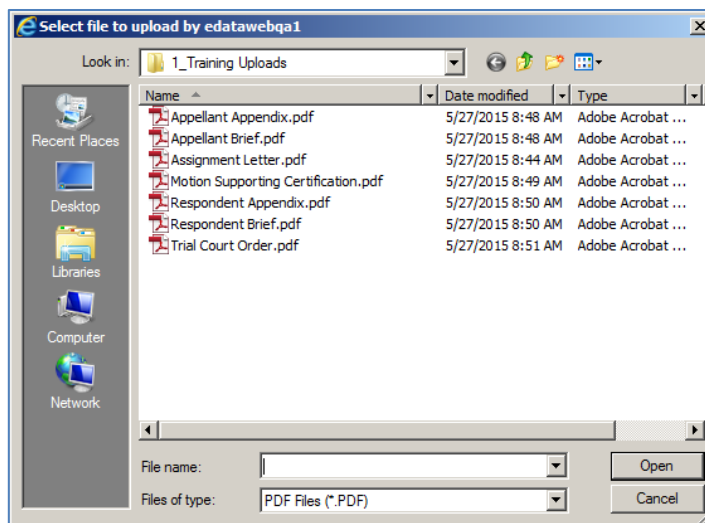
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)

To save your attachment once uploaded, click on "Continue" button.

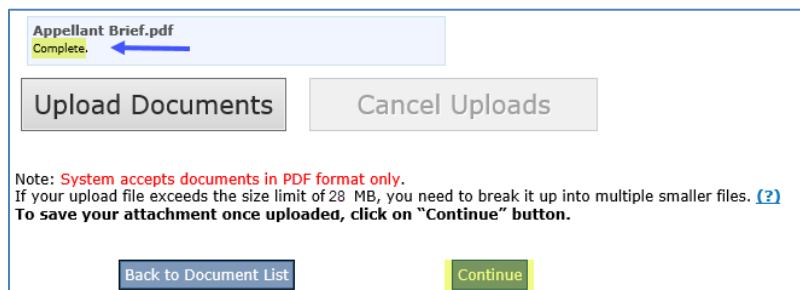
Back to Document List

Continue

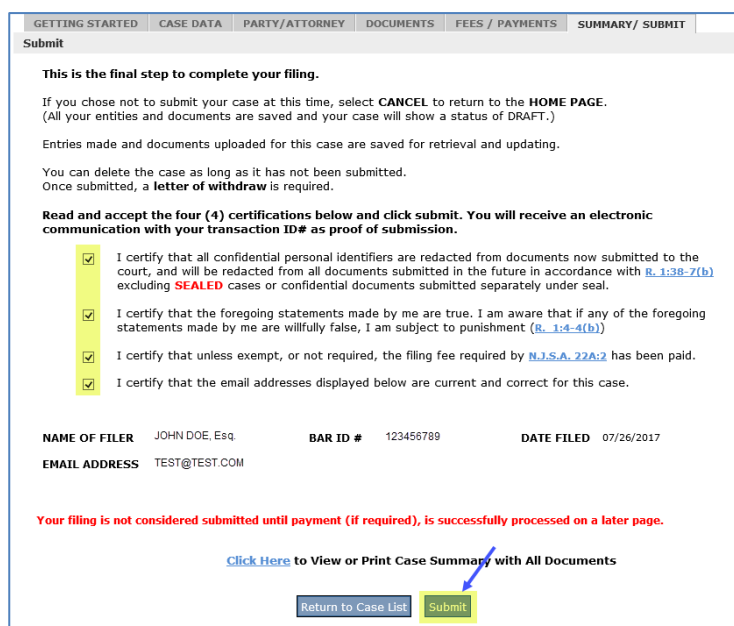
Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format.



Upload is complete when the box indicating complete or success appears. If internet connection is slow wait for it to complete, do not cancel. Click Continue.



You will click through several more pages to get to the submit page. Check the four-(4) certification boxes and click Submit. A Transaction ID will be generated and you will receive an email confirmation of your filing.



Substitution of Attorney

A substitution of attorney removes you as the attorney of record. You will no longer get notices and only have access to prior information that you created in eCourts Appellate.

A substitution can be filed by either the withdrawing attorney OR the substitution attorney. If the substitution is within the same firm, supporting documentation does not have to be uploaded.

Note: Please be aware of the following scenarios while doing the Substitution of attorney in eCourts Appellate system.

If a party has other attorneys listed as designated or co-counsel and the attorney of record does a substitution to another attorney within the **same** firm, all prior

attorneys listed as designated or co-counsel will remain in the case and retain access.

If a party has other attorneys listed as designated or co-counsel and the attorney of record does a substitution to an attorney associated to a **different** firm, all prior designated or co-counsel will be removed from the case, they will no longer have access, and will have to be added back in by the new attorney of record.

Filed by Withdrawing Attorney

Log in to eCourts Appellate

Click on My Case List button.

Welcome To eDATA

NJ Appellate eDATA
NJ eDATA(Electronic Docketing of Appeals and Tracking Application)
is an interactive, internet-based program to assist Attorneys and self-represented litigants complete and/or upload legal forms for both Appellate and Supreme Court Matters.

MESSAGES FROM THE CLERK'S OFFICE


Motion Entry and text box comments

PLEASE REMEMBER THAT MOTIONS ARE SYSTEM GENERATED AND NOT UPLOADED DOCUMENTS. IN ADDITION, THE TEXT BOX ATTACHED TO THE MOTION SHOULD BE A BRIEF LINE ABOUT YOUR MOTION ONLY IF NEEDED. MOST MOTIONS CAN RELY ON THE SYSTEM NAME AND ANY SUPPORTING INFORMATION WILL BE ADDRESSED IN YOUR CERTIFICATION. MOST TIMES THE TEXT BOX WILL BE USED FOR A DATE FOR AN EXTENSION OR FOR A "SHORT" DESCRIPTION ABOUT THE MOTION.


