



NJ Judiciary eCourts Criminal Attorney Association



The attorney association function in eCourts will allow defense attorneys and prosecutors to assign themselves to a case or defendant in the criminal case management system (PROMIS/Gavel).

PROSECUTOR ASSOCIATION

Only a logged-in prosecuting attorney will be allowed to add or change prosecutor information on a case

Prosecutor Association – Initial assignment

- If there is not a prosecutor already assigned to the case, a prosecutor may assign him/herself or another prosecutor in the same office to the case
- From the Confirm Correct Case screen, click “Add” next to the Prosecutor name field

Judiciary eCourts System - Criminal

My Account | Home | Help | Logout

New Jersey Courts
Independence • Integrity • Fairness • Quality Service

eCOURTS HOME | eFILING | CASE JACKET | User: 023231995, M. ROSE Firm: SOMERSET COUNTY PROSECUTOR'S OFFICE

Confirm Correct Case

[Back](#)

★ Please confirm that the Case and Party detail information is correct. If the Docket Number is incorrect, click "Back" to enter the correct Docket Number. To file a Document on this Case, click "Continue".

★ To update prosecutor information, click on the "Add" or "Change" link next to the Prosecutor field.

Case Details: County: MIDDLESEX | P/G Case #: 16000004

Case Caption: STATE OF NEW JERSEY VS JON GRIMM, ET AL Case Initiation Date: 03/31/2014 Prosecutor: [\(Add\)](#)

List of Defendants in Case

Defendant	Event Defense Attorney	Next Scheduled Event	Event Date	Event Judge	Attorney of Record
GRIMM, JON S					
STONE, ROBERT W	AKA				

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Prosecutor Association – Reassign within same office

- When a case prosecutor already exists, the prosecutor may update or reassign him/herself or another prosecutor in the same office to the case
- From the Confirm Correct Case screen, click “Change” next to the Prosecutor name field

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Confirm Correct Case

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★ Please confirm that the Case and Party detail information is correct. If the Docket Number is incorrect, click "Back" to enter the correct Docket Number. To file a Document on this Case, click "Continue".

★ To update prosecutor information, click on the "Add" or "Change" link next to the Prosecutor field.

Case Details: County: MIDDLESEX | P/G Case #: 16000004

Case Caption: STATE OF NEW JERSEY VS JON GRIMM, ET AL Case Initiation Date: 03/31/2014 Prosecutor: ROSE, MARY [\(Change\)](#) 

List of Defendants in Case

Defendant	Event Defense Attorney	Next Scheduled Event	Event Date	Event Judge	Attorney of Record
GRIMM, JON S					CARTER, JAMES
STONE, ROBERT W	AKA				PERRUCCI, ANGELO

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Prosecutor Association - Attorney Association Screen

- On the Attorney Association screen,
 - To assign yourself as the logged-in prosecutor, select “I am the Prosecutor on the case”
 - When a case prosecutor already exists, another prosecutor from the same office may be substituted
 - Select “Another Prosecutor in my office is assigned to the case” and select an attorney from the list

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eCOURTS HOME | eFILING | CASE JACKET

User: 023231995, M. ROSE Firm: SOMERSET COUNTY PROSECUTOR'S OFFICE

Prosecutor Association

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Case Details: County: MIDDLESEX | P/G Case #: 16000004 | CDR #:

Case Caption: STATE OF NEW JERSEY VS JON GRIMM, ET AL Case Initiation Date: 03/31/2014 Prosecutor: ROSE, MARY

Prosecutor Association

* I am the Prosecutor on the case Another Prosecutor in my office is assigned to the case

Begin typing

- CASEY, MIKE
- CARTER, JAMES
- GARDEN, ROSE
- JAMES, KEN
- JOHNSON, TOM
- LEE, JOHN
- LOPEZ, BEN
- ROSEN, TIM

[Cancel](#) [Submit Attorney Update](#)

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Prosecutor Association – Confirmation Messages

After clicking “Submit Attorney Update,” one of two confirmation messages will display:

1. Case Prosecutor has been successfully updated - Prosecutor information is automatically updated in the case management system. You will have immediate access to the case jacket and will receive all electronic notifications regarding your case.

