

Municipal Court Career Opportunity

MUNICIPALITY: Seaside Heights Borough
VICINAGE: Ocean
POSITION TITLE: Part-time Violations Clerk
POSTING DATE: May 15th, 2024
DEADLINE DATE: May 31st, 2024
SALARY RANGE: \$19.23 per hour/20 hours per week

POSITION DESCRIPTION AND REQUIREMENTS

The Seaside Heights Municipal Court is seeking an experienced individual for this seasonal position to work in the court offices performing data entry, cashier work, heavy telephone customer interactions, and other clerical support work as required. Candidates must comply with the Code of Conduct of Judiciary Employees. Candidates must be willing to attend Principles of Municipal Court Administration classes.

Please send resume by May 31st, 2024, to:

Victoria Coppola
vcoppola@seaside-heightsnj.org
100 Grant Avenue
Seaside Heights, NJ 08751

The Borough of Seaside Heights is an Equal Opportunity Employer.

**** NOTE:** The above local job posting was submitted to the vicinage by the local municipality and is **not** a State job posting.