

Title/Name: Judiciary of the State of New Jersey  
 Court/District/Circuit: State Court System  
 Address: c/o P.O. Box 037  
 City/State/Zip: Trenton, NJ 08625 Telephone: (609) 815-2915 TDD#: (609) 633-6537  
 Number of law clerks currently employed: 488 Number of clerkships available for 2017-2018 (appx. 480)  
 Salary range from \$49,571- \$64,294\* (Salaries are for 2017-18 Court Term; 2018-19 salaries to be determined)

Term:  1 year  2 years  No fixed term  Other (specify) \_\_\_\_\_ Starting Date: August 27, 2018

Are clerks expected to take a bar exam?  Yes  No If yes, which bar?

Applications accepted beginning: The application process is rolling, but early application (beginning June 19, 2017) is strongly recommended. Please visit the new law clerk web-based portal at [www.njcourts.gov/public/lawclerks.html](http://www.njcourts.gov/public/lawclerks.html) for additional information and guidance on submitting applications.

Date interviews begin June 26, 2017 Conclude Rolling Earliest date of selection Rolling

**Selection** Recent graduate of an American Bar Association approved law school (J.D. or LL.M.), U.S. Citizenship, New Jersey Bar membership and New Jersey residency are not requirements. Excellent writing and analytical skills are essential. Although GPA and class rank are important, justices and judges consider other factors in the hiring process to recognize the particular strengths and qualities of the applicant.

Do you have a preference for candidates:

From a particular geographic location? If so, please identify: No

Screened by a law school faculty clerkship committee?  Yes  No

Is U.S. citizenship required?  Yes  No (However, candidate must be eligible to work in the U.S.)

Is NJ residency required?  Yes  No Is NJ Bar membership required?  Yes  No

The New Jersey Judiciary recruits Law Clerks at all levels of the court system:

- \*Supreme Court
- \*Superior Court Appellate Division
- \*Superior Court Assignment Judges
- \*Superior Court Chancery Division, General Equity
- \*Superior Court Chancery Division, Family
- \*Superior Court Law Division, Civil
- \*Superior Court Law Division, Criminal
- \*Tax Court

Clerkship duration is from August 27, 2018 to August 31, 2019. Law Clerks who serve the Supreme Court, Appellate Division, and Tax Court perform a substantial amount of legal research and prepare extensive memoranda. Trial Court Law Clerks perform legal research; make written and verbal recommendations to judges on the disposition of motions; draft, edit and proofread legal correspondence; assist with case conferences, motion hearings, and trials; and mediate small claims cases.

For 2016-17 Term*	Total #	Male	Female	Black/African American	Hispanic/Latino(a)	Asian or Native Hawaiian/ Other Pacific Islander or Native American/ Alaska Native
Law Clerks	519	253	266	49	35	42
Externs	Not tracked					

\*2017-18 Court Term data not yet available.

Do you hire externs for  Summer  School Term?

**Name of contact for further information:**

Kimberly Douglas, Esq.; [kimberly.douglas@njcourts.gov](mailto:kimberly.douglas@njcourts.gov) or (609) 815-2915. Equal Employment Opportunity/Affirmative Action Employer committed to ensuring an open door to justice.