The screenshot displays the Judiciary eCourts System - Criminal interface. At the top, there is a navigation bar with "My Account", "Home", "Help", and "Logout". Below this is the New Jersey Courts logo with the tagline "Independence • Integrity • Fairness • Quality Service". The main navigation bar includes "eCOURTS HOME", "eFILING", and "CASE JACKET". The user information shows "User: 023231995, M. ROSE" and "Firm: SOMERSET COUNTY PROSECUTOR'S OFFICE".

The main content area is titled "Confirm Correct Case". It features a "Back" button and two instructions:

- ★ Please confirm that the Case and Party detail information is correct. If the Docket Number is incorrect, click "Back" to enter the correct Docket Number. To file a Document on this Case, click "Continue".
- ★ To update prosecutor information, click on the "Add" or "Change" link next to the Prosecutor field.

A green checkmark icon is next to the message: "Case Prosecutor has been successfully updated." This message is circled in red in the original image.

Below the message, the "Case Details" section shows: "County: ATLANTIC | Indictment/Accusation No.: | P/G Case #: 16000004". The "Case Caption" is "STATE OF NEW JERSEY VS JOHN HOLMES" with a "Case Initiation Date" of "01/01/2016" and "Prosecutor: ROSE, MARY" with a "(Change)" link.

The "List of Defendants in Case" section includes a search box "Type to filter..." and a table with the following columns: "Defendant", "Event Defense Attorney", "Next Scheduled Event", "Event Date", "Event Judge", and "Attorney of Record".

Defendant	Event Defense Attorney	Next Scheduled Event	Event Date	Event Judge	Attorney of Record
HOLMES, JOHN M AKA					

At the bottom right of the table, there are "Back" and "Continue" buttons.

Prosecutor Association – Confirmation Messages

2. Case prosecutor update request has been received. Prosecutor will be updated by case management. You will not receive electronic notifications until the update is completed.

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eCOURTS HOME | **eFILING** | **CASE JACKET** User: 023231995, M. ROSE Firm: SOMERSET COUNTY PROSECUTOR'S OFFICE

Confirm Correct Case

- ★ Please confirm that the Case and Party detail information is correct. If the Docket Number is incorrect, click "Back" to enter the correct Docket Number. To file a Document on this Case, click "Continue".
- ★ To update prosecutor information, click on the "Add" or "Change" link next to the Prosecutor field.
- ✔ Case prosecutor update request has been received. Prosecutor will be updated by case management. You will not receive electronic notifications until the update is completed.

Case Details: County: ATLANTIC | Indictment/Accusation No.: | P/G Case #: 16000004

Case Caption: STATE OF NEW JERSEY VS JOHN HOLMES Case Initiation Date: 01/01/2016 Prosecutor: ROSE, MARY ([Change](#))

List of Defendants in Case

Defendant	Event Defense Attorney	Next Scheduled Event	Event Date	Event Judge	Attorney of Record
HOLMES, JOHN M AKA					

DEFENSE ATTORNEY ASSOCIATION

A logged-in defense attorney will only be allowed to add or change the defendant's attorney of record (Notice of Appearance)

Defense Attorney Association

From the Confirm Correct Case screen, select the “Add/Change” link next in the Attorney of Record column to change a defense attorney

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eCOURTS HOME | eFILING | CASE JACKET User: 036871988, J. CARTER Firm: BLACK & GERNGROSS PC

Confirm Correct Case

[Back](#)

- ★ Please confirm that the Case and Party detail information is correct. If the Docket Number is incorrect, click "Back" to enter the correct Docket Number. To file a Document on this Case, click "Continue".
- ★ To update attorney information, click on the "Add/Change" link next to the Attorney of Record field.