Entered Date: 1/23/2015


First Previous 1 2 3 4 5 6 7 8 9 10 Next Last 7/15

Select Case to Edit

Click on Edit button  by the case for which you want to file the substitution.



My Case List

Below are your Cases with the most recent filings shown first.  This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit  button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show ALL cases, Filter By For Find

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-000159-15	LAWRENCE	CIVIL	LT-012	OPEN	 

1 10 Records/Page 1 Records -- 1 - 1 Displayed

Select Filing Type

Select the radio button **I am adding SUBSTITUTION OF ATTORNEY**. Click continue with your filing.

Edit Case
X

Once you start your filing, we will automatically save your information for 180 days or it will be deleted.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS

The action below are only associated to the selected party.

☐ I am filing an **AMENDED NOTICE OF APPEAL**.
☐ I am adding **DOCUMENTS**.
☒ I am adding **SUBSTITUTION OF ATTORNEY**.
A substitution of attorney is filed from the list of documents screen.
☐ I am **ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL** information in the current case.
☐ I want to **UPDATE CASE SPECIFIC EMAIL ADDRESS** in the current case.

Continue With Your Filing
Cancel

If you represent multiple parties, the system will allow you to select only one party name. To add designated or co-counsel you will need to submit a filing for each individual party. Select **I am adding Substitution of Attorney** and click continue with your filing.

Edit Case
X

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #

➔ Below are all the parties that you represent in this case. Select one.

☒ **JOHN DOE**
☐ JANE DOE
☐ I want to file the Substitution for another party that I am not the attorney of record.

The upper portion of the party information is not available for edit. Scroll down to the Attorney information.

Then below, search for the attorney by name, firm or staff change within your firm.

If searching by firm, double click the firm name then double click the attorney name from list of attorneys.

Confirm the attorney information and select the Attorney Role from the dropdown menu. If the attorney has not entered an email address in eCourts, you are required to enter their email address in the case specific email field. Click Continue.

☐ Search By Attorney Name
 ☒ Search By Firm Name
 ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

Firm Name: Search

Attorney name: Attorney Role (Req.): NEW ATTORNEY

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> F00004908	ALAN J. CORNBLATT	44 PRINCETON AVENUE BRICKTOWN, NJ 08724-0000	732-840-9595	

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email:

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

Cancel
Continue

To add additional counsel, each filing must be made separately and accepted by the Clerk's office (if outside of the firm) before the next can be entered.

Review the Filing

Review the new attorney information on the List of Party page.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (ATTORNEY TO BE SUBSTITUTED) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) ALAN J. CORNBLATT - ALAN J CORNBLATT (NEW ATTORNEY)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirt.bank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wppw@test.com) 44 PRINCETON AVENUE BRICKTOWN, NJ 08724-0000 732-840-9595 (ajc@test.com)	

Upload Substitution of Attorney


A substitution of attorney letter is required if the attorney is outside your firm. The system will require the supporting documentation be uploaded.



















If the substitution is to an attorney within your firm, the system views this as a staff change and no supporting documentation is required and you can continue on to the Submit page.

To upload the Substitution Letter click on edit  button.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
SUBSTITUTION OF ATTORNEY	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - SUBSTITUTE OF ATTY	UPLOAD	02/19/2016	DRAFT	  
NOTICE OF DOCKETING	Court		APPELLATE DOCUMENTS - COURT INITIATED NOTICES	INTERFACE	02/19/2016	APPROVED	  
PROOF OF SERVICE	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	02/18/2016	APPROVED	  
CASE INFORMATION STATEMENT	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/18/2016	APPROVED	  
TRIAL COURT ORDER	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/18/2016	APPROVED	  
NOTICE OF APPEAL	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/18/2016	APPROVED	  

The document information on this filing type is pre-filled, click Upload Documents.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS

Document


DOCUMENT INFORMATION

*CATEGORY APPELLATE DOCUMENTS [Category Description](#)

*DOCUMENT TYPE SUBSTITUTION OF ATTORNEY

☐ SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

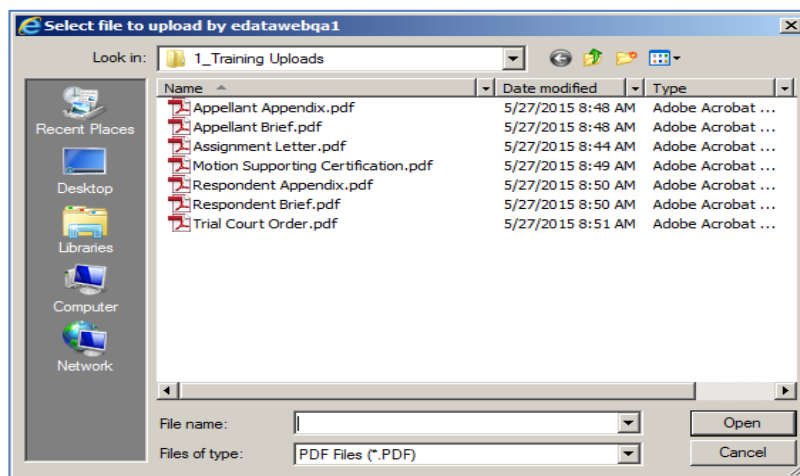
*FILING PARTY JAMES E. GRANT, JR

 **Upload Documents** **Cancel Uploads**

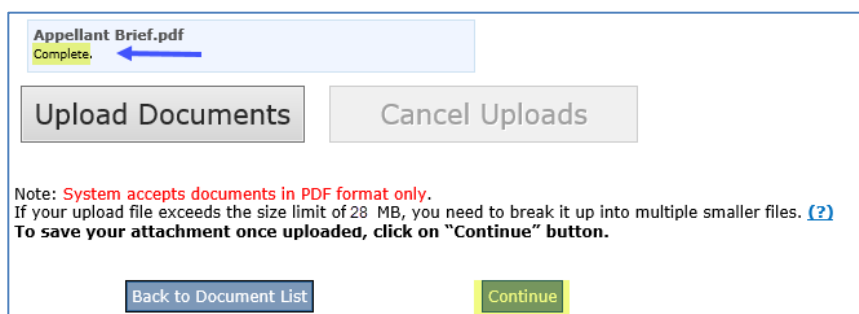
Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?)
To save your attachment once uploaded, click on "Continue" button.

[Back to Document List](#) [Continue](#)

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format



Upload is complete when the box indicating complete or success appears. If internet connection is slow wait for it to complete, do not cancel. Click Continue.



You will click through several more pages to get to the submit page. Check the four-(4) certification boxes and click Submit. A Transaction ID will be generated and you will receive an email confirmation of your filing.

A screenshot of the "Submit" page in the eCourts Appellate system. The page has tabs: GETTING STARTED, CASE DATA, PARTY/ATTORNEY, DOCUMENTS, FEES / PAYMENTS, and SUMMARY/ SUBMIT. The "Submit" tab is active. The page contains instructions, four certification checkboxes (all checked), filer information (JOHN DOE, Esq., BAR ID # 123456789, DATE FILED 07/26/2017, EMAIL ADDRESS TEST@TEST.COM), and a red warning: "Your filing is not considered submitted until payment (if required), is successfully processed on a later page." At the bottom are "Return to Case List" and "Submit" buttons.

Filed by Substituting Attorney

Log in to eCourts Appellate

Case Lookup Search

Click on the Case Lookup link from the menu on the left.

Welcome To eDATA

NJ Appellate eDATA

NJ eDATA(Electronic Docketing of Appeals and Tracking Application)

is an interactive, web based application to assist Attorneys, in good standing, to complete and/or upload legal forms for Appellate Court Matters in all case types.

[File NEW Case](#) [My Case List](#)

MESSAGES FROM THE CLERK'S OFFICE

Civil Appeals involving the State of NJ

Entered Date: 3/15/2016

Counsel, when creating a **CIVIL** appeal where the responding attorney is the State of New Jersey; please make sure that you use Melissa Raksa for the Civil attorney general as all appeals go to her, not trial counsel. Failure to do so will require the filing of an amended Notice of Appeal. Thank you.

1 2 3 4 5 6 7 8 9 10 Next Last

Enter the Appellate docket # and click Search.

Case Lookup - Search required

To file a New Case, begin by searching for related cases by using the search criteria below.
Start your search by entering the trial court docket #. Only one criterion is required.

CASE SECTION For docket# or APPELLATE case number formats, [click HERE](#)

TRIAL COURT/AGENCY DOCKET#

APPELLATE#

CASE TITLE

PARTY SECTION

PARTY NAME

[Return to Case List](#) [Return to Welcome Page](#) [Reset Fields](#) [Search](#)

Check applicable Appellate docket # then click the radio button for the case and click Continue.

Case Lookup Search Results

The following are the matches found for the search criteria you entered.

APPELLATE #: 01-18

<input type="radio"/>	COURT	APPELLATE #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	FILING PARTY	Date Filed	Disposition Date	Case Status
<input type="radio"/>	APPELLATE	AM-000001-18	S V. D(e)	STATE AGENCY	17-05-00067-A	STATE OF NEW JERSEY - MELISSA H RAKSA	09/25/2018	09/01/2018	OPEN
<input type="radio"/>	APPELLATE	AM-000001-18	S V. D(e)	STATE AGENCY	17-05-00067-A	FFF LLL - MARK WINKLER	09/25/2018	09/01/2018	OPEN
<input checked="" type="radio"/>	APPELLATE	A-000001-18	STATE OF NEW JERSEY V JOHN R. DOE(e)	CRIMINAL	001-17	JOHN R DOE - BETH HANSEN	09/07/2018	09/04/2017	OPEN
<input type="radio"/>	APPELLATE	A-000001-18	STATE OF NEW JERSEY V JOHN R. DOE(e)	CRIMINAL	W-2017-001392-1214	JOHN R DOE - BETH HANSEN	09/07/2018	08/29/2017	OPEN
<input type="radio"/>	APPELLATE	A-000001-18	STATE OF NEW JERSEY V JOHN R. DOE(e)	CRIMINAL	002-17	JOHN R DOE - BETH HANSEN	09/07/2018	09/11/2017	OPEN
<input type="radio"/>	APPELLATE	A-000001-18	STATE OF NEW JERSEY V JOHN R. DOE(e)	CRIMINAL	003-17	JOHN R DOE - BETH HANSEN	09/07/2018	09/18/2017	OPEN
<input type="radio"/>	APPELLATE	A-000001-18	STATE OF NEW JERSEY V JOHN R. DOE(e)	CRIMINAL	004-17	JOHN R DOE - BETH HANSEN	09/07/2018	09/25/2017	OPEN

1 10 Records/Page 7 Records -- 1 - 7 Displayed

[Return to Case List](#) [Cancel](#) [Continue](#)

You will receive the edit case pop-up. Choose the radio button for I am adding **SUBSTITUTION OF ATTORNEY**, then click continue with your filing.

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000002-18	STATE OF NEW JERSEY V MORIN BELL	CRIMINAL	W-2012-000069-0102	OPEN

The action below are only associated to the selected party.

☒ I am adding **A NEW PARTY (MOVANT)**.
The system will generate a motion to appear as Amicus Curiae or Intervener once a new movant is added or changed.

☐ I am adding **SUBSTITUTION OF ATTORNEY**.

Continue With Your FilingCancel

Under operation, click the edit button next to the party you are substituting for

GETTING STARTEDCASE DATAPARTY/ATTORNEY

List of Parties - Party and Attorney Information

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
STATE OF NEW JERSEY	PLAINTIFF	Participated below	RESPONDENT	SILLS CUMMIS & GROSS, PC - ROBERT J ALTER (ATTORNEY OF RECORD) (e) MIKEL JONES LAW FIRM LLC - MIKEL DAVID JONES (CO-COUNSEL)	ONE RIVERFRONT PLZ, QA CAMS NEWARK, NJ 07102-5400 973-643-7000 TEST@MAIL.COM 1831 CHESTNUT ST 4TH FL PHILADELPHIA, PA 19103-3701 215-751-0011 (test@mail.com)	
CARL DUNN	DEFENDANT	Participated below	APPELLANT	LOWENSTEIN SANDLER PC - ELAINE M HUGHES (ATTORNEY OF RECORD) (e) CIMINO & NOWICKI LLP - ALYSSA A CIMINO (ON THE BRIEF) (e)	65 LIVINGSTON MBMAVE, 11111 ROSELAND, NJ 07068-1791 973-597-2500 TEST@MAIL.COM 376 HOLLYWOOD AVE STE 206 FAIRFIELD, NJ 07004 862-210-0036 TEST@MAIL.COM	
MORIN BELL	DEFENDANT (Primary)	Participated below	APPELLANT	TARLETON & WINKLER - MARK WINKLER (ATTORNEY OF RECORD) (e) HUNT HAMLIN & RIDLEY - TERRY RIDLEY (CO-COUNSEL) (e) JACK C FEINSTEIN - JACK C FEINSTEIN (ON THE BRIEF) (e)	684 STATE ROUTE 208 NORTH FRANKLIN LAKES, NJ 07417 201-891-6500 eCourtQATest@aaa.bbb.ccc , 60 PARK PL STE 1602 NEWARK, NJ 07102 973-242-4471 TEST@MAIL.COM 213 VAN SYCKELS ROAD HAMPTON, NJ 08827-4027 908-735-8841 TEST@MAIL.COM	

Return to Case ListPreviousContinue

Once you choose the party you are subbing in for, your information will automatically populate below. Then click continue,

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search.

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below. Also available on the link is a list of Agencies that the Attorney General does not represent. Please note and serve trial counsel for the agency.

Select an attorney address if more than one is shown below.

☒ Search By Attorney Name ☐ Search By Firm Name ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

First Name Last Name Search

Note, Pro Hac attorneys must file through their New Jersey counsel, therefore they will not appear in a name search.

Attorney name FLORINA A MOLDOVAN Attorney Role (Req.) NEW ATTORNEY

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> F00000221	MC ELROY DEUTSCH MULVANEY & CARPENTER, LLP (e)	1300 MOUNT KEMBLE AVENUE, PO BOX 2075 MORRISTOWN, NJ 07962	973-993-8100	TEST@TEST.COM

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

CancelContinue

Review the Filing

Review the new attorney information on the List of Party page.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (ATTORNEY TO BE SUBSTITUTED) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) ALAN J. CORNBLATT - ALAN J CORNBLATT (NEW ATTORNEY)	PO BOX 523, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirti.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SOMERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wpr@test.com) 44 PRINCETON AVENUE BRICKTOWN, NJ 08724-0000 732-840-9595 (ajc@test.com)	

Upload Substitution of Attorney

A substitution of attorney letter is required if you are outside the current attorney's firm. The system will require the supporting documentation be uploaded.

If you are from the current attorney's firm, then the system views this as a staff change and no supporting documentation is required and you can continue on to the Submit page.

To upload the Substitution Letter click on edit  button.


GETTING STARTED







CASE DATA

PARTY/ATTORNEY

DOCUMENTS

LIST OF DOCUMENTS

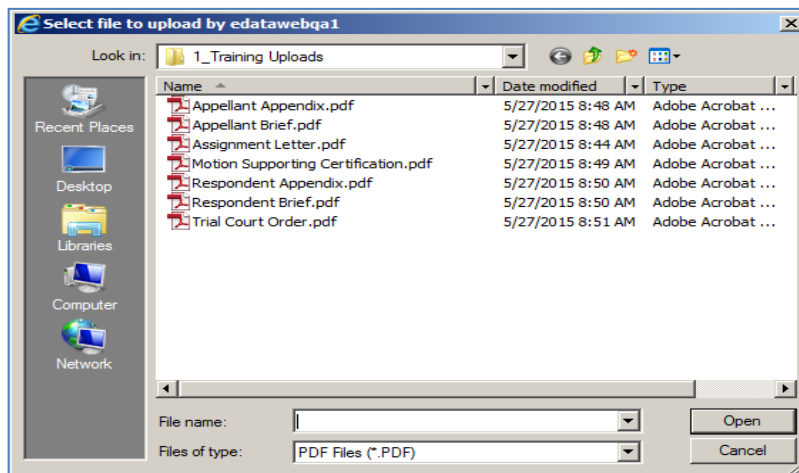
BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
SUBSTITUTION OF ATTORNEY	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - SUBSTITUTE OF ATTY	UPLOAD	02/19/2016	DRAFT	  
NOTICE OF DOCKETING	Court		APPELLATE DOCUMENTS - COURT INITIATED NOTICES	INTERFACE	02/19/2016	APPROVED	
PROOF OF SERVICE	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	02/18/2016	APPROVED	
CASE INFORMATION STATEMENT	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/18/2016	APPROVED	
TRIAL COURT ORDER	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/18/2016	APPROVED	
NOTICE OF APPEAL	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/18/2016	APPROVED	

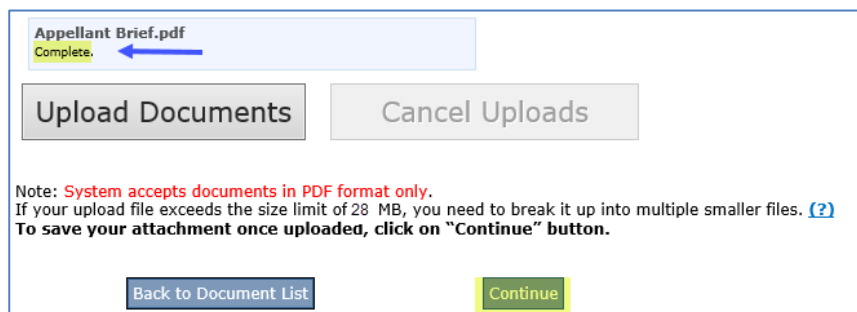
The document information on this filing type is pre-filled, click Upload Documents.

GETTING STARTED	CASE DATA	PARTY/ATTORNEY	DOCUMENTS			
Document						
DOCUMENT INFORMATION						
* CATEGORY	APPELLATE DOCUMENTS Category Description					
* DOCUMENT TYPE	SUBSTITUTION OF ATTORNEY					
<input type="checkbox"/> SEALED DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER. SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.						
* FILING PARTY	JAMES E. GRANT, JR					
<div><div>Upload Documents</div><div>Cancel Uploads</div></div>						
<small>Note: System accepts documents in PDF format only. If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. (?) To save your attachment once uploaded, click on "Continue" button.</small>						
Back to Document List		Continue				

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format



Upload is complete when the box indicating complete or success appears. If internet connection is slow wait for it to complete, do not cancel. Click Continue.



You will click through several more pages to get to the submit page. Check the four-(4) certification boxes and click Submit. A Transaction ID will be generated, and you will receive an email confirmation of your filing.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY/ SUBMIT

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:3B-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER JOHN DOE, Esq. **BAR ID #** 123456789 **DATE FILED** 07/26/2017

EMAIL ADDRESS TEST@TEST.COM

Your filing is not considered submitted until payment (if required), is successfully processed on a later page.

[Click Here to View or Print Case Summary with All Documents](#)

[Return to Case List](#) [Submit](#)

Substituting for an additional party in the case

If you are currently representing other parties in the case and are filing a Substitution for another party that you are not the attorney of record, select the radio button **I want to file the Substitution for another party that I am not the attorney of record**. Click Edit Selected.

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #
A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16	OPEN	A-003838-15	JOHN DOE, JANE DOE AND JESSE DOE V ABC COMPANY	CIVIL	L-000139-16

Below are all the parties that you represent in this case. Select one.

☐ JOHN DOE

☐ JANE DOE

☒ I want to file the Substitution for another party that I am not the attorney of record.


Edit Selected

Cancel

Edit Party

In the List of Parties edit your client by clicking on the edit  button.

Below are **All the parties** involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
ABC COMPANY	DEFENDANT	Participated below	RESPONDENT	LOUISE M. ROBICHAUD - LOUISE M ROBICHAUD (ATTORNEY OF RECORD) (e)	4585 ROUTE 27, POB 166 KINGSTON, NJ 08528 609-924-9699 abc1@abc.com,def@def.com	
JANE DOE	PLAINTIFF	Participated below	APPELLANT	ZAZZALI FAGELLA NOWAK, ET AL - COLIN MATTHEW LYNCH (ATTORNEY OF RECORD) (e)	ONE RIVERFRONT PLAZA SUITE 320 NEWARK, NJ 07102 973-623-1822 test@test.com	
JESSE DOE	PLAINTIFF	Participated below	APPELLANT	PRO SE - JESSE DOE (ATTORNEY OF RECORD)	ANY STREET ANY TOWN, NJ 00000 (TEST2@TEST123.COM)	
JOHN DOE	PLAINTIFF	Participated below	APPELLANT	ZAZZALI FAGELLA NOWAK, ET AL - COLIN MATTHEW LYNCH (ATTORNEY OF RECORD) (e)	ONE RIVERFRONT PLAZA SUITE 320 NEWARK, NJ 07102 973-623-1822 test@test.com	

The upper portion of the party information is not available for edit. Scroll down to the Attorney information. Your name and firm information will prefill. Click Continue.

Appellant Attorney

To add an attorney(s) for the party above, use the radio buttons below to search for either an individual attorney or a firm. Type a portion of the name in the boxes provided and click search. 

Click this [Attorney General](#) link to view the appropriate attorney General for both Criminal (State v.) appeals, or State Agency appeals, if the attorney information is not already prefilled for you below.

☒ Search By Attorney Name ☐ Search By Firm Name ☐ Staff change, search within the same firm (no document upload is needed for this internal substitution or designation)

First Name Last Name 

Attorney name Attorney Role (Req.)

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input checked="" type="radio"/> F00003400	John Doe LLC (e)	ONE RIVERFRONT PLAZA SUITE 320 NEWARK, NJ 07102	555-555-5555	TEST@TEST.COM

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

Click the + button to add another attorney (co-counsel, designated counsel) for this party.

Please check the attorney name and address above to confirm that it is correct before clicking continue. Include attorney email address for electronic notifications. Please call the adversary if the site does not provide one or serve the document being filed by paper.

Cancel

Continue

To add additional counsel, each filing must be made separately and accepted by the Clerk's office (if attorney is with an outside) before the next can be entered.

Review the Filing

Review the new attorney information on the List of Party page.

Below are All the parties involved in this case.

PARTY NAME	PARTY ROLE	PARTY STATUS	PARTY DESIGNATION	FIRM NAME - ATTORNEY NAME / ATTORNEY ROLE	ADDRESS	OPERATION
LAWRENCE HOLDINGS	PLAINTIFF	Participated below	RESPONDENT	MARK S. PEARLSTEIN - MARK S PEARLSTEIN (ATTORNEY OF RECORD)	515 GROVE STREET, SUITE 3C HADDON HEIGHTS, NJ 08035-0000 856-546-2390 (msp@test.com)	
JOHN SMITH	DEFENDANT	Participated below	APPELLANT	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON (ATTORNEY OF RECORD) (ATTORNEY TO BE SUBSTITUTED) (e) WILLIAM WELAJ - WILLIAM P WELAJ (CO-COUNSEL) (e) ALAN J. CORNBLATT - ALAN J CORNBLATT (NEW ATTORNEY)	PO BOX 623, 70 HUNTER STREET WOODBURY, NJ 08096-0000 856-384-5500 kirti.tank@judiciary.state.nj.us 21 NORTH BRIDGE STREET, P.O. BOX 962 SONERVILLE, NJ 08876 908-685-0900 bxsu@csiteh.com.cn (wpu@test.com) 44 PRINCETON AVENUE BRICKTOWN, NJ 08724-0000 732-840-9595 (ajc@test.com)	

Upload Substitution of Attorney

A substitution of attorney letter is required if the attorney is outside your firm. The system will require the supporting documentation be uploaded.

If the substitution is to an attorney within your firm, the system views this as a staff change and no supporting documentation is required, and you can continue on to the Submit page.

To upload the Assignment Letter click on edit  button.


GETTING STARTED






CASE DATA

PARTY/ATTORNEY

DOCUMENTS

LIST OF DOCUMENTS

BELOW ARE THE DOCUMENTS NECESSARY FOR YOUR CASE TO PROCEED. THE ITEMS IN BLACK ARE COMPLETE BASED UPON THE DATA YOU ALREADY ENTERED. THE ITEMS IN RED ARE IN DRAFT FORM, CLICK THE EDIT ICON  TO COMPLETE THESE DOCUMENTS. IF YOU CANNOT SEE THE OPERATION BUTTON YOU WILL NEED TO CHANGE YOUR SCREEN RESOLUTION TO VIEW THEM.

DOCUMENT / FILE NAME	FILING PARTY	FIRM NAME / ATTORNEY ATTENTION	CATEGORY / DOCUMENT TYPE	SOURCE	DATE POSTED	STATUS	OPERATION
SUBSTITUTION OF ATTORNEY	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - SUBSTITUTE OF ATTY	UPLOAD	02/19/2016	DRAFT	 
NOTICE OF DOCKETING	Court		APPELLATE DOCUMENTS - COURT INITIATED NOTICES	INTERFACE	02/19/2016	APPROVED	
PROOF OF SERVICE	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - PROOF OF SERVICE	SYSTEM GENERATED	02/18/2016	APPROVED	
CASE INFORMATION STATEMENT	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - CASE INFO STATEMENT	SYSTEM GENERATED	02/18/2016	APPROVED	
TRIAL COURT ORDER	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - TRIAL COURT ORDER	UPLOAD	02/18/2016	APPROVED	
NOTICE OF APPEAL	JOHN SMITH	GLOUCESTER COUNTY PROSECUTOR - DANA R ANTON	APPELLATE DOCUMENTS - NOTICE OF APPEAL	SYSTEM GENERATED	02/18/2016	APPROVED	

The document information on this filing type is pre-filled, click Upload Documents.

Document

DOCUMENT INFORMATION

*CATEGORY APPELLATE DOCUMENTS [Category Description](#)

*DOCUMENT TYPE SUBSTITUTION OF ATTORNEY

☐ **SEALED** DOCUMENT BASED ON COURT RULE, STATUTE OR COURT ORDER.
SEALED DOCUMENTS FOR THE COURT'S VIEWING ONLY MUST BE SUBMITTED IN PAPER FORM.

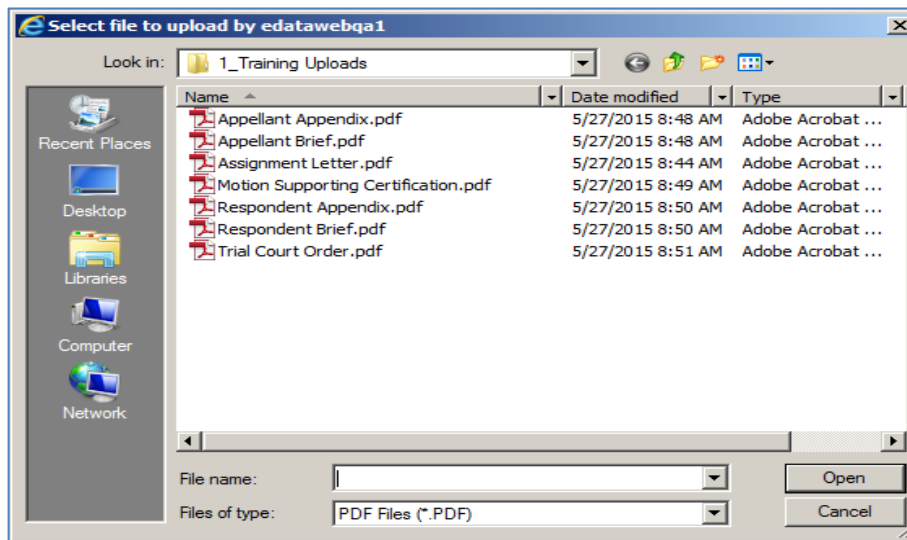
*FILING PARTY JAMES E. GRANT, JR.

Upload Documents **Cancel Uploads**

Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 25 MB, you need to break it up into multiple smaller files. [\(?\)](#)
To save your attachment once uploaded, click on "Continue" button.

[Back to Document List](#) [Continue](#)

Go to the location of the file on your machine and double click the document. All uploaded documents must be in .pdf format



Upload is complete when the box indicating complete or success appears. If internet connection is slow wait for it to complete, do not cancel. Click Continue.

Appellant Brief.pdf
Complete.

Upload Documents **Cancel Uploads**

Note: System accepts documents in PDF format only.
If your upload file exceeds the size limit of 28 MB, you need to break it up into multiple smaller files. [\(?\)](#)
To save your attachment once uploaded, click on "Continue" button.

[Back to Document List](#) **Continue**

You will click through several more pages to get to the submit page. Check the four-(4) certification boxes and click Submit. A Transaction ID will be generated, and you will receive an email confirmation of your filing.

GETTING STARTED CASE DATA PARTY/ATTORNEY DOCUMENTS FEES / PAYMENTS SUMMARY / SUBMIT

Submit

This is the final step to complete your filing.

If you chose not to submit your case at this time, select **CANCEL** to return to the **HOME PAGE**.
(All your entities and documents are saved and your case will show a status of DRAFT.)

Entries made and documents uploaded for this case are saved for retrieval and updating.

You can delete the case as long as it has not been submitted.
Once submitted, a **letter of withdraw** is required.

Read and accept the four (4) certifications below and click submit. You will receive an electronic communication with your transaction ID# as proof of submission.

- ☒ I certify that all confidential personal identifiers are redacted from documents now submitted to the court, and will be redacted from all documents submitted in the future in accordance with [R. 1:38-7\(b\)](#) excluding **SEALED** cases or confidential documents submitted separately under seal.
- ☒ I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment ([R. 1:4-4\(b\)](#))
- ☒ I certify that unless exempt, or not required, the filing fee required by [N.J.S.A. 22A:2](#) has been paid.
- ☒ I certify that the email addresses displayed below are current and correct for this case.

NAME OF FILER JOHN DOE, Esq. BAR ID # 123456789 DATE FILED 07/26/2017

EMAIL ADDRESS TEST@TEST.COM

Your filing is not considered submitted until payment (if required), is successfully processed on a later page.

[Click Here](#) to View or Print Case Summary with All Documents

[Return to Case List](#) [Submit](#)

eCourts Appellate Communications

Receiving communications

You will receive an email notification that a communication has been sent by either the Court or your adversary. To review the entire message, you will need to log in to the system.

An eDATA Communication was entered by court on the case below:

Case Title: [STATE OF NEW JERSEY V. \]](#)
Docket #s: (Appeal &/or Trial Court) [A-005381-12](#)
Filing Party: [MARISSA M HUBER](#)
Case manager: [MARISSA M HUBER](#)
Phone number: [609-633-0811](#)

NOTICE HAS BEEN ELECTRONICALLY MAILED TO:

APPELLANT ATTORNEY NAME	APPELLANT ATTORNEY EMAIL
JODI LYNNE FERGUSON	poolappellate@opd.state.nj.us
MONIQUE D MOYSE	moniquemoys@gmail.com

RESPONDENT ATTORNEY NAME	RESPONDENT ATTORNEY EMAIL
NICHOLAS D NORCIA	nnorcias@co.ocean.nj.us

You will need a valid user id to **view and reply** to the eDATA communication.

Login at <https://njcourts.judiciary.state.nj.us/web1/sso/home.do> to **view and reply** to the eDATA communication.

On the case list page click on the docket number link to open the Docket Information page to view the list of documents.

My Case List

Below are your Cases with the most recent filings shown first. ⓧ This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show ALL cases, Filter By For Find

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-003252-14	STATE OF NEW JERSEY V. R.	CRIMINAL	09-	OPEN	<input checked="" type="checkbox"/>
A-003583-14	STATE OF NEW JERSEY V. S.	CRIMINAL	05-	OPEN	<input checked="" type="checkbox"/>
A-003840-13	STATE OF NEW JERSEY V. T.	CRIMINAL	10-	OPEN	<input checked="" type="checkbox"/>
A-004114-13	STATE OF NEW JERSEY V. R.	CRIMINAL	14-	OPEN	<input checked="" type="checkbox"/>
A-003888-13	STATE OF NEW JERSEY V. D.	CRIMINAL	12-	OPEN	<input checked="" type="checkbox"/>
A-000675-14	STATE OF NEW JERSEY V. M.	CRIMINAL	12-	OPEN	<input checked="" type="checkbox"/>
A-005702-13	STATE OF NEW JERSEY V. D.	CRIMINAL	13-	OPEN	<input checked="" type="checkbox"/>
A-003352-14	STATE OF NEW JERSEY V. L.	CRIMINAL	12-	OPEN	<input checked="" type="checkbox"/>
A-005557-13	STATE OF NEW JERSEY V. D.	CRIMINAL	13-	OPEN	<input checked="" type="checkbox"/>

1 2 3 4 5 6 7 8 9 10 Next Last 10 Records/Page 1490 Records -- 11 -- 20 Displayed

Review the communication.

Docket Information for A-000234-13 Case Team: TEAM 03 File Manager: NANCY CATERINA(609-633-2256)

DATE POSTED	DATE SUBMITTED	FILING PARTY	SUBMISSION TYPE	DOCUMENTS	TRANSACTION ID
1/27/2014 10:21:13 AM	01/27/2014	Court	eDATA Communication	M-003676-13 is rejected and not being filed at this time. This is because the Notice of Motion does not state the relief being sought. Additionally, there is no supporting certification or brief for the motion. The motion supporting document that has been uploaded appears to be the beginning of a letter brief. Please contact Anita Toldo with our E-Filing Team for instructions on amending the motion.	N/A
1/27/2014 8:27:58 AM	01/27/2014	STATE OF NEW JERSEY - ESSEX COUNTY PROSECUTOR ANDREW ROBERT BURROUGHS (RESPONDENT)	Add document.	STATE V. STERLING, MOTION SUPPORTING DOCUMENT, LETTER BRIEF, PROOF OF SERVICE	E1006495-01272014
1/23/2014 11:51:49 AM	01/23/2014	STATE OF NEW JERSEY - ESSEX COUNTY PROSECUTOR DEBRA GRACE SIMMS (RESPONDENT)	Add Designated Attorney.		E1006441-01232014

Returning eCourts Appellate Communications

After you have logged in to the system, can send an eCourts Appellate communication in two ways.

Click on the envelope on your case list OR click on the docket # link to the Docket Information page.

My Case List

Below are your Cases with the most recent filings shown first. ⓧ This symbol represents that a case or document is sealed.

To add a document to an appeal, Click the edit button.

To view your document list once a case has been accepted, click on the Appellate Docket # (A-number or AM-number) in blue below.

Filter case list to show ALL cases, Filter By For Find

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS	OPERATION
A-000044-16	STATE OF NEW JERSEY V JOHN DOE JR	CRIMINAL	78998-16	OPEN	<input checked="" type="checkbox"/>

To send a communication, click the Add New button.

eDATA Communication List for A-000880-13

Posted Date	Posted By	Note	Status	OPERATION
01/28/2014	Court	Testing the edata communication return links, click the envelope to reply to this message and send your response.	RECEIVED	<input type="checkbox"/>

Previous ADD NEW SEND TO COURT

Enter your message and click Send if you are done or click Save if you want to send the communication later.

Add eDATA Communication Note

***Note**

In reply to your communication, this will help with relaying information back and forth between us and case management.

6881 characters left

Reset Fields
Save
Save And Send

If you click Save, you are returned to the eCourts Appellate Communication list. When you are ready to send the communication, select your comment and Click Send to Court.

[My Case List](#) | [File New Case](#) | [Logout](#) | [Help](#)
 You are currently logged in as **HELEN C GODBY** (018191981)

eDATA Communication List for A-000880-13

Posted Date	Posted By	Note	Status	OPERATION
01/28/2014	Court	Testing the edata communication return links, click the envelope to reply to this message and send your response.	RECEIVED	
<input checked="" type="checkbox"/> 01/28/2014	Appellant Attorney: HELEN C GODBY	In reply to your communication, this will help with relaying information back and forth between us and case management.	NEW	

Previous
ADD NEW
SEND TO COURT

Once sent, the status will be displayed.

[My Case List](#) | [File New Case](#) | [Logout](#) | [Help](#)
 You are currently logged in as **HELEN C GODBY** (018191981)

eDATA Communication List for A-000880-13

Posted Date	Posted By	Note	Status	OPERATION
01/28/2014	Court	Testing the edata communication return links, click the envelope to reply to this message and send your response.	RECEIVED	
01/28/2014	Appellant Attorney: HELEN C GODBY	In reply to your communication, this will help with relaying information back and forth between us and case management.	SENT	

Previous
ADD NEW
SEND TO COURT

Attorneys associated with multiple firm/businesses address

If an attorney is associated to multiple firms, a list of the firms will display on the List of Parties page and a firm selection will be required in order to proceed with the filing.

Search By Attorney Name Search By Firm Name

First Name Last Name Search

Attorney name John Smith Attorney Role (Req.) ATTORNEY OF RECORD

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
F00000001	ABC Inc. (e)	123 Street, Town NJ 00000	111-111-1111	Test@test.com
L00000001	Public Defender (e)	456 Avenue, Town NJ 00000	111-111-1111	Test@test.com

To add emails for interested parties for this specific case only, enter email addresses on the line below. For more than one party, place a comma in between email addresses, with no spaces. These parties will receive the initial filing and notices but will not have access to the case. When finished continue to the submit page.

Case Specific Email

Updating Firm Address

If you changed firms and have updated your information via Central Attorney Management System (CAMS), you will need to file a Firm Address Change for each of your cases. Log in and from the Edit Case popup, select **I am editing the Firm Address associated with this case.**

Edit Case

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS
A-000000-15	ONE ONE V. TWO TWO	CIVIL	L-0000-15	OPEN

☐ I am filing a CROSS NOTICE OF APPEAL.
The system will generate a Cross Notice of Appeal once information is changed.

☐ I am adding DOCUMENTS.

☐ I am filing EMERGENT APPLICATION to the case.

☐ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

☒ I am editing the FIRM ADDRESS associated with this case.

Continue With Your Filing Cancel

On the next screen, select the firm that should be associated to the case.

GETTING STARTED CASE DATA PARTY/ATTORNEY

Change Firm Address

Please select the law firm associated with the current submission and click "Continue".

Party Information:

Party Name ONE ONE

This entity is an ORGANIZATION

Party Role PLAINTIFF

Party Designation RESPONDENT

Attorney Information:

Attorney name John Smith

Associated Firm(s):

FIRM ID	FIRM NAME	ADDRESS	PHONE	EMAIL
<input type="radio"/> F00000001	FORSTER & ARBORE (e)	123 Street, Town NJ 00000	111-111-1111	Test@test.com
<input type="radio"/> L00000001	PUBLIC DEFENDER MORRIS (e)	456 Avenue, Town NJ 00000	111-111-1111	Test@test.com

Modifying Case Specific Email

To edit the case specific email originally entered, select "I want to update case specific email address in the current case." from the Edit Case popup options.

Edit Case

Once you start your filing, we will automatically save your information for 180 days or it will be deleted.

APPELLATE DOCKET #	CASE TITLE	CASE TYPE	TRIAL COURT DOCKET #	CASE STATUS

The action below are only associated to the selected party.

☐ I am filing an AMENDED NOTICE OF APPEAL.

☐ I am adding DOCUMENTS.

☐ I am adding SUBSTITUTION OF ATTORNEY.

☐ I am ADDING/EDITING ATTORNEYS, DESIGNATED OR CO-COUNSEL information in the current case.

☒ I want to UPDATE CASE SPECIFIC EMAIL ADDRESS in the current case.

For attorney to update case specific email address in the current case.

Continue With Your Filing

Cancel

Enter the email in the space provided and click continue.

Filing Progress... 50%

GETTING STARTED

Trial Court Information

Finality Question

Case Related Questions

CASE DATA

Case Details

Additional Case Details

Transcript

☒ PARTY/ATTORNEY

List of Parties

DOCUMENTS

List of Documents

Add Documents

Proof of Service

FEES / PAYMENTS

Fees Charged / Payments

SUMMARY/ SUBMIT

Case Summary

Submit

ABOUT THIS PAGE

You can correct your case specific email for the current case.

GETTING STARTED

CASE DATA

PARTY/ATTORNEY

UPDATE CASE SPECIFIC EMAIL

Party Name

RONY RUIZE

Attorney Name

FLORINA MOLDOVAN

Attorney Role

ATTORNEY OF RECORD

Correct your email in the box below. Multiple email address should not contain a space after the comma.

Case Specific Email (Req.)

Continue

1. To correct email for all future filings; submit this case specific correction first.

2. After submission, return to your case list and click on "Update Email" link on left navigation bar.

3. Edit and update your email for all future Filings.