Case Details: County: MIDDLESEX | P/G Case #: 16000002

Case Caption: STATE OF NEW JERSEY VS ROBERT FORD, ET AL Case Initiation Date: 07/05/2015 Prosecutor: FREIER, DEBORAH A

List of Defendants in Case Type to filter

Defendant <input type="checkbox"/>	Event Defense Attorney	Next Scheduled Event	Event Date	Event Judge	Attorney of Record (Add/Change)
FORD, ROBERT Z <input type="checkbox"/>	AKA				MADING, THOMAS B
GRIM, JOHN Q <input type="checkbox"/>	AKA				

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Defense Attorney Association

- Select the defendant for which the defense attorney will be added or changed
- Select "Continue"

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Attorney Association

Case Details: County: MIDDLESEX | P/G Case #: 16000002-2 | CDR #:

Case Caption: STATE OF NEW JERSEY VS ROBERT FORD, ET AL Case Initiation Date: 07/05/2015 Prosecutor: FREIER, DEBORAH A

List of Defendants

Please select the defendant for which you are adding or updating the attorney of record.

Select	Defendant	Next Scheduled Event	Next Scheduled Event Date	Attorney of Record
<input type="radio"/>	FORD, ROBERT Z <small>AKA</small>			MADING, THOMAS B
<input checked="" type="radio"/>	GRIM, JOHN Q <small>AKA</small>			

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Defense Attorney Association

- On the Attorney Association screen,
 - If there is not an attorney associated to the defendant, you may only select, "I represent this Defendant"
 - When an attorney of record for a defendant already exists, the attorney of record may be replaced with another attorney from the same office as the logged in attorney
 - Select "Another attorney in my office represents this defendant," and select an attorney from the list

Judiciary eCourts System - Criminal

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eCOURTS HOME | eFILING | CASE JACKET | User: 036871988, J. CARTER Firm: PUBLIC DEFENDER ESSEX ADULT CRIMINAL TRIAL

Attorney Association

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Case Details: County: ESSEX | Indictment/Accusation No.: | P/G Case #: 15000031-1 | CDR #:

Case Caption: STATE OF NEW JERSEY VS LORETTA REED Case Initiation Date: 10/04/2013 Prosecutor: FREIER, DEBORAH

Defendant	Next Scheduled Event	Next Scheduled Event Date	Attorney of Record
REED, LORETTA			CARTER, JAMES

Attorney Association

* I represent this Defendant Another attorney in my office represents this Defendant

Select Attorney Type

* Public Defender Staff Attorney Pool Attorney Private Attorney

Begin typing

- CASEY, MIKE
- CARTER, JAMES
- GARDEN, ROSE
- JAMES, KEN

Defense Attorney Association

- Select the “Attorney Type”
 - Public Defender
 - Pool Attorney
 - Private Attorney

Judiciary eCourts System - Criminal My Account | Home | Help | Logout

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eCOURTS HOME | eFILING | CASE JACKET User: 036871988, J. CARTER Firm: BLACK & GERNGROSS PC

Attorney Association

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Case Details: County: MIDDLESEX | P/G Case #: 16000002-2 | CDR #:
Case Caption: STATE OF NEW JERSEY VS ROBERT FORD, ET AL Case Initiation Date: 07/05/2015 Prosecutor: FREIER, DEBORAH A

Defendant	Next Scheduled Event	Next Scheduled Event Date	Attorney of Record
GRIM, JOHN Q <small>AKA</small>			

Attorney Association

* I represent this Defendant Another attorney in my office represents this Defendant

Select Attorney Type

* Public Defender Staff Attorney Pool Attorney Private Attorney

[Cancel](#) [Submit Attorney Update](#)

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Defense Attorney Association

After clicking "Submit Attorney Update," you will receive one of two confirmation messages:

1. Notice of appearance has been filed successfully. Attorney of record has been successfully updated.

-Attorney of record is automatically updated in the case management system. You will have immediate access to the case jacket and will receive all electronic notifications regarding your case(s).

The screenshot displays the 'Judiciary eCourts System - Criminal' interface. At the top, there is a navigation bar with 'My Account', 'Home', 'Help', and 'Logout'. Below this is the 'New Jersey Courts' logo with the tagline 'Independence • Integrity • Fairness • Quality Service'. A secondary navigation bar includes 'eCOURTS HOME', 'eFILING', and 'CASE JACKET'. The user information 'User: 014311978, J. GILL Firm: LEGAL EAGLES, INC.' is shown on the right.

The main content area is titled 'Confirm Correct Case'. It contains a 'Back' button and three instructions:

- Please confirm that the Case and Party detail information is correct. If the Docket Number is incorrect, click "Back" to enter the correct Docket Number. To file a Document on this Case, click "Continue".
- To update attorney information, click on the "Add/Change" link next to the Attorney of Record field.
- Notice of Appearance has been filed successfully. Attorney of record has been successfully updated.**

Below the instructions, the case details are displayed: 'Case Details: County: BURLINGTON | Indictment/Accusation No.: | P/G Case #: 15000022'. The case caption is 'STATE OF NEW JERSEY VS TROTVILLE JAMES' with an initiation date of '05/01/2014' and prosecutor 'BERNARDIR, ROBERT D'.

A 'List of Defendants in Case' section includes a search filter and a table with the following data:

Defendant	Event Defense Attorney	Next Scheduled Event	Event Date	Event Judge	Attorney of Record (Add/Change)
JAMES, TROTVILLE	AKA GILL, JOSEPH	MOTION	11/24/2016	SCHLESINGER, JAN	CARTER, JAMES

At the bottom right of the table, there are 'Back' and 'Continue' buttons.

Defense Attorney Association

2. Notice of appearance has been filed successfully. Attorney of record will be updated by case management. You will not receive electronic notifications until the update is completed.

The screenshot displays the Judiciary eCourts System - Criminal interface. At the top, there is a navigation bar with the New Jersey Courts logo and the tagline "Independence • Integrity • Fairness • Quality Service". The system title "Judiciary eCourts System - Criminal" is centered, and user navigation links "My Account", "Home", "Help", and "Logout" are on the right. Below the navigation bar, there are tabs for "eCOURTS HOME", "eFILING", and "CASE JACKET". The user information "User: 014311978, J. GILL Firm: LEGAL EAGLES, INC." is displayed on the right. The main content area is titled "Confirm Correct Case" and includes a "Back" button. A list of instructions follows, with the final message highlighted in green and enclosed in a red rounded rectangle: "Notice of Appearance has been filed successfully. Attorney of record will be updated by case management. You will not receive electronic notifications until the update is completed." Below this, the "Case Details" section shows "County: ATLANTIC | Indictment/Accusation No.: | P/G Case #: 15000040" and "Case Caption: STATE OF NEW JERSEY VS LT-FIRST LOADTEST-LAST Case Initiation Date: 02/01/2015 Prosecutor:". The "List of Defendants in Case" section features a search filter and a table with columns for Defendant, Event Defense Attorney, Next Scheduled Event, Event Date, Event Judge, and Attorney of Record (Add/Change). The table contains one entry for "LOADTEST-LAST, LT-FIRST". At the bottom right, there are "Back" and "Continue" buttons.

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eCOURTS HOME | eFILING | CASE JACKET User: 014311978, J. GILL Firm: LEGAL EAGLES, INC.

Confirm Correct Case

[Back](#)

- ★ Please confirm that the Case and Party detail information is correct. If the Docket Number is incorrect, click "Back" to enter the correct Docket Number. To file a Document on this Case, click "Continue".
- ★ To update attorney information, click on the "Add/Change" link next to the Attorney of Record field.
- ✔ Notice of Appearance has been filed successfully. Attorney of record will be updated by case management. You will not receive electronic notifications until the update is completed.

Case Details: County: ATLANTIC | Indictment/Accusation No.: | P/G Case #: 15000040

Case Caption: STATE OF NEW JERSEY VS LT-FIRST LOADTEST-LAST Case Initiation Date: 02/01/2015 Prosecutor:

List of Defendants in Case

Defendant	Event Defense Attorney	Next Scheduled Event	Event Date	Event Judge	Attorney of Record (Add/Change)
LOADTEST-LAST, LT-FIRST					

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SUBSTITUTION OF ATTORNEY

Substitution of Attorney

A substitution of attorney document is required when an attorney of record already exists for a defendant, and the logged in attorney is not in the same office/firm as the attorney of record

- You may initiate the substitution filing by clicking on the “Add/Change” link in the Attorney of Record column
- Select the defendant for which you want to add your appearance or substitution & click “Continue”

Judiciary eCourts System - Criminal

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eCOURTS HOME | eFILING | CASE JACKET | User: 036871988, J. CARTER Firm: LEGAL EAGLES, INC.

Confirm Correct Case

[Back](#)

- ★ Please confirm that the Case and Party detail information is correct. If the Docket Number is incorrect, click "Back" to enter the correct Docket Number. To file a Document on this Case, click "Continue".
- ★ To update attorney information, click on the "Add/Change" link next to the Attorney of Record field.

Case Details: County: ESSEX | Indictment/Accusation No.: | P/G Case #: 15000037

Case Caption: STATE OF NEW JERSEY VS TOM KEPPER Case Initiation Date: 10/14/2015 Prosecutor: CURRY, JASON C

List of Defendants in Case

Defendant	Event Defense Attorney	Next Scheduled Event	Event Date	Event Judge	Attorney of Record	(Add/Change)
KEPPER, TOM K	AKA				MADNG, THOMAS B	

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Substitution of Attorney – Filing Details

- Select “I represent this Defendant”
- Select Attorney Type and Continue

Judiciary eCourts System - Criminal My Account | Home | Help | Logout

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Enter Filing Details

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An attorney of record exists for the defendant. You must upload a substitution of attorney document. If a substitution of attorney is not applicable, please contact the county criminal division.

Case Details: County: ESSEX | Indictment/Accusation No.: | P/G Case #: 15000037-1 | CDR #: ---

Case Caption: STATE OF NEW JERSEY VS TOM KEPPER Case Initiation Date: 10/14/2015 Prosecutor: GOODE, JANE

Document to be filed:

FilingType: SUBSTITUTION OF ATTORNEY

Filing Role in the Case:

Filing Role in the Case: DEFENSE ATTY/DFNT

Selected Defendant

Defendant	Next Scheduled Event	Next Scheduled Event Date	Attorney of Record
KEPPER, TOM K <small>AKA</small>			MADING, THOMAS B

New Attorney Association

* I represent this Defendant Another attorney in my office represents this Defendant

Select Attorney Type

* Public Defender Staff Attorney Pool Attorney Private Attorney

[Cancel](#) [Continue](#)

Substitution of Attorney

- Certify that all confidential identifiers have been redacted
- Upload the Substitution of Attorney document
- Click “Continue” to submit the filing

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eCOURTS HOME | eFILING | CASE JACKET User: 036871988, J. CARTER Firm: PUBLIC DEFENDER ESSEX ADULT CRIMINAL TRIAL

Upload Documents & Enter Filing Details

[Back](#)

 Document has been uploaded successfully.

Case Details: County: ESSEX | Indictment/Accusation No.: | P/G Case #: 15000037-1 | CDR #: ---

Case Caption: STATE OF NEW JERSEY VS TOM KEPPEL Case Initiation Date: 10/14/2015 Prosecutor: GOODE, JANE

Document to be filed:

Selected FilingType: SUBSTITUTION OF ATTORNEY

Filing Role in the Case:

Selected Filing Role in the Case: DEFENSE ATTY/DFNT

Upload Required Documents

All documents are considered to be available to the public unless otherwise provided by Rule 1:38 et. seq. [Click here](#) for additional information.

To upload documents please accept the following:

I certify that I have redacted all confidential personal identifiers from all documents included in this electronic submission pursuant to Rule 1:38-7.

Please Note: Each required document must be submitted as individual attachments.

	Document Type	Access Restriction (?)	File Name	Document Description
	SUBSTITUTION OF ATTORNEY	PUBLIC	 Other.pdf	SUBSTITUTION OF ATTORNEY

[Cancel](#) [Continue](#)

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Substitution of Attorney

- Review and Submit screen will provide the opportunity to review all selections completed during the filing, and to submit to complete the filing.
- The substitution of attorney requires that the case management staff obtain approval to change the attorney of record.
- Notification will be sent to the filer and all attorneys on the case when:
 - The substitution of attorney is filed
 - Once a decision is entered - substitution is approved or denied

Help and Support

- Help
 - Help Link



- Support